

CITY OF WHITESBORO COUNCIL MEETING
308 W. MAIN STREET (**Public Library**), WHITESBORO, TEXAS
TUESDAY, MARCH 5, 2024 6:00 P.M.

1. PLEDGE OF ALLEGIANCE AND INVOCATION
2. ROLL CALL
3. CITIZEN PRESENTATION. Any citizen wishing to address the council may do so after providing a written request to speak to the City Secretary; giving their name and address for the record. There is a three (3) minute time limit. The Council may not address any issues, but may receive information.
4. APPROVAL OF MINUTES FROM THE MEETING OF FEBRUARY 6, 12, 20, 27 AND 28, 2024 POSSIBLE ACTION.
5. APPROVAL OF BILLS PAYABLE FOR THE MONTH OF FEBRUARY 2024. POSSIBLE ACTION.
6. CONSIDER SETTING PCA FOR THE MONTH OF MARCH 2024. POSSIBLE ACTION.
7. DEPARTMENT HEAD REPORTS.
8. PUBLIC HEARING TO DISCUSS AND CONSIDER PRELIMINARY RE-PLAT CHANGE FOR A PROPERTY LOCATED AT SADLER ROAD JUST TO THE WEST OF TURKEY FARM ROAD, WHITESBORO, TEXAS. LEGAL DESCRIPTION G-1458 BRADLEY B W A-G1458; ACRES 11.989. THE PROPERTY OWNER IS ASKING TO RE-PLAT THIS PROPERTY FROM ONE (1) LOT TO SEVEN (7) LOTS FOR RESIDENTIAL USE.
9. RECOGNITION OF WHITESBORO POLICE OFFICER LEW HATCH FOR HIS GREAT JOB DONE ON ORGANIZING THE PROPERTY AND EVIDENCE ROOM.
10. DISCUSS, CONSIDER AND POSSIBLE ACTION ON AWARDED A DOWNTOWN BUILDING IMPROVEMENT GRANT FOR SUNNY PAIGE.
11. DISCUSS, CONSIDER AND POSSIBLE ACTION ON THE APPROVAL OF REPAIR TO THE SWIMMING POOL BY ALLISON LANDSCAPE & POOL.
12. DISCUSS, CONSIDER AND POSSIBLE ACTION ON THE AWARD OF A CONTRACT FOR THE CITY OF WHITESBORO COMPREHENSIVE PLAN PROPOSAL FROM DUNAWAY.
13. DISCUSS, CONSIDER AND POSSIBLE ACTION ON THE RESOLUTION 8701 GOVERNANCE POLICY.
14. DISCUSS, CONSIDER AND POSSIBLE ACTION ON ORDINANCE 1220 RESTRUCTURING THE WHITESBORO PRESERVATION BOARD.
15. DISCUSS, CONSIDER AND POSSIBLE ACTION ON AN APPOINTMENT TO THE PRESERVATION BOARD.
16. DISCUSS, CONSIDER AND POSSIBLE ACTION ON APPOINTMENT AND REAPPOINTMENTS TO THE BOARD OF ADJUSTMENT.
17. DISCUSS, CONSIDER AND POSSIBLE ACTION ON REAPPOINTMENTS TO THE PLANNING AND ZONING BOARD.
18. DISCUSS, CONSIDER AND POSSIBLE ACTION ON REAPPOINTMENTS TO THE LIBRARY BOARD.

19. DISCUSS, CONSIDER AND POSSIBLE ACTION ON RESOLUTION 8702 AUTHORIZING MEMBERSHIP IN ATMOS CITIES STEERING COMMITTEE.
20. DISCUSS, CONSIDER AND POSSIBLE ACTION ON A MEMORANDUM OF UNDERSTANDING FOR FIRE PROTECTION.
21. DISCUSS, CONSIDER AND POSSIBLE ACTION ON DRAW #8 TO KW UTILITY CONSTRUCTION FOR WILSON STREET GROUND STORAGE TANK AND PUMP BUILDING.
22. DISCUSS AND CONSIDER UPDATES ON THE FOLLOWING ONGOING PROJECTS.
 - a) Water Tower project. Possible action.
 - b) Texoma Street project. Possible action.
 - c) 4th Street project. Possible action.
23. DISCUSS, CONSIDER AND POSSIBLE ACTION ON THE APPROVAL AND/OR RATIFICATION OF EXPENDITURES EXCEEDING THE CITY ADMINISTRATOR'S AUTHORITY.
24. EXECUTIVE SESSION: THE COUNCIL MAY ENTER INTO CLOSED OR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:
 1. Pursuant to Government Code Section 551.074 Personnel Matters – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - a. Personnel Matters- Police Chief Interviews.
25. ADJOURN

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at 903-564-4000 two (2) days prior to the meeting so that appropriate arrangements can be made.

Las personas con discapacidad que pretenden asistir a esta reunion y que necesite avuda o interpretacion deben pongase en contacto con la oficina de la Secretaria de la ciudad en 903-564-4000, 2 dos dias anties de la reunion para que so pueden hacer arreglos apropiados.

**THE CITY COUNCIL OF THE CITY OF WHITESBORO, TEXAS
MET TUESDAY, FEBRUARY 6, 2024, 6:00 P.M. AT 111 W. MAIN STREET
FOR A REGULAR COUNCIL MEETING.**

Roll Call:

Present: Mayor Blaylock
Alderman Meals
Alderman Woolsey
Alderman Edwards
Alderman Moore
Alderman Miles

Citizens Presentation: None

Approval of minutes from the meeting of January 2 & 16, 2024. Alderman Meals motioned to approve the minutes of the meetings on January 2 & 16, 2024; seconded by Alderman Edwards; carried unanimously.

Approval of Bills payable for the month of January 2024. Alderman Meals motioned to approve the bills payable for January 2024 in the amount of \$907,938.96; seconded by Alderman Woolsey; carried unanimously.

Setting the PCA for the month of February 2024. Alderman Edwards motioned to set the PCA at 0.011097 unchanged; seconded by Alderman Meals; carried unanimously.

Senator Drew Springer to present a Proclamation to the Whitesboro Volunteer Fire Department for National Volunteer Week.

Senator Drew unable to make it, will place on the April 2 agenda.

Whitesboro Fire/EMS to recognize Whitesboro Police Officer Lew Hatch for his quick actions at a recent structure fire.

Chief Steve Pinkston along with Chief Jeff Patterson presented Officer Lew Hatch with a certificate for exemplary action on a recent call responded to and saved a life and property with his quick actions.

Whitesboro Fire/EMS to recognize staff for a life saving award due to a CPR save after a medical emergency.

Chief Steve Pinkston, Chief Jeff Patterson and Chief Wilcox presented Phoenix Awards and Awards of Exemplary Action for a call on December 28, 2023 in Gordonville for a medical emergency.

WFD Medic 251 – Taylor Jeffrey-Paramedic, Josh Velten--EMT, Wyatt Rupert-EMT

WFD Rescue 235 – Rustin Reedy – Paramedic

Gordonville Fire Department – Josh Palmer

Whitesboro Dispatch – Curlen Barger

Department Reports: Lisa Whitten thank the council for the Christmas luncheon, have hired two new dispatchers in 2023 making it 6 full time dispatchers. Kathy Keller has been with the department for one year and Janelle Vannoy has passed her test for Basic Telecommunicator Class. Total calls dispatched for 2023 was 13,176. Chief Sherwin thanked the fire department for recognizing Officer Hatch, speeding tickets increase last year and the department is running fine.

Discuss, Consider and Possible action on awarding a Downtown Building Improvement Grant and Grant fee waiver for 56 Deli.

Coley Wade is requesting a grant and permit fee waiver for his property (56 Deli) located at 301 W. Main Street. The property is going to get a face lift, painting and parking lot repair along with stripping. Alderman Meals motioned to approve the Downtown Building Improvement Grant and the Grant Fee Waiver in the amount of \$7,500.00; seconded by Alderman Edwards; Alderman Moore abstained from voting; motion carried.

Discuss, Consider and Possible action on authorizing the City Administrator to enter into a contract with Placer AI for the purpose of reporting visitors, customers, and sales demographics within the City of Whitesboro.

Lynda Anderson along with representatives from Placer AI explained that the information that is gathered and processed doesn't give out personal information, the information is tracked through apps with permission allowed by user, safe driver tracking etc. The personal data security is high priority and individuals' information doesn't get through just locations. Alderman Moore motioned to inter into a contract with Placer AI and allow Lynda Anderson and Julie Arrington access to information received by Placer AI; seconded by Alderman Woolsey; carried unanimously.

Discuss, Consider and Possible action on Ordinance 1218 ordering the May 4, 2024 Election.

Mayor Blaylock advised that Ordinance 1218 by the city council of the City of Whitesboro is ordering a general election for the purpose of electing three (3) Alderman for a two-year term each, and a special election to be held on the 4th day of May 2024, for the purpose of electing one (1) Alderman for the remainder of an unexpired term of one year, both elections to be held on the 4th day of May 2024. Alderman Meals motioned to adopt Ordinance 1218; seconded by Alderman Moore; carried unanimously.

Discuss, Consider and Possible action on a contract with Grayson County Election Administration for Election Management of The City of Whitesboro and Whitesboro Independent School District Joint Election on May 4, 2024.

Alderman Edwards motioned to approve the contract with Grayson County Election Administration for Election Management of the City of Whitesboro and Whitesboro Independent School District Joint Election on May 4, 2024.

Discuss, Consider and Possible action on the Racial Profiling Report for the Police Department.

Chief Sherwin presented the annual Racial Profiling report for the council to review and advised that everything looks good in the report.

Discuss, Consider and Possible action on Resolution 8697 expressing support for The Emerald Park Apartments project.

Julie Arrington City Administrator advised the council that PK Emerald Park is looking for support (A Resolution) to submit with their application to Texas Department of Housing and Community Affairs for the redevelopment on Brookhollow and WB Park apartments (currently named) will be Emerald Park Apartments. The apartments will be remodeled and new appliances installed, the cost of repairs for each unit will be around \$45,000.00 and this is for HUD lower income properties. Alderman Moore motioned to approve Resolution 8697 to support The Emerald Park Apartments project; seconded by Alderman Miles; Alderman Meals opposed; all others voted for motion carried.

Discuss, Consider and Possible action on the purchase of a small Brush truck and the purchase of a large Brush truck from Metro Fire Apparatus Specialists.

Chief Pinkston and Chief Patterson are requesting approval of the purchase of two brush trucks (one small and one large truck) from Metro Fire Apparatus Specialists they have received a Texas Forest Service Grant in the

amount of \$240,000.00 leaving the cost to the city \$241,897.00. Alderman Edwards motioned to approve the purchase of two brush trucks in the amount of \$241,897.00 from Metro Fire Apparatus Specialists; seconded by Alderman Meals; carried unanimously.

Discuss, Consider and Possible action authorizing the City Administrator to enter into a contract for Information Technology Services and Maintenance.

Julie Arrington the City Administrator advised the council that the current contract for Information Technology Services expires at the end of February 2024 and the city has received 3 bids for Dennis is here to make his recommendation. Dennis Key has met with the three companies we received bids from and looked over the quotes on the service plan for IT and is recommending Blue Layer. Alderman Edwards motioned to authorize the City Administrator to enter into a contract for Information Technology Services and Maintenance; seconded by Alderman Meals; carried unanimously.

Discuss, Consider and Possible action on the Resolution 8698 Procurement Policy.

Julie Arrington City Administrator has made the changes requested and legal has gone through. Alderman Meals motioned to adopt Resolution 8698 Procurement Policy; seconded by Alderman Edwards; carried unanimously.

Discuss, Consider and Possible action on Ordinance 1219 amending the Fiscal Year 2023-2024 Budget.

Julie Arrington City Administrator advised the council that the changes to the budget need to be adopted by Ordinance with a roll call vote, the changes are to the line item accounts, additions and deletions. Alderman Meals motioned to adopt Ordinance 1219; seconded by Alderman Edwards; Alderman Meals voted for, Alderman Woolsey voted for, Alderman Edwards voted for, Alderman Moore voted for, Alderman Miles voted for and Mayor Blaylock voted for.

Discuss, Consider and Possible action on Resolution 8699 authorizing the City Secretary to consolidate, add, close, and change the City Bank accounts with First State Bank.

Alderman Meals motioned to authorize the city secretary to open 2 new accounts (Preservation & Tourism and Municipal Court); seconded by Alderman Edwards; carried unanimously.

Discuss, Consider and Possible action on authorizing the mayor to enter into a Participation Agreement with TexPool Investment Pools.

Alderman Meals motioned to authorize the mayor to enter into a participation agreement with TexPool Investment to open a new account named Special Revenue Funds; seconded by Alderman Moore; carried unanimously.

Discuss, Consider and Possible action on authorizing the participation in the TexPool Investment Pools and Designating authorized representatives.

Alderman Meals motioned to designate Alderman Moore, Alderman Edwards and the city secretary as authorized representatives; seconded by Alderman Woolsey; carried unanimously.

Discuss, Consider and Possible action on accepting the resignation of Steve Pinkston from the Board of Adjustments.

Alderman Edwards motioned to accept the resignation from Steve Pinkston on the Board of Adjustments; seconded by Alderman Meals; carried unanimously.

Discuss, Consider and Possible action on reappointment to the Housing Authority Board.

Table item and place on next agenda.

Discussion only on the American Tower lease.

Julie Arrington has received a call from American Tower and they would like to reduce the rent amount (currently \$13,400.00 annually) there is nothing on the tower the contract is good until 2033. The council would like to have more information before they decide. Table item.

Discuss, Consider and Possible action on the approval and/or ratification of expenditures exceeding the City Administrator's authority.

Alderman Meals motioned to approve expenditure to Colin Irons Pool in the amount of \$5,115.00 for pool repairs and Texas Erosion Supply for two culverts for Kelly Street in the amount of \$8,514.00; seconded by Alderman Moore; carried unanimously.

Discuss, Consider and Possible action on purchasing Tract B: 1.669 acres.

Executive Session: Alderman Meals motioned to enter into executive session at 8:32 p.m.

551.072 Deliberation about Real Property

Seconded by Alderman Woolsey; carried unanimously.

Alderman Meals motioned to return from executive session at 10:17 p.m.; seconded by Alderman Woolsey; carried unanimously.

Mayor Blaylock advised that during the executive session they discussed real property. Alderman Meals motioned to have the City Administrator to continue the negotiation for the purchase of 1.669 acres; seconded by Alderman Edwards; carried unanimously.

Adjourn: At 10:20 p.m. Alderman Meals motioned to adjourn; seconded by Alderman Woolsey; carried unanimously.

David Blaylock, Mayor

Teresa Niño, City Secretary

**THE CITY COUNCIL OF THE CITY OF WHITESBORO, TEXAS
MET MONDAY, FEBRUARY 12, 2024, 6:00 P.M. AT 111 W. MAIN STREET
FOR A SPECIAL CALLED COUNCIL MEETING.**

Roll Call:

Present: Mayor Blaylock
Alderman Woolsey
Alderman Edwards
Alderman Moore
Alderman Miles

Absent: Alderman Meals

Citizens Presentation: None

Discuss, Consider and Possible action on an Interlocal Agreement with Grayson County for the use of a dump truck.

Julie Arrington updated the council on the dump truck (Inland has looked over) and a new engine would cost \$38,000.00 (truck is 20 years old) delivery of a new truck would be in July or August. The city can rent a dump truck from Sunbelt but would need to pick up in Longview, the county will loan us one for free with this interlocal agreement. Alderman Edwards motioned to adopt Resolution for an Interlocal Agreement with Grayson County for the use of a dump truck; seconded by Alderman Woolsey; carried unanimously.

Adjourn: At 6:10 p.m. Alderman Edwards motioned to adjourn; seconded by Alderman Woolsey; carried unanimously.

David Blaylock, Mayor

Teresa Niño, City Secretary

**THE CITY COUNCIL OF THE CITY OF WHITESBORO, TEXAS
MET TUESDAY, FEBRUARY 20, 2024, 4:00 P.M. AT 308 W. MAIN STREET (PUBLIC LIBRARY)
FOR A REGULAR COUNCIL MEETING.**

Roll Call:

Present: Mayor Blaylock
Alderman Meals
Alderman Woolsey
Alderman Edwards
Alderman Moore
Alderman Miles

Citizens Presentation: John Weems resident of 308 Parker Lane commented on and read a section of the 2019 Strategic Plan regarding the City's vision and plan.

Department Head Reports: Alderman Woolsey inquired on a brief explanation of the electrical SCADA system. Shane explained the upgrades will allow isolation of the electrical system for repairs.

Discuss, Consider and Possible action on the Resolution 8701 Governance Policy.

There were changes made to page 17 and page 13, council requested a review of the Board Ordinances.

Discuss, Consider and Possible action Reappointments to the PARD Advisory Board.

Alderman Edwards motioned to approve the reappointment of Amber Parish, Jeff Butts and Jim Schuessler to the PARD Advisory Board for a two-year term; seconded by Alderman Meals; carried unanimously.

Discuss, Consider and Possible action on Reappointments to the Housing Authority Board.

Alderman Edwards motioned to reappoint Cynthia Wood for a one-year term as Chairperson and Chris Goedecke to a one-year term as Vice Chairperson; seconded by Alderman Meals; carried unanimously.

Discuss, Consider and Possible action on an appointment to the Preservation Board.

Alderman Woolsey requested to wait for the Governance Policy update and suggested the removal of the civic organizations. Staff will notify the applicants.

Discuss, Consider and Possible action on the American Tower Lease.

Council expressed they were holding- failed for lack of motion.

Discuss, Consider and Possible action authorizing the City Administrator to enter into a purchasing agreement with Tyler Technologies for a Cemetery Module.

Alderman Meals motioned to authorize the City Administrator to purchase the Cemetery Module from Tyler Technologies; seconded by Alderman Moore; carried unanimously.

Discuss, Consider and Possible action on the Engineering report regarding the Whitesboro Public Library.

Alderman Meals approved the City Administrator to engage our Engineering firm; seconded by Alderman Woolsey; carried unanimously.

Discussion only on a Contract Engineer.

Council agreed on the need for a contract engineer on an as needed basis and directed staff to move forward.

Discuss, Consider and Possible action on the approval and/or ratification of expenditures exceeding the City Administrators authority.

Alderman Meals motioned to approve expenditures for Nichols, Jackson, Dillard in the amount of \$4,086.46 for attorney fees and Birkhoff, Hendricks & Carter in the amount of \$23,392.01 for engineering; seconded by Alderman Woolsey; carried unanimously.

Discuss, Consider and Possible action on the approval of an Economic Development Incentive to Your Neighbors House for sidewalk construction.

And Discuss, Consider and Possible action on the approval of an Economic Development Incentive for project #76.

Executive Session: Entered into at 4:58 p.m.

551.086 Economic Development

Returned at 7:53 p.m.

Alderman Meals approved the Economic Development incentive to Your Neighbors House for sidewalk construction in an amount of \$13,050.00; seconded by Alderman Edwards; carried unanimously.

Alderman Meals motioned to approve the Economic Development incentive for project #76 in an amount not to exceed \$750,000.00; seconded by Alderman Edwards; carried unanimously.

Adjourn: At 7:55 p.m. Alderman Meals motioned to adjourn; seconded by Alderman Moore; carried unanimously.

David Blaylock, Mayor

Teresa Niño, City Secretary

**THE CITY COUNCIL OF THE CITY OF WHITESBORO, TEXAS
MET TUESDAY, FEBRUARY 27, 2024, 6:00 P.M. AT 308 W. MAIN STREET (PUBLIC LIBRARY)
FOR A SPECIAL CALLED COUNCIL MEETING.**

Roll Call:

Present: Mayor Blaylock
Alderman Meals
Alderman Woolsey
Alderman Edwards
Alderman Moore
Alderman Miles

Citizens Presentation: None

Executive Session: Entered into executive session at 6:03 p.m.

551.074 Personnel Matters -to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. Personnel Matters- Police Chief Interviews.

Kevin Dockery, Lisa Whitten and Michael Boese joined the meeting to interview Darby Thomas.

Returned to regular session at 7:55 p.m.

No action.

Adjourn: At 7:55 p.m. Alderman Meals motioned to adjourn; seconded by Alderman Woolsey; carried unanimously.

David Blaylock, Mayor

Teresa Niño, City Secretary

**THE CITY COUNCIL OF THE CITY OF WHITESBORO, TEXAS
MET WEDNESDAY, FEBRUARY 28, 2024, 6:00 P.M. AT 308 W. MAIN STREET (PUBLIC LIBRARY)
FOR A SPECIAL CALLED COUNCIL MEETING.**

Roll Call:

Present: Alderman Meals
Alderman Woolsey
Alderman Edwards
Alderman Moore
Alderman Miles

Absent: Mayor Blaylock.

Citizens Presentation: None

Executive Session: Entered into executive session at 6:01 p.m.

551.074 Personnel Matters -to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

a. Personnel Matters- Police Chief Interviews.

Kevin Dockery and Lisa Whitten joined the meeting to interview Alex Cross

Interview with Alex ended at 7:45 p.m.

Started interview with Nicole Shaw at 8:07 p.m.

Interview with Nicole ended at 9:05 p.m.

Kevin Dockery and Lisa Whitten left at 9:15 p.m.

Returned to regular session at 10:17 p.m.

No action.

Adjourn: At 10:17 p.m. Alderman Meals motioned to adjourn; seconded by Alderman Woolsey; carried unanimously.

David Blaylock, Mayor

Teresa Niño, City Secretary

REVENUE STATEMENT
AS OF: MARCH 1ST, 2024

06-GENERAL FUND
EVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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AXES						
5110 CURRENT TAXES	1,312,609.00	0.00	1,403,764.47	106.94	0.00	(91,155.47)
5111 DELINQUENT TAXES	19,053.93	0.00	6,688.74	35.10	0.00	12,365.19
5112 FRANCHISE PAYMENTS	87,524.18	0.00	62,116.53	70.97	0.00	25,407.65
5113 ECONOMIC DEVELOPMENT	570,000.00	0.00	343,210.85	60.21	0.00	226,789.15
5114 GEN.TEL.FRANCHISE	0.00	0.00	7,350.07	0.00	0.00	(7,350.07)
5117 CABLE FRANCHISE	0.00	0.00	5,842.37	0.00	0.00	(5,842.37)
5120 GENERAL SALES TAX	1,244,035.96	0.00	457,614.50	36.78	0.00	786,421.46
5121 PROPERTY TAX RELIEF	210,750.00	0.00	114,403.63	54.28	0.00	96,346.37
5123 MIXED BEVERAGE TAX	1,520.17	0.00	513.70	33.79	0.00	1,006.47
5130 PENALTY & INTEREST	8,200.00	0.00	2,147.20	26.19	0.00	6,052.80
5131 DELINQUENT TAXES COLLECT/P&I	6,970.80	0.00	1,991.64	28.57	0.00	4,979.16
5133 TAX ATTORNEY'S FEE	4,276.35	0.00	2,404.00	56.22	0.00	1,872.35
*** REVENUE CATEGORY TOTALS ***	3,464,940.39	0.00	2,408,047.70	69.50	0.00	1,056,892.69
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LICENSE & PERMITS						
5210 DOG LICENSE	150.00	0.00	35.00	23.33	0.00	115.00
5220 OCCUPATION LICENSE	17,000.00	0.00	8,590.00	50.53	0.00	8,410.00
5225 ALCOHOL PERMIT	1,822.50	0.00	90.00	4.94	0.00	1,732.50
5230 ALARM SYSTEM PERMIT	2,000.00	0.00	2,107.50	105.38	0.00	(107.50)
5260 BUILDING PERMITS	256,793.94	0.00	53,805.60	20.95	0.00	202,988.34
*** REVENUE CATEGORY TOTALS ***	277,766.44	0.00	64,628.10	23.27	0.00	213,138.34
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CHARGES FOR SERVICES						
5410 CEMETERY	23,000.00	0.00	12,750.00	55.43	0.00	10,250.00
5411 CEMETERY FILING FEE	500.00	0.00	75.00	15.00	0.00	425.00
5417 ANIMAL CONTROL/POUND FEES	500.00	0.00	235.00	47.00	0.00	265.00
5420 SWIM POOL ADMISSIONS	20,000.00	0.00	0.00	0.00	0.00	20,000.00
5425 SWIM LESSON FEES	13,500.00	0.00	40.00	0.30	0.00	13,460.00
5430 POOL CONCESSIONS	9,500.00	0.00	0.00	0.00	0.00	9,500.00
5435 ATHLETIC INCOME	57,850.80	0.00	28,451.00	49.18	0.00	29,399.80
5440 P & R REVENUE	15,500.00	0.00	11,396.50	73.53	0.00	4,103.50
5443 SERVICE CHARGE FEE	0.00	0.00	46.56	0.00	0.00	(46.56)
5460 GAMEROOM REVENUE	50.00	0.00	0.00	0.00	0.00	50.00
5480 LIBRARY/COUNTY SUBSIDY	2,960.00	0.00	2,960.00	100.00	0.00	0.00
5493 PLANNING & ZONING FEES	2,000.00	0.00	774.49	38.72	0.00	1,225.51
5495 FIRE CONTRACT-GRAYSON COUNTY	39,600.00	0.00	16,332.00	41.24	0.00	23,268.00

REVENUE STATEMENT
AS OF: MARCH 1ST, 2024

106-GENERAL FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
*** REVENUE CATEGORY TOTALS ***	184,960.80	0.00	73,060.55	39.50	0.00	111,900.25
<u>FINES & FORFEITURES</u>						
5510 LIBRARY FINES	100.00	0.00	0.00	0.00	0.00	100.00
5570 TRAFFIC/CRIMINAL FINES	240,000.00	0.00	108,301.89	45.13	0.00	131,698.11
*** REVENUE CATEGORY TOTALS ***	240,100.00	0.00	108,301.89	45.11	0.00	131,798.11
<u>OTHER REVENUES</u>						
5608 WEDCO/WIDC IMPROVEMENTS	0.00	0.00	24,223.00	0.00	0.00	(24,223.00)
5611 LIBRARY DONATIONS	300.00	0.00	0.00	0.00	0.00	300.00
5614 OAKWOOD CEMETERY DONATIONS	100.00	0.00	100.00	100.00	0.00	0.00
5617 PROPERTY LEASES	75,193.78	0.00	6,613.71	8.80	0.00	68,580.07
5618 COURT COLLECTION FEE	13,500.00	0.00	4,329.07	32.07	0.00	9,170.93
5625 INTEREST INCOME	285,829.51	0.00	96,833.15	33.88	0.00	188,996.36
5626 INSURANCE CLAIMS	0.00	0.00	80,092.00	0.00	0.00	(80,092.00)
5628 FIRE RECOVERY	9,693.00	0.00	0.00	0.00	0.00	9,693.00
5630 MISCELLANEOUS	65,000.00	0.00	14,473.23	22.27	0.00	50,526.77
5632 POLE CONTRACTS	18,547.00	0.00	0.00	0.00	0.00	18,547.00
5633 VERIZON POLE CONTRACTS	0.00	0.00	168.52	0.00	0.00	(168.52)
5637 POST OFFICE LEASE	0.00	0.00	22,500.00	0.00	0.00	(22,500.00)
5638 MUN. COURT BLDG SECURITY	5,023.75	0.00	2,329.98	46.38	0.00	2,693.77
5639 MUN. COURT TECHNOLOGY	4,101.03	0.00	1,902.00	46.38	0.00	2,199.03
*** REVENUE CATEGORY TOTALS ***	477,288.07	0.00	253,564.66	53.13	0.00	223,723.41
<u>TRANSFER FROM OTHER FUNDS</u>						
5711 TRANSFER FROM UTILITY FUND	1,411,719.12	0.00	0.00	0.00	0.00	1,411,719.12
5712 TRANSFER FROM UNDESIGNATED BA	125,254.00	0.00	0.00	0.00	0.00	125,254.00
*** REVENUE CATEGORY TOTALS ***	1,536,973.12	0.00	0.00	0.00	0.00	1,536,973.12
<u>OTHER</u>						
*** TOTAL REVENUES ***	6,182,028.82	0.00	2,907,602.90	47.03	0.00	3,274,425.92

*** END OF REPORT ***

FINANCIAL SUMMARY
AS OF: MARCH 1ST, 2024

06-GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

REVENUE SUMMARY						
TAXES	3,464,940.39	0.00	2,408,047.70	69.50	0.00	1,056,892.69
LICENSE & PERMITS	277,766.44	0.00	64,628.10	23.27	0.00	213,138.34
CHARGES FOR SERVICES	184,960.80	0.00	73,060.55	39.50	0.00	111,900.25
FINES & FORFEITURES	240,100.00	0.00	108,301.89	45.11	0.00	131,798.11
OTHER REVENUES	477,288.07	0.00	253,564.66	53.13	0.00	223,723.41
TRANSFER FROM OTHER FUNDS	<u>1,536,973.12</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,536,973.12</u>
*** TOTAL REVENUES ***	<u>6,182,028.82</u>	<u>0.00</u>	<u>2,907,602.90</u>	<u>47.03</u>	<u>0.00</u>	<u>3,274,425.92</u>
=====						
EXPENDITURE SUMMARY						
01 - ADMINISTRATION	343,619.70	1,065.58	178,198.02	61.98	34,781.00	130,640.68
02 - CONTRACTS	1,177,683.92	14,128.82	612,638.26	52.32	3,473.00	561,572.66
03 - OFFICE	313,897.04	798.61	138,777.32	44.22	25.76	175,093.96
06 - COMMUNICATIONS	498,790.57	2,112.97	237,611.04	47.65	39.44	261,140.09
07 - POLICE	950,246.43	2,575.08	418,347.47	49.85	55,350.14	476,548.82
08 - MUNICIPAL COURT	106,313.43	354.29	109,671.38	103.16	0.00	(3,357.95)
20 - FIRE	652,061.99	1,033.02	1,049,002.50	241.15	523,424.78	(920,365.29)
22 - RESCUE	45,000.00	0.00	17,442.05	51.99	5,952.24	21,605.71
25 - INSPECTION	120,152.32	314.59	51,080.93	41.95	(672.31)	69,743.70
30 - STREETS	676,776.38	1,592.72	278,298.31	58.82	119,795.20	278,682.87
34 - ANIMAL CONTROL	52,205.60	0.00	8,386.13	16.32	131.47	43,688.00
40 - SUPPORT SYSTEMS	189,446.45	297.15	122,581.98	64.73	47.16	66,817.31
45 - CEMETERY	2,674.67	0.00	1,058.07	39.56	0.00	1,616.60
50 - RECREATION	377,035.08	998.78	175,204.24	47.56	4,121.40	197,709.44
52 - COMPETITIVE LEAGUES	0.00	0.00	0.00	0.00	0.00	0.00
54 - PARK MAINTENANCE	314,592.15	609.96	119,250.08	40.99	9,691.88	185,650.19
58 - SWIMMING POOL	152,546.32	0.00	14,388.16	12.79	5,115.00	133,043.16
70 - LIBRARY	234,743.27	494.93	85,288.75	44.59	19,373.06	130,081.46
99- NON DEPARTMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	<u>6,207,785.32</u>	<u>26,376.50</u>	<u>3,617,224.69</u>	<u>70.84</u>	<u>780,649.22</u>	<u>1,809,911.41</u>
=====						

*** END OF REPORT ***

REVENUE STATEMENT
AS OF: MARCH 1ST, 2024

206-UTILITY FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
TAXES						
*** REVENUE CATEGORY TOTALS ***	0.00	0.00	0.00	0.00	0.00	0.00
LICENSE & PERMITS						
CHARGES FOR SERVICES						
5409 BULK WATER SALES	500.00	0.00	69.62	13.92	0.00	430.38
5411 WATER SALES	1,274,024.40	21,306.95	579,699.53	45.50	0.00	694,324.87
5412 SEWER SALES	780,929.80	12,515.29	348,304.82	44.60	0.00	432,624.98
5413 GARBAGE	787,838.40	14,163.52	357,321.71	45.35	0.00	430,516.69
5414 WATER MISC.REVENUE	979.20	0.00	1,000.00	102.12	0.00	(20.80)
5415 WATER TAP FEE	27,540.00	0.00	7,200.00	26.14	0.00	20,340.00
5416 SEWER TAP FEE	27,480.00	0.00	9,900.00	36.03	0.00	17,580.00
5418 CONTAINER DUMP/WILSON STREET	2.40	0.00	0.00	0.00	0.00	2.40
5419 PENALTIES	136,672.80	45.28	64,403.00	47.12	0.00	72,269.80
5442 CONNECT FEES	16,806.00	0.00	5,140.00	30.58	0.00	11,666.00
5443 SERVICE CHARGE FEE	57,254.40	0.00	27,195.29	47.50	0.00	30,059.11
5444 ELECTRIC SALES	4,956,195.60	70,644.82	2,343,074.27	47.28	0.00	2,613,121.33
5447 ELECTRIC MISC. REVENUE	8,748.00	0.00	5,600.00	64.01	0.00	3,148.00
5491 CITY TAX COLLECTED	89,606.00	1,583.53	46,257.32	51.62	0.00	43,348.68
5492 STATE TAX COLLECTED	0.00	2,805.30	51,594.71	0.00	0.00	(51,594.71)
*** REVENUE CATEGORY TOTALS ***	8,164,577.00	123,064.69	3,846,760.27	47.12	0.00	4,317,816.73
FINES & FORFEITURES						
OTHER REVENUES						
5624 CD INTEREST/UTILITY DEPOSITS	7,500.00	0.00	1,510.40	20.14	0.00	5,989.60
5630 MISCELLANEOUS	3,288.00	0.00	2,676.95	81.42	0.00	611.05
5631 BAD DEBT RECOVERY	1,322.40	0.00	40.96	3.10	0.00	1,281.44
*** REVENUE CATEGORY TOTALS ***	12,110.40	0.00	4,228.31	34.91	0.00	7,882.09

REVENUE STATEMENT
AS OF: MARCH 1ST, 2024

06-UTILITY FUND
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
TRANSFER FROM OTHER FUNDS						
*** REVENUE CATEGORY TOTALS ***	0.00	0.00	0.00	0.00	0.00	0.00
OTHER						
*** REVENUE CATEGORY TOTALS ***	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	8,176,687.40	123,064.69	3,850,988.58	47.10	0.00	4,325,698.82

*** END OF REPORT ***

FINANCIAL SUMMARY
AS OF: MARCH 1ST, 2024

206-UTILITY FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
TAXES	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	8,164,577.00	123,064.69	3,846,760.27	47.12	0.00	4,317,816.73
OTHER REVENUES	12,110.40	0.00	4,228.31	34.91	0.00	7,882.09
TRANSFER FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
OTHER	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	8,176,687.40	123,064.69	3,850,988.58	47.10	0.00	4,325,698.82
EXPENDITURE SUMMARY						
90 - WATER	91,664.92	0.00	48,563.17	99.66	42,787.59	314.16
91 - SEWER	382,784.26	281.33	110,682.46	30.00	4,163.76	267,938.04
94 - DISTRIBUTION & COLLE	935,569.18	2,319.72	436,000.86	48.20	14,913.75	484,654.57
95 - CONTRACTS	5,248,468.86	0.00	1,517,940.92	28.92	0.00	3,730,527.94
96 - ELECTRIC	897,844.53	1,257.58	397,974.87	45.53	10,857.10	489,012.56
99- NON DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
00 - NON DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***	7,556,331.75	3,858.63	2,511,162.28	34.19	72,722.20	4,972,447.27
*** END OF REPORT ***						

REVENUE STATEMENT
AS OF: MARCH 1ST, 2024

00-EMS
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>TAXES</u>						
<u>LICENSE & PERMITS</u>						
<u>CHARGES FOR SERVICES</u>						
5408 GRAYSON COUNTY SUBSIDY	455,400.00	0.00	189,918.00	41.70	0.00	265,482.00
5409 COLLINSVILLE SUBSIDY	54,996.00	0.00	27,847.88	50.64	0.00	27,148.12
5412 SADLER SUBSIDY	24,028.00	0.00	6,535.95	27.20	0.00	17,492.05
5413 SOUTHMAYD SUBSIDY	28,432.00	0.00	9,477.20	33.33	0.00	18,954.80
5420 MEDICARE	175,000.00	0.00	58,620.37	33.50	0.00	116,379.63
5430 VA INSURANCE	0.00	0.00	47,421.11	0.00	0.00	(47,421.11)
5441 MEDICAID	0.00	0.00	640.92	0.00	0.00	(640.92)
5442 PRIVATE INSURANCE	300,000.00	0.00	141,196.15	47.07	0.00	158,803.85
5443 PRIVATE PAY	35,000.00	0.00	21,892.53	62.55	0.00	13,107.47
5444 TRANSFERS	647,132.78	0.00	0.00	0.00	0.00	647,132.78
5447 ISD	7,500.00	0.00	6,300.00	84.00	0.00	1,200.00
*** REVENUE CATEGORY TOTALS ***	1,727,488.78	0.00	509,850.11	29.51	0.00	1,217,638.67
<u>FINES & FORFEITURES</u>						
<u>OTHER REVENUES</u>						
*** REVENUE CATEGORY TOTALS ***	0.00	0.00	0.00	0.00	0.00	0.00
<u>TRANSFER FROM OTHER FUNDS</u>						
<u>OTHER</u>						
*** TOTAL REVENUES ***	1,727,488.78	0.00	509,850.11	29.51	0.00	1,217,638.67
	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

FINANCIAL SUMMARY
AS OF: MARCH 1ST, 2024

700-EMS

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
CHARGES FOR SERVICES	1,727,488.78	0.00	509,850.11	29.51	0.00	1,217,638.67
OTHER REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	1,727,488.78	0.00	509,850.11	29.51	0.00	1,217,638.67
EXPENDITURE SUMMARY						
21 - EMS	1,752,488.12	3,467.43	1,170,402.17	69.14	41,327.33	540,758.62
*** TOTAL EXPENDITURES ***	1,752,488.12	3,467.43	1,170,402.17	69.14	41,327.33	540,758.62
*** END OF REPORT ***						

CITY OF WHITESBORO

March 5, 2024

TOTAL REGULAR BILLS PAID

\$729,761.21

WSC ENERGY: \$207,985.45

SALES TAX DIRECT PAYMENT

\$8532.25

TOTAL:

\$946,278.91

2/14/2024 8:52 AM
PACKET: 09711 TMRS

A / P CHECK REGISTER

PAGE: 1

VENDOR SET: 99

*** DRAFT/OTHER LISTING ***

BANK : AP-PR PAYROLL ACCOUNTS PAYABLE

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
00363	TX MUNICIPAL RET SYSTEM							
	I-RET202401291059	RETIREMENT CONTRIBUTIONS	D	2/14/2024		15,300.63CR	000446	
	I-RET202402121154	RETIREMENT CONTRIBUTIONS	D	2/14/2024		15,259.14CR	000446	30,559.77

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	30,559.77	30,559.77
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	30,559.77	30,559.77

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

2/06/2024 11:16 AM

DIRECT PAYABLES CHECK REGISTER

PAGE: 1

PACKET: 09700 TIME WARRANT 2019 JAN24

VENDOR SET: 99 WHITESBORO AP VENDORS

**** CHECK LISTING ****

BANK: AP A/P - POOLED CASH

ENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
03137		SIMMONS BANK						
	I-012024-TXTW2019	TEXAS TIME WARRENT #2019 JAN	R	2/06/2024		9,078.61	105996	
	I-022024-TXTW2019	TEXAS TIME WARRENT #2019 FEB	R	2/06/2024		9,078.61	105996	18,157.22

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	18,157.22	18,157.22
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	18,157.22	18,157.22

John D. Moore

2/08/2024 9:06 AM
 PACKET: 09703 PAYABLE 2/8/24
 VENDOR SET: 99
 BANK : AP A/P - POOLED CASH

A / P CHECK REGISTER

PAGE: 1

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02985	AMAZON CAPITAL SERVICES, INC.							
	I-117M-1C7P-FN3J	BAY LITES & SHOP LITES	R	2/08/2024		204.68CR	105997	
	I-16CL-NYNQ-M1DT	BOOKS	R	2/08/2024		76.09CR	105997	
	I-1GLD-6GFD-1CYH	PPRCLIPS, HDMICABLE, TICKET	R	2/08/2024		28.10CR	105997	
	I-1LCQ-MV7L-V64F	BOOKS	R	2/08/2024		46.18CR	105997	
	I-1NQM-XL13-YV9P	GLU, MOIST, LBLS, POSTCARDS	R	2/08/2024		433.84CR	105997	
	I-1PVF-G69R-1VHM	18 BOOKS	R	2/08/2024		29.99CR	105997	818.88
02695	ATWOOD DISTRIBUTING, L. P.							
	I-1866	CLOTHING	R	2/08/2024		218.96CR	105998	
	I-1867	CLOTHING	R	2/08/2024		227.47CR	105998	
	I-1868	CLOTHING	R	2/08/2024		124.98CR	105998	
	I-1869	CLOTHING	R	2/08/2024		294.97CR	105998	
	I-1879	CLOTHING	R	2/08/2024		334.95CR	105998	1,201.33
02519	BOUND TREE MEDICAL							
	I-85230801	MEDICAL SUPPLIES	R	2/08/2024		2,546.83CR	105999	2,546.83
02669	BROOKSHIRE BROTHERS							
	I-1000098527	GINGERALE & 7UP	R	2/08/2024		26.01CR	106000	26.01
03173	CHRISTMAS DESIGNERS							
	I-1000369035	MATTE TREE ORNAMENTS	R	2/08/2024		441.60CR	106001	441.60
00079	CITY OF WHITESBORO							
	I-202402021073	CITY OF WHITESBORO	R	2/08/2024		18,898.62CR	106002	18,898.62
01250	COHN & GREGORY SUPPLY, LLC							
	I-3428683	1" SCH80 PVC BALL VALVE	R	2/08/2024		98.74CR	106003	98.74
03157	DUSTIN OFFICE MACHINES							
	I-FC 4308	FINANCE CHARGE	R	2/08/2024		4.60CR	106004	
	I-X228833	COPIER LEASE WED JAN 2024	R	2/08/2024		150.70CR	106004	
	I-X228858	COLOR COPIES OVER 500	R	2/08/2024		37.29CR	106004	192.59
03144	FOUR FEATHERS ALARM, LLC							
	I-118057	ADDITIONAL DOOR LOCKS	R	2/08/2024		1,664.54CR	106005	
	I-118059	ACCESS CONTROL CITY HALL	R	2/08/2024		5,174.50CR	106005	
	I-119563	MONTHLY MONITORING LIB FEB	R	2/08/2024		14.95CR	106005	
	I-119892	FIRE SPRINKLER SERVICE LIB	R	2/08/2024		282.00CR	106005	7,135.99
00049	FOXWORTH GALBRAITH LUMBER							
	I-2451384	SAFETY WARNING FENCE, SCRE	R	2/08/2024		76.97CR	106006	
	I-2454799	3/4" PVC BALL VALVES	R	2/08/2024		10.38CR	106006	
	I-2456189	DRILL BIT, CONCRETE	R	2/08/2024		37.99CR	106006	
	I-2456216	DRILL BIT, CONCRETE	R	2/08/2024		4.29CR	106006	
	I-2456801	DRILL BIT, CONCRETE	R	2/08/2024		7.99CR	106006	
	I-2479029	BRASS SHUT OFF	R	2/08/2024		9.99CR	106006	
	I-2481403	FILESHELVINGBRCKTS	R	2/08/2024		113.49CR	106006	
	I-2482326	2" BALL VALVES	R	2/08/2024		38.38CR	106006	
	I-2483371	FILESHELVINGBRCKTS	R	2/08/2024		45.96CR	106006	
	I-2484705	SAFETY EYEWARE	R	2/08/2024		25.99CR	106006	

John D. Moore

* 2/08/2024 9:06 AM
 PACKET: 09703 PAYABLE 2/8/24
 VENDOR SET: 99
 BANK : AP A/P - POOLED CASH

A / P CHECK REGISTER

PAGE: 2

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
	I-2484910	PLYWOOD & BLADES	R	2/08/2024		168.27CR	106006	
	I-2492292	ADHESIVE,BRSHS,MINSPIRIT	R	2/08/2024		39.96CR	106006	
	I-2492794	REBAR & WIRE TIES	R	2/08/2024		240.20CR	106006	
	I-2494563	WATERHOSE FITTINGS	R	2/08/2024		8.17CR	106006	
	I-2500634	3/4x50' RED WATER HOSE	R	2/08/2024		47.99CR	106006	
	I-2508169	2" PVC ADAPTERS	R	2/08/2024		20.90CR	106006	896.92
VOID	VOID CHECK		V	2/08/2024			106007	**VOID**
03261	FRONTIER ACCESS, LLC I-202401	JAN 2024 TRASH SERVICE	R	2/08/2024		58,469.87CR	106008	58,469.87
00157	FRONTIER COMMUNICATIONS I-202402061129	210-017-2122-062911-5	R	2/08/2024		157.58CR	106009	157.58
01917	GREATER TEXOMA UTILITY AUTHORITY I-FEB 24 BOND	2010 LAKE TEXOMA STOR. BOND	R	2/08/2024		4,517.29CR	106010	4,517.29
00199	HASTY AWARDS I-01241677	BASKETBALL AWARDS	R	2/08/2024		826.38CR	106011	826.38
02848	HAYTER ENGINEERING, INC. I-19268	2023 W.W. PLANT DISCHARG PERM	R	2/08/2024		486.75CR	106012	486.75
03246	INFONALIGY I-20086 I-20131	MANAGED SVC PD FEB 2024 IT SVC CITY HALL 2/1/-3/2/24	R R	2/08/2024 2/08/2024		1,205.00CR 2,801.00CR	106013 106013	4,006.00
00189	JOHNSON-BURKS SUPPLY CO I-1070615	40gln HOT WATER HEATER	R	2/08/2024		553.73CR	106014	553.73
02450	KYLE MAYNARD (REIMBURSE) I-202402051091	CHRISTMAS PARADE LIGHTS/FOOD	R	2/08/2024		75.30CR	106015	75.30
1	LEW HATCH I-202402071130	WORK BOOTS	R	2/08/2024		95.50CR	106016	95.50
00071	LOWE'S COMPANIES INC I-998018-MHWICR	20x20,20x25,14x25AIR FILT	R	2/08/2024		432.08CR	106017	432.08
00917	LOWER COLORADO RIVER AUTHORITY I-LAB-0072310	CHEMICALS	R	2/08/2024		1,065.00CR	106018	1,065.00

John D. Moore

2/08/2024 9:06 AM
 PACKET: 09703 PAYABLE 2/8/24
 VENDOR SET: 99
 BANK : AP A/P - POOLED CASH

A / P CHECK REGISTER

PAGE: 3

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	MAXWELL'S I-202402051090	E.D.G.	R	2/08/2024		7,500.00CR	106019	7,500.00
00235	MIDWEST RADAR & EQUIP I-174925	RADAR CERTIFICATIONS	R	2/08/2024		320.00CR	106020	320.00
02374	OPTIMUM I-FEB 2024 CITYHALL	111 W MAIN C-HALL 2/1-2/29/24	R	2/08/2024		134.23CR	106021	134.23
02374	OPTIMUM I-FEB 2024 LIBRARY	308 W MAIN LIB 2/1-2/29/24	R	2/08/2024		146.01CR	106022	146.01
03333	P2 SERVICES I-5070 I-5071	DRUG TEST D. GRAY BACKGROUND AND DRUG SCREEN	R	2/08/2024		35.00CR 105.00CR	106023 106023	 140.00
02708	PENGUIN MANAGEMENT, INC I-77577	eDISPATCH12MONTHSERVICE	R	2/08/2024		2,172.00CR	106024	2,172.00
00275	POSTMASTER-WHITESBORO I-02/2024-POSTAGE	28 ROLLS OF STAMPS POSTCARDS	R	2/08/2024		1,484.00CR	106025	1,484.00
01673	RICOH USA, INC. I-107977577 I-107977584	325570-3705869 LIB 1/20-2/19 325570-3815563 1/21-2/20/24	R	2/08/2024		272.74CR 523.00CR	106026 106026	 795.74
1	ROBERT SHERWIN I-202402021087	LODGING	R	2/08/2024		1,083.23CR	106027	1,083.23
00630	UNITED RENTALS, INC I-229638672-001	SKID STEER RENTAL	R	2/08/2024		703.37CR	106028	703.37
01976	VERIZON WIRELESS I-9955036900	CELL SVC. 1/24-2/23/24	R	2/08/2024		1,663.91CR	106029	1,663.91
03402	VESTED NETWORKS I-8776	ADD'TL EXT POOL/CITY HALL	R	2/08/2024		50.00CR	106030	50.00
01406	WATER TECH INC. I-137693	150# CHLORINE BOTTLES	R	2/08/2024		2,460.00CR	106031	2,460.00
00155	WHITESBORO ECONOMIC I-202402021088	TYPE B SALES TAX 1/31/24	R	2/08/2024		1,822.35CR	106032	1,822.35

John D. Moore

* 2/08/2024 9:06 AM
 PACKET: 09703 PAYABLE 2/8/24
 VENDOR SET: 99
 BANK : AP A/P - POOLED CASH

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**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00633	WHITESBORO FIRE DEPT I-202402051092	POWER SUPPLY/PRESSURE GAUGE	R	2/08/2024		315.59CR	106033	315.59
00633	WHITESBORO FIRE DEPT I-202402081131	AWARDS	R	2/08/2024		639.50CR	106034	639.50
00633	WHITESBORO FIRE DEPT I-20330	BED LINER ON SIDE BY SIDE	R	2/08/2024		450.00CR	106035	450.00
00162	WHITESBORO INDUSTRIAL I-202402021089	TYPE A SALES TAX 1/31/24	R	2/08/2024		911.17CR	106036	911.17
00389	WHITESBORO NEWS RECORD I-202402051128	1 YR SUBSCRIPTION CITY HALL	R	2/08/2024		50.00CR	106037	
	I-2751	JANUARY ADS	R	2/08/2024		323.20CR	106037	373.20
03122	WINSUPPLY COOKE CO TX CO I-438189 01	4" FLANGE KITS	R	2/08/2024		52.56CR	106038	52.56

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	41	0.00	126,159.85	126,159.85
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	42	0.00	126,159.85	126,159.85

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

John D. Moore

2/15/2024 12:22 PM
 CKET: 09714 PAYABLES
 VENDOR SET: 99
 BANK : AP A/P - POOLED CASH

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**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02985	AMAZON CAPITAL SERVICES, INC.							
	I-11DW-CXPL-KQ3G	26 BOOKS	R	2/15/2024		483.70CR	106052	
	I-19XD-NQV6-M4TW	CLIPS,TBLCTH,TAPE,HP902,N	R	2/15/2024		238.21CR	106052	
	I-1QMX-7QHN-R97M	RUNNINGBRDS,COMP.CHAIR	R	2/15/2024		378.48CR	106052	
	I-1RHM-L6PK-PPYQ	CATRAPS,PHONECASES,SCREENS	R	2/15/2024		234.78CR	106052	
	I-1VTQ-43RJ-6GW9	FOUR WAY PLUGS,ARMRESTPAD	R	2/15/2024		77.02CR	106052	1,412.19
01712	ATMOS ENERGY							
	I-202402121155	316 COLLINSVILLE 1/9-2/7/24	R	2/15/2024		364.05CR	106053	
	I-202402121156	202 W MAIN ST. 1/9-2/7/24	R	2/15/2024		119.74CR	106053	
	I-202402121157	308 W MAIN LIB 1/9-2/7/24	R	2/15/2024		450.25CR	106053	
	I-202402121158	615.5 W MAIN WSYC 1/9-2/7/24	R	2/15/2024		475.38CR	106053	
	I-202402121159	111 W MAIN ST 1/9-2/7/24	R	2/15/2024		497.62CR	106053	
	I-202402121160	206 W MAIN STE B 1/9-2/7/24	R	2/15/2024		651.79CR	106053	
	I-202402141168	200 CENTER S HSE 1/9-2/7/24	R	2/15/2024		82.71CR	106053	
	I-202402141169	401 NORTH AVE 1/9-2/7/24	R	2/15/2024		76.40CR	106053	2,717.94
02606	DONOVON BARGER (REIMBURSE)							
	I-202402121141	CLOTHING ALLOWANCE - PANTS	R	2/15/2024		74.63CR	106054	74.63
02102	BARTEL READY MIX							
	I-263060	CONCRETE	R	2/15/2024		1,036.00CR	106055	1,036.00
00698	BI-LO WHOLESALE INC							
	I-6059770	ENGINEHOUSING,UDCTSPRAY	R	2/15/2024		175.55CR	106056	175.55
01913	VAN BOATRIGHT							
	I-202402121148	REF \$45/GAMEx10 2/3-2/10	R	2/15/2024		450.00CR	106057	450.00
02519	BOUND TREE MEDICAL							
	I-85238559	MEDICAL SUPPLIES	R	2/15/2024		63.99CR	106058	
	I-85240256	MEDICAL SUPPLIES	R	2/15/2024		885.97CR	106058	949.96
02892	BRET BOATWRIGHT							
	I-202402121147	REF \$35/GAMEx10 2/3-2/10	R	2/15/2024		350.00CR	106059	350.00
03200	BRIAN COLLMAN							
	I-202402121150	REF \$25/GAMEx12 2/3-2/10	R	2/15/2024		300.00CR	106060	300.00
02456	CHRIS SEITZ							
	I-202402121151	REF \$35/GAMEx12 2/3-2/10	R	2/15/2024		420.00CR	106061	420.00

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CKET: 09714 PAYABLES
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**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
03483	CLAY HERMES I-202402121153	REF \$25/GAMEx6 2/3	R	2/15/2024		150.00CR	106062	150.00
03416	CLEAR CAREER PROFESSIONALS, LLC I-1098 I-1101	POLIE CHIEF RECRUITMENT INTERIM CHIEF OF POLICE	R R	2/15/2024 2/15/2024		4,000.00CR 5,889.00CR	106063 106063	9,889.00
03006	DENCO AREA 911 DIST. OFCS. I-202402131163	BASIC TELECOMMUNICATOR	R	2/15/2024		160.00CR	106064	160.00
03484	DENNARD FARM SUPPLY I-177047/1	GRAVELY JSV 3400 EPS	R	2/15/2024		29,812.40CR	106065	29,812.40
03468	EDICIA BARNES I-202402121146	GYM CLEAN-UP 8x\$25/WEEK	R	2/15/2024		200.00CR	106066	200.00
03130	FIRST NET (AT&T MOBILITY) I-202402141164	CELL SVC PINKSTON 2/4-3/3/24	R	2/15/2024		51.82CR	106067	51.82
03261	FRONTIER ACCESS, LLC I-2727631	SLUDGE HAUL 2/7/24	R	2/15/2024		617.76CR	106068	617.76
00157	FRONTIER COMMUNICATIONS I-202402091135	903-197-3364-113020-5 FEB 24	R	2/15/2024		790.00CR	106069	790.00
02031	GAINESVILLE AREA VISUAL ARTS I-202402091138	ART PANELS DEPOSIT 2024	R	2/15/2024		100.00CR	106070	100.00
03467	GLENN POLK AUTOPLEX INC I-DOCS551629 I-DOCS551741	PM SERVICE #M252 PM SERVICE M251	R R	2/15/2024 2/15/2024		408.41CR 354.31CR	106071 106071	762.72
00147	GRAHAM INTERNATIONAL INC I-01P652286 I-01P652288	FAN SUPPORT & FAN #606 FAN SUPPORT & FAN #606	R R	2/15/2024 2/15/2024		715.99CR 395.97CR	106072 106072	1,111.96
03392	GREATSTATEOFTEXASPLUMBINGCO I-22456321	RESTROOM REPAIRS POOL	R	2/15/2024		450.00CR	106073	450.00
02848	HAYTER ENGINEERING, INC. I-19268	2023 W.W. PLANT DISCHARG PERMI	R	2/15/2024		486.75CR	106074	486.75

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**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01424	HOLIDAY FORD I-FOCS273401 I-FOCS273757	REPAIR EXHAUST LEAK #253 TUNEUP, RPLSPARKPLUGS, TEC	R	2/15/2024		1,661.08CR	106075	
			R	2/15/2024		1,164.09CR	106075	2,825.17
03246	INFONALIGY I-20293	REMOTE/ONSITE SUPPORT JAN24	R	2/15/2024		662.50CR	106076	662.50
03470	JACOB OSBURN I-202402121152	REF \$25/GAMEX6 2/10	R	2/15/2024		150.00CR	106077	150.00
03207	JACOB VILLAREAL (REIMBURSE) I-202402141173	JACOB VILLAREAL: REIMBU	R	2/15/2024		460.66CR	106078	460.66
03396	JANELLE VANNOY (REIMBURSE) I-202402121162	BASIC TELECOMMUNICATOR CLASS	R	2/15/2024		813.01CR	106079	813.01
02979	JESSICA HUGHES (REIMBURSE) I-202402091132	SHIPPING POOL VACUUM REPAIR	R	2/15/2024		89.95CR	106080	89.95
1	JINA HOLLEY I-202402141170	REFUND	R	2/15/2024		95.00CR	106081	95.00
00103	JOHN DEERE FINANCIAL I-B66611 I-B70895 I-B72239 I-B73385 I-X36322	BOOTS (JH) HOEHANDLE, 3/4x12"GANIPPLE BOOTS (BW) CORD, GARDENTINE, BOLTS BOOTS (CR)	R R R R R	2/15/2024 2/15/2024 2/15/2024 2/15/2024 2/15/2024		179.95CR 27.68CR 159.95CR 44.48CR 129.95CR	106082 106082 106082 106082 106082	542.01
02409	KEVIN WALTON (REIMB) I-202402091133	MEDICAL CE - CE SOLUTIONS	R	2/15/2024		113.35CR	106083	113.35
01461	LEATHERS & ASSOCIATES I-12067	3' DBL STRT GRN SLIDE	R	2/15/2024		1,837.49CR	106084	1,837.49
02313	LONE STAR CHAPTER TMCA I-202402091136	ANNUAL MEMBERSHIP - T. NINO	R	2/15/2024		25.00CR	106085	25.00
1	LORI PAINTER I-202402121143	REFUND	R	2/15/2024		8.00CR	106086	8.00
03363	MADISON KNISS I-202402121149	SCOREKEEPER \$12/GAMEX10	R	2/15/2024		120.00CR	106087	120.00

John D. Moore

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CNET: 09714 PAYABLES
VENDOR SET: 99
BANK : AP A/P - POOLED CASH

A / P CHECK REGISTER
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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	MALLORY GRUHN I-202402091139	REFUND	R	2/15/2024		48.00CR	106088	48.00
03217	METRO FIRE I-221667-1	AIR COMPRESSOR PM	R	2/15/2024		1,225.00CR	106089	1,225.00
03479	MOBILE ELECTRIC POWER SOLUTIONS, INC I-20706	GENERATOR & CLUTCH	R	2/15/2024		2,656.71CR	106090	2,656.71
02043	ANITA MORALES I-202402121161	INTERPRETER FOR POLICE 1/28	R	2/15/2024		25.00CR	106091	25.00
1	MORGAN RUPERT I-202402141172	REIMB	R	2/15/2024		682.60CR	106092	682.60
03341	NAVITAS CREDIT CORP I-20092584 FEB 2024	VIOP PHONE SVC FEB 2024	R	2/15/2024		1,120.50CR	106093	1,120.50
1	NICOLE BRANCH I-202402121142	REFUND	R	2/15/2024		8.00CR	106094	8.00
03464	OFFEN PETROLEUM, LLC I-INV888679 I-INV888733 I-INV901429 I-INV901435	500.2 GAL UNLEADED 730.3 GAL DIESAL 60.9 GAL DIESEL 611.6 GAL UNLEADED	R R R R	2/15/2024 2/15/2024 2/15/2024 2/15/2024		1,487.79CR 2,565.10CR 221.84CR 1,724.73CR	106095 106095 106095 106095	 5,999.46
02374	OPTIMUM I-FEB 2024 PARD	400 WILSON PARD 2/9-3/8/24	R	2/15/2024		184.14CR	106096	184.14
02374	OPTIMUM I-FEB 2024 WFD	206 W MAIN WFD 2/1-2/29/24	R	2/15/2024		1.88CR	106097	1.88
03431	PARK WAREHOUSE I-15010362	CAMBRIDGEPARKBENCH	R	2/15/2024		1,008.79CR	106098	1,008.79
02241	PITNEY BOWES GLOBAL FINAN. SVC. LLC. I-3318705169	POSTAGE MACH LEASE 12/30-3/29	R	2/15/2024		175.98CR	106099	175.98
02911	PROTECT YOUTH SPORTS I-1044553 I-1071626 I-1124723	1 - BACKGROUND CHECK COACHES 6 - BACKGROUND CHECK COACHES 12 - BACKGROUND CHECK COACHES	R R R	2/15/2024 2/15/2024 2/15/2024		10.00CR 60.00CR 190.00CR	106100 106100 106100	 260.00

John D. Moore

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 CHECK: 09714 PAYABLES
 VENDOR SET: 99
 BANK : AP A/P - POOLED CASH

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**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02478	RACHAEL DOCKERY (REIMBURSE) I-202402141174	TMCEC JUDGES SEMINAR 2024	R	2/15/2024		150.00CR	106101	150.00
02370	RED RIVER GROUNDWATER CONSERVATION DIST. I-INV-1711	4TH QTR 2023 WATER CONSUMP	R	2/15/2024		2,643.41CR	106102	2,643.41
02010	RK HALL, LLC I-414042	ASPHALT	R	2/15/2024		481.95CR	106103	481.95
1	RUSTIN REEDY I-202402091134	REIMBURSE	R	2/15/2024		375.00CR	106104	375.00
00302	SAM'S CLUB/SYNCHRONY BANK I-P928000D300YG7112 I-P928000DH010JPYVK I-P928000DK010PYG0F	COFFEE, TB, SPN, FRK, TP, KLN FTHR/DGHTR DANCE SUPPLY MMBRSHPS, TB, LYSOL, COFFEE,	R R R	2/15/2024 2/15/2024 2/15/2024		202.92CR 101.60CR 390.92CR	106105 106105 106105	695.44
02266	SKEETER'S WRECKER SERVICE, INC. I-111147	TOW DUMP TRUCK #606	R	2/15/2024		317.90CR	106106	317.90
00319	SKREEN DOOR I-240125 I-240128	TAILGATE CHEVRONS #657 TAILGATE CHEVRONS #657	R R	2/15/2024 2/15/2024		125.00CR 75.00CR	106107 106107	200.00
03477	SOUTHSIDE BANK I-202402141167	LAON 269037 FEB 2024	R	2/15/2024		95,752.02CR	106108	95,752.02
1	STEPHANIE MAY I-202402141171	REFUND	R	2/15/2024		115.00CR	106109	115.00
01879	SUNBELT RENTALS, INC. I-149958789-0002	GEORGIA BUGGY RENTAL	R	2/15/2024		168.21CR	106110	168.21
01253	TECHLINE, INC. I-3129778-00	GLOVE LINERS	R	2/15/2024		206.00CR	106111	206.00
02156	TEKNI-KUT I-80452	NAMEPLATES	R	2/15/2024		159.25CR	106112	159.25
03429	HEATH TURNBOW (REIMB) I-202402121145	GYM SUP 1/29-2/10 44HRS	R	2/15/2024		440.00CR	106113	440.00

John D. Moore

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CKET: 09714 PAYABLES
VENDOR SET: 99
BANK : AP A/P - POOLED CASH

A / P CHECK REGISTER

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**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01297	USA BLUEBOOK I-INV00256587	"OUT OF SERVICE" RINGS	R	2/15/2024		336.74CR	106114	336.74
03482	VAL-QUEST SYSTEMS, INC I-36037	MAINTENANCE AGREEMENT	R	2/15/2024		7,750.00CR	106115	7,750.00
00155	WHITESBORO ECONOMIC I-202402141165	TYPE B SALES TAX 2/6/24	R	2/15/2024		53,177.33CR	106116	53,177.33
00633	WHITESBORO FIRE DEPT I-202402091137	R235 WIFI BACK-UP CAMARA	R	2/15/2024		76.98CR	106117	76.98
00162	WHITESBORO INDUSTRIAL I-202402141166	TYPE A SALES TAX 2/6/24	R	2/15/2024		26,588.67CR	106118	26,588.67
03122	WINSUPPLY COOKE CO TX CO I-437164 02	SUPPLIES	R	2/15/2024		248.48CR	106119	248.48

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	68	0.00	263,489.26	263,489.26
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	68	0.00	263,489.26	263,489.26

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

John D. Moore

2/05/2024 10:55 AM
 PACKET: 09699 JAN 2024 FIRE PAY
 VENDOR SET: 99
 BANK : AP A/P -- POOLED CASH

A / P CHECK REGISTER
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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
03426	ABIGAIL HILDEBRAND I-202402051123	ABIGAIL HILDEBRAND	R	2/05/2024		34.00CR	105963	34.00
01649	ALAN MEEK I-202402051096	JAN 2024 FIRE PAY	R	2/05/2024		77.00CR	105964	77.00
03411	AUSTIN GREEN I-202402051121	JAN 2024 FIRE PAY	R	2/05/2024		21.00CR	105965	21.00
03415	BRETT FERGUSON I-202402051120	JAN 2024 FIRE PAY	R	2/05/2024		30.00CR	105966	30.00
03225	CADE STRANGE I-202402051098	JAN 2024 FIRE PAY	R	2/05/2024		16.00CR	105967	16.00
03294	CODY KELLER I-202402051124	JAN 2024 FIRE PAY	R	2/05/2024		58.00CR	105968	58.00
01627	JAMES CONGER I-202402051107	JAN 2024 FIRE PAY	R	2/05/2024		37.00CR	105969	37.00
03238	DARRIN SPRINGS I-202402051109	JAN 2024 FIRE PAY	R	2/05/2024		21.00CR	105970	21.00
03291	D'ARTAGNAN PORTER I-202402051106	JAN 2024 FIRE PAY	R	2/05/2024		24.00CR	105971	24.00
03398	ELI ROLISON I-202402051126	JAN 2024 FIRE PAY	R	2/05/2024		37.00CR	105972	37.00
00148	MICHAEL RAY GRAVETTE I-202402051104	JAN 2024 FIRE PAY	R	2/05/2024		14.00CR	105973	14.00
03298	HERMAYONIE DOMINGUEZ I-202402051125	JAN 2024 FIRE PAY	R	2/05/2024		8.00CR	105974	8.00
03375	JACQUILINE KAY WINANS I-202402051116	JAN 2024 FIRE PAY	R	2/05/2024		12.00CR	105975	12.00
01194	JEFF PATTERSON I-202402051095	JAN 2024 FIRE PAY	R	2/05/2024		98.00CR	105976	98.00

John D. Moore

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CKET: 09699 JAN 2024 FIRE PAY
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**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
03466	JEREMIAH VELTEN I-202402051127	JAN 2024 FIRE PAY	R	2/05/2024		126.00CR	105977	126.00
03314	JOHN ALAN THOMPSON I-202402051118	JAN 2024 FIRE PAY	R	2/05/2024		70.00CR	105978	70.00
03101	JONATHON SHEFFELD I-202402051103	JAN 2024 FIRE PAY	R	2/05/2024		106.00CR	105979	106.00
02727	JOSH VELTEN I-202402051105	JAN 2024 FIRE PAY	R	2/05/2024		121.00CR	105980	121.00
02981	KELBY BULLARD I-202402051112	JAN 2024 FIRE PAY	R	2/05/2024		4.00CR	105981	4.00
00383	KEVIN WALTON I-202402051100	JAN 2024 FIRE PAY	R	2/05/2024		5.00CR	105982	5.00
02363	LEVI McDOWELL I-202402051114	JAN 2024 FIRE PAY	R	2/05/2024		16.00CR	105983	16.00
03420	LOGAN BOCKMAN I-202402051113	JAN 2024 FIRE PAY	R	2/05/2024		34.00CR	105984	34.00
02286	MAGAR, ROBERT I-202402051111	JAN 2024 FIRE PAY	R	2/05/2024		81.00CR	105985	81.00
01788	MATT FERGUSON I-202402051102	JAN 2024 FIRE PAY	R	2/05/2024		9.00CR	105986	9.00
01531	MICHAEL PARISH I-202402051119	JAN 2024 FIRE PAY	R	2/05/2024		34.00CR	105987	34.00
02471	NIGEL YEARY I-202402051110	JAN 2024 FIRE PAY	R	2/05/2024		78.00CR	105988	78.00
3260	REID RUSSELL I-202402051122	JAN 2024 FIRE PAY	R	2/05/2024		29.00CR	105989	29.00
03360	RUSTIN REEDY I-202402051101	RUSTIN REEDY	R	2/05/2024		48.00CR	105990	48.00

John D. Moore

2/05/2024 10:55 AM
CHECK: 09699 JAN 2024 FIRE PAY
VENDOR SET: 99
BANK : AP A/P - POOLED CASH

A / P CHECK REGISTER

PAGE: 3

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
03042	SETH O'DELL KNIGHT I-202402051108	JAN 2024 FIRE PAY	R	2/05/2024		16.00CR	105991	16.00
01357	SHANE PIRTLE I-202402051099	JAN 2024 FIRE PAY	R	2/05/2024		78.00CR	105992	78.00
02933	STEPHEN WILCOX I-202402051097	JAN 2024 FIRE PAY	R	2/05/2024		29.00CR	105993	29.00
03240	TONY CARVER I-202402051115	JAN 2024 FIRE PAY	R	2/05/2024		16.00CR	105994	16.00
03421	WYATT RUPERT I-202402051117	JAN 2024 FIRE PAY	R	2/05/2024		57.00CR	105995	57.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	33	0.00	1,444.00	1,444.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	33	0.00	1,444.00	1,444.00

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

John D. Moore

2/22/2024 8:56 AM
 CKET: 09719 PAYABLE 2/22/2024
 VENDOR SET: 99
 BANK : AP A/P - POOLED CASH

A / P CHECK REGISTER

PAGE: 1

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01222	ACME AUTO PARTS I-179728	HYDRAULIC HOSE #589	R	2/22/2024		269.00CR	106120	269.00
01665	AIRGAS USA, LLC I-9146542471 I-9146542472	MEDICAL OXYGEN MEDICAL OXYGEN	R R	2/22/2024 2/22/2024		253.72CR 129.61CR	106121 106121	383.33
02985	AMAZON CAPITAL SERVICES, INC. I-1M1D-MMQN-YGNN I-1T6W-KF3M-J49N	26 BOOKS 26 BOOKS	R R	2/22/2024 2/22/2024		29.88CR 90.07CR	106122 106122	119.95
03361	ARCHIVE SOCIAL, INC. I-274158	SOC MEDIA SUB 10/3/23-10/2/24	R	2/22/2024		3,588.00CR	106123	3,588.00
00033	BAKER & TAYLOR BOOKS I-5018742821	31 FEBRUARY BOOKS	R	2/22/2024		161.78CR	106124	161.78
00426	BARTHOLD TIRE COMPANY I-1-58995	TIRES	R	2/22/2024		2,424.94CR	106125	2,424.94
02519	BOUND TREE MEDICAL I-85250653	MEDICAL SUPPLIES	R	2/22/2024		2,604.30CR	106126	2,604.30
00051	BRAZOS ELECTRIC COOP I-50759-RI-001	DIST. SVC CHARGE FROM BEPC	R	2/22/2024		8,855.48CR	106127	8,855.48
01019	CASCO INDUSTRIES INC I-259215	BUNKERGEAR, RESCUEGEAR	R	2/22/2024		6,633.97CR	106128	6,633.97
00039	CORE & MAIN LP I-U308987	6" KINGED PIPE CUTTER	R	2/22/2024		1,215.07CR	106129	1,215.07
02730	DOLLAR GENERAL-REGIONS 410526 I-1001295549	SPRITE & GINGERALE	R	2/22/2024		19.50CR	106130	19.50
03486	FIVE ALARM LEADERSHIP, LLC I-202402211182	GUEST SPEAKER AT FIRE BANQUET	R	2/22/2024		500.00CR	106131	500.00
00157	FRONTIER COMMUNICATIONS I-202402201176	903-564-5575-100799-5	R	2/22/2024		242.71CR	106132	242.71
03344	GREGORY KEELEN, DO. PA. I-202402211180	JAN - APRIL 2024	R	2/22/2024		2,000.00CR	106133	2,000.00

John D. Moore

2/22/2024 8:56 AM
 CKET: 09719 PAYABLE 2/22/2024
 VENDOR SET: 99
 BANK : AP A/P - POOLED CASH

A / P CHECK REGISTER

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**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
03449	GRIFFIN OVERHEAD DOOR LLC I-1	LIFTMASTERMDCOMMOPERATOR	R	2/22/2024		2,790.00CR	106134	2,790.00
00542	HOLIDAY CHEVROLET INC I-CVCS575046	FRONTENDALIGNMENT#616	R	2/22/2024		109.19CR	106135	109.19
1	JULIET FAQUA I-202402201179	REFUND	R	2/22/2024		40.00CR	106136	40.00
02450	KYLE MAYNARD (REIMBURSE) I-202402201177	LUNCH FOR STREET WHILE WORKING	R	2/22/2024		50.82CR	106137	50.82
00295	LINDE GAS & EQUIPMENT, INC. I-40688028	ANNUAL LEASE AGREEMENT	R	2/22/2024		805.45CR	106138	805.45
03459	LONE STAR CONVERSIONS I-035116031761	FRNT&REARSEAT COVERS#657	R	2/22/2024		620.00CR	106139	620.00
01444	NAPA AUTO PARTS #365 I-249724 I-249880 I-250099 I-250186 I-250288 I-250372 I-250512 I-250637	THERMOSTAT&GASKET#1711 ROTORS&BRAKES #1714 SPARK PLUGS #516 A/CHEATER SWITCH #516 BATTERIES SERPENTINE BELT #501 HYDROHOSE, BATTERIES BEARING #501	R R R R R R R R	2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024 2/22/2024		78.76CR 409.03CR 106.56CR 40.74CR 735.98CR 54.39CR 487.48CR 43.70CR	106140 106140 106140 106140 106140 106140 106140 106140	 1,956.64
03464	OFFEN PETROLEUM, LLC I-INV907111	600.6 GAL DIESEL	R	2/22/2024		2,171.73CR	106141	2,171.73
02374	OPTIMUM I-FEB 2024 MECH SHOP	316 COLLINSVILLE 2/18-3/17/24	R	2/22/2024		210.91CR	106142	210.91
00290	PENNY RENFROE (REIMBURSE) I-202402201178	ADAPTER AND CABLE F.D. DANCE	R	2/22/2024		50.92CR	106143	50.92
00659	REINERT PAPER & CHEMICAL I-462925	SUPPLIES	R	2/22/2024		260.64CR	106144	260.64
03485	RONALD A. ROBERTS ASSOCIATES, INC. I-40842	ENGINEERING INSPECTION LIBRARY	R	2/22/2024		1,027.50CR	106145	1,027.50

John D. Moore

2/22/2024 8:56 AM

A / P CHECK REGISTER

PAGE: 3

CHECK: 09719 PAYABLE 2/22/2024

VENDOR SET: 99

**** CHECK LISTING ****

BANK : AP A/P - POOLED CASH

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00484	SHIFMAN COMMUNICATIONS							
	I-74810	CLIPS, BATTERIES	R	2/22/2024		1,212.00CR	106146	
	I-78265	CLIPS, BATTERIES	R	2/22/2024		160.00CR	106146	
	I-78299	CLIPS, BATTERIES	R	2/22/2024		590.00CR	106146	
	I-78755	KUSSMAULAUTOCHARGE&INSTAL	R	2/22/2024		1,620.00CR	106146	3,582.00
03345	TELEFLEX FUNDING LLC							
	I-9508041210	STABIL.DEVICE,QUIKCLOT4x4	R	2/22/2024		275.49CR	106147	275.49
03481	TEXAS EROSION SUPPLY							
	I-INV-00524	48" CULVERTS	R	2/22/2024		8,514.00CR	106148	8,514.00
00207	THE LIBRARY STORE							
	I-675002	CARPET FOR STORY TIME	R	2/22/2024		1,262.10CR	106149	1,262.10
1	UHS OF TEXOMA INC.							
	I-35343227	35343227	R	2/22/2024		2,250.90CR	106150	2,250.90
03108	VIVID PRINTS & MORE							
	I-VPM504153	DEPT UNIFORMS SHORTS AND JOB S	R	2/22/2024		924.00CR	106151	924.00
00633	WHITESBORO FIRE DEPT							
	I-202402211181	13 ID CARDS	R	2/22/2024		205.90CR	106152	205.90
03122	WINSUPPLY COOKE CO TX CO							
	I-438172 01	TAPSADDLES&BRASS EXC	R	2/22/2024		2,088.00CR	106153	
	I-438172 02	TAPSADDLES&BRASS EXC	R	2/22/2024		638.26CR	106153	2,726.26
02771	XYBIX SYSTEMS, INC.							
	C-51540	CREDIT ON DESK REPAIR	R	2/22/2024		832.20	106154	
	I-51540	DISPATCH DESK REPAIR	R	2/22/2024		1,644.10CR	106154	811.90

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	35	0.00	59,664.38	59,664.38
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	35	0.00	59,664.38	59,664.38

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

John D. Moore

2/22/2024 10:09 AM

DIRECT PAYABLES CHECK REGISTER

PAGE: 1

PACKET: 09720 56 DELI GRANT
 VENDOR SET: 99 WHITESBORO AP VENDORS
 BANK: AP A/P - POOLED CASH

**** CHECK LISTING ****

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	I-202402221183	56 DELI E.D.G	R	2/22/2024		7,500.00	106155	7,500.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	1	0.00	7,500.00	7,500.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	7,500.00	7,500.00



2/26/2024 1:17 PM
CKET: 09724 AP PAYROLL 2/26/2024
VENDOR SET: 99
BANK : AP-PR PAYROLL ACCOUNTS PAYABLE

A / P CHECK REGISTER

PAGE: 1

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01476	AFLAC							
	I-SI1202401291059	SUPPLEMENTAL INSURANCE	R	2/26/2024		620.92CR	106156	
	I-SI1202402121154	SUPPLEMENTAL INSURANCE	R	2/26/2024		620.92CR	106156	
	I-SI2202401291059	SUPPLEMENTAL INSURANCE	R	2/26/2024		96.65CR	106156	
	I-SI2202402121154	SUPPLEMENTAL INSURANCE	R	2/26/2024		96.65CR	106156	1,435.14
02273	LEGAL SHIELD/PPLSI							
	I-LGI202401291059	PRE-PAID LEGAL & ID THEFT	R	2/26/2024		25.90CR	106157	
	I-LGI202402121154	PRE-PAID LEGAL & ID THEFT	R	2/26/2024		25.90CR	106157	51.80
01878	THE LOOMIS COMPANY							
	C-202401181020	ADJ TO PR	R	2/26/2024		11.19	106158	
	I-202401181019	ADJ TO PR	R	2/26/2024		209.44CR	106158	
	I-GAP202402121154	EMPLOYERS CONTRIBUTION	R	2/26/2024		3,857.45CR	106158	
	I-GDC202401291059	EMPLOYEES CONTRIBUTION	R	2/26/2024		137.82CR	106158	
	I-GDC202402121154	EMPLOYEES CONTRIBUTION	R	2/26/2024		137.82CR	106158	4,331.34
00351	TX HEALTH BENEFITS POOL							
	C-202401221040	ADJ TO PR	R	2/26/2024		75.00	106159	
	I-DFE202402121154	EMPLOYER CONTRIBUTION D	R	2/26/2024		54.34CR	106159	
	I-DI 202401291059	EMPLOYEE DEDUCTIONS	R	2/26/2024		1,352.92CR	106159	
	I-DI 202402121154	EMPLOYEE DEDUCTIONS	R	2/26/2024		1,352.92CR	106159	
	I-DI2202401291059	EMPLOYEE DEDUCTIONS	R	2/26/2024		1,250.79CR	106159	
	I-DI2202402121154	EMPLOYEE DEDUCTIONS	R	2/26/2024		1,250.79CR	106159	
	I-DOL202401291059	EMP DED DEPENDENT LIFE	R	2/26/2024		8.00CR	106159	
	I-DOL202402121154	EMP DED DEPENDENT LIFE	R	2/26/2024		8.00CR	106159	
	I-EDC202402121154	EMPLOYERS DEPENDENT COVERAGE	R	2/26/2024		15,574.67CR	106159	
	I-EOL202401291059	EMPLOYEE OPTIONAL LIFE	R	2/26/2024		496.87CR	106159	
	I-EOL202402121154	EMPLOYEE OPTIONAL LIFE	R	2/26/2024		496.87CR	106159	
	I-LTD202402121154	EMPLOYER CONTRIBUTION	R	2/26/2024		480.83CR	106159	
	I-STD202402121154	EMPLOYER CONTRIBUTION	R	2/26/2024		518.38CR	106159	
	I-TML202402121154	EMPLOYER CONTRIBUTION	R	2/26/2024		57,701.15CR	106159	80,471.53
VOID	VOID CHECK		V	2/26/2024			106160	**VOID**

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	4	0.00	86,289.81	86,289.81
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	5	0.00	86,289.81	86,289.81

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

John D. Moore

2/29/2024 12:52 PM
 PACKET: 09729 PAYABLES 02/29/24
 VENDOR SET: 99
 BANK : AP A/P -- POOLED CASH

A / P CHECK REGISTER

PAGE: 1

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00964	A-1 LITTLE JOHN, INC. I-15432 I-15543	1394 SH 56 CEM. 2/27-3/25/24 FARMERS MKT. 2/27-3/25/24	R R	2/29/2024 2/29/2024		120.50CR 456.50CR	106168 106168	577.00
02985	AMAZON CAPITAL SERVICES, INC. I-1D4N-D4JY-D9KL I-1J6V-YPRP-CVWK I-1KCM-GC1Q-7DX9 I-1MFM-96D9-H64Q I-1WH3-K31K-4DFL I-1X4D-43RV-34QH I-11LJY-YVRN-RCNL I-1mgw-kdh4-ft7r	24 BOOKS, HP 37A BLKTONER K437A COMBO LOCKS 7BOOKS, TAGS, NECKLACES BULLITANBRDMAT., BOOKS CREAMR, MATS, TABDVDRS 24 BOOKS, HP 37A BLKTONER 25 BOOKS PPR, FLDRS, STRAW, BSKTBLS	R R R R R R R R	2/29/2024 2/29/2024 2/29/2024 2/29/2024 2/29/2024 2/29/2024 2/29/2024 2/29/2024		39.01CR 285.56CR 191.69CR 114.17CR 224.90CR 559.62CR 389.67CR 383.23CR	106169 106169 106169 106169 106169 106169 106169 106169	2,187.85
00033	BAKER & TAYLOR BOOKS I-5018763683	31 FEBRUARY BOOKS	R	2/29/2024		74.69CR	106170	74.69
01840	BATTERIES PLUS #148 I-p70547988	12V7AHLEAD, AA, AAABATTERY	R	2/29/2024		62.94CR	106171	62.94
03151	BCI CAPITAL, INC. I-03/2024-QTRLY	AMBULANCE CONTRACT PAYMENT	R	2/29/2024		13,585.07CR	106172	13,585.07
01555	BELL SUPPLY COMPANY, LLC I-INV9361481	4x4" PIPE NIPPLE	R	2/29/2024		36.99CR	106173	36.99
03389	BELLWETHER MEDIA I-176266	98 JR. NON-FICTION BOOKS	R	2/29/2024		1,918.10CR	106174	1,918.10
02519	BOUND TREE MEDICAL I-85258843	MEDICAL SUPPLIES	R	2/29/2024		97.01CR	106175	97.01
03036	BRICK & STONE GRAPHICS I-0692149-IN	MEMORIAL BRICKS LIBRARY BOARD	R	2/29/2024		175.00CR	106176	175.00
03309	CALDWELL COUNTRY CHEVROLET LLC I-202402281199	2023 CHEVY PPV TAHOE	R	2/29/2024		48,305.00CR	106177	48,305.00
01019	CASCO INDUSTRIES INC I-259790	BUNKERGEAR, RESCUEGEAR	R	2/29/2024		160.26CR	106178	160.26
02037	CITY OF SHERMAN - LAB BILLING I-inv08799	JANUARY LABS 2024	R	2/29/2024		742.00CR	106179	742.00

John D. Moore

2/29/2024 12:52 PM
 PACKET: 09729 PAYABLES 02/29/24
 VENDOR SET: 99
 BANK : AP A/P - POOLED CASH

A / P CHECK REGISTER
 **** CHECK LISTING ****

PAGE: 2

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
03416	CLEAR CAREER PROFESSIONALS, LLC I-1106	INTERIM CHEIF OF POLICE	R	2/29/2024		5,341.20CR	106180	5,341.20
01250	COHN & GREGORY SUPPLY, LLC I-3432893	4" FLANGE	R	2/29/2024		24.68CR	106181	24.68
03157	DUSTIN OFFICE MACHINES I-X228516 I-X228533	COLOR COPIES OVER 500 COPIER LEASE WFD FEB 2024	R R	2/29/2024 2/29/2024		25.13CR 150.70CR	106182 106182	 175.83
00955	DYB, INC. I-202402281203	FRANCHISE FEE FOR YTH BASEBALL	R	2/29/2024		195.00CR	106183	195.00
03334	FRAZER, LTD I-93744	GRAPHIC MATERIAL SIGN	R	2/29/2024		636.49CR	106184	636.49
03261	FRONTIER ACCESS, LLC I-2743154 I-2766472	SLUDE HAUL 2/12 2/15 SLUDGE HAUL 2/22/24	R R	2/29/2024 2/29/2024		1,318.32CR 651.76CR	106185 106185	 1,970.08
00157	FRONTIER COMMUNICATIONS I-202402271193 I-202402291207	903-564-5958-071423-5 PARD FEB 903-564-4348-081805-5 FEB 2024	R R	2/29/2024 2/29/2024		274.98CR 204.35CR	106186 106186	 479.33
00147	GRAHAM INTERNATIONAL INC I-01P652288.1	FAN SUPPORT & FAN #606	R	2/29/2024		99.00CR	106187	99.00
00149	GRAYSON APPRAISAL DISTRICT I-202402261189	APPRAISAL SVCS. 2ND QTR 2024	R	2/29/2024		8,601.29CR	106188	8,601.29
00151	GRAYSON-COLLIN ELECTRIC I-202402261184 I-202402261185	SEWER PLANT 1/9-2/9/24 ANDERSON LIFT 1/9-2/9/24	R R	2/29/2024 2/29/2024		7,940.00CR 213.63CR	106189 106189	 8,153.63
03488	HALEY PARSONS I-202402261188	SCOUT DAY \$12/HRx6.25 2/17	R	2/29/2024		75.00CR	106190	75.00
00542	HOLIDAY CHEVROLET INC I-113934CVW I-CVCS575108 I-CVCS575443	VENT #1712 TIRES, OILPUMP, OILCJHGE#20 FRONT END ALIGNMENT #1712	R R R	2/29/2024 2/29/2024 2/29/2024		56.00CR 1,490.90CR 109.19CR	106191 106191 106191	 1,656.09

John D. Moore

2/29/2024 12:52 PM
 PACKET: 09729 PAYABLES 02/29/24
 VENDOR SET: 99
 BANK : AP A/P -- POOLED CASH

A / P CHECK REGISTER

PAGE: 3

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
01424	HOLIDAY FORD							
	I-121791FOW	TUBE HOSE #631	R	2/29/2024		112.50CR	106192	
	I-FUB98360	R235 OIL/FILTER CHANGE	R	2/29/2024		105.99CR	106192	218.49
01666	IMPACT PROMOTIONAL SERVICE							
	I-INV65209	DEPARTMENT UNIFORMS	R	2/29/2024		292.95CR	106193	
	I-INV66803	DEPARTMENT UNIFORMS	R	2/29/2024		73.95CR	106193	
	I-INV67492	DEPARTMENT UNIFORMS	R	2/29/2024		1,590.50CR	106193	
	I-INV67891	DEPARTMENT UNIFORMS	R	2/29/2024		369.75CR	106193	
	I-INV70652	DEPARTMENT UNIFORMS	R	2/29/2024		249.60CR	106193	
	I-INV72299	DEPARTMENT UNIFORMS	R	2/29/2024		799.00CR	106193	
	I-INV74737	DEPARTMENT UNIFORMS	R	2/29/2024		249.65CR	106193	
	I-INV76151	DEPARTMENT UNIFORMS	R	2/29/2024		51.55CR	106193	
	I-INV77672	DEPARTMENT UNIFORMS	R	2/29/2024		124.65CR	106193	
	I-INV79617	DEPARTMENT UNIFORMS	R	2/29/2024		173.40CR	106193	
	I-INV80021	DEPARTMENT UNIFORMS	R	2/29/2024		70.48CR	106193	
	I-INV81131	DEPARTMENT UNIFORMS	R	2/29/2024		61.00CR	106193	
	I-INV81132	DEPARTMENT UNIFORMS	R	2/29/2024		75.83CR	106193	
	I-INV81133	DEPARTMENT UNIFORMS	R	2/29/2024		52.40CR	106193	4,234.71
VOID	VOID CHECK		V	2/29/2024			106194	**VOID**
1	JAMIE PRUETT							
	I-202402271195	REFUND	R	2/29/2024		40.00CR	106195	40.00
02979	JESSICA HUGHES (REIMBURSE)							
	I-202402281201	AOAP AQUATICS SAFETY CONFERENC	R	2/29/2024		2,755.10CR	106196	2,755.10
02664	KBK SERVICES, INC.							
	I-888	MOWING AT LIB FEB 2024	R	2/29/2024		462.50CR	106197	462.50
00621	MC COY'S BLD. SUPPLY							
	I-202402281204	8 CONCRETE BUMPER CURB	R	2/29/2024		439.92CR	106198	439.92
03217	METRO FIRE							
	I-INV-03-18299	E237 REPAIRS@STATION	R	2/29/2024		1,031.88CR	106199	1,031.88
03487	MICHAEL HAMMER							
	I-202402261187	SCOUT DAY \$12/HRx6.25 2/17	R	2/29/2024		75.00CR	106200	75.00
1	MORGAN RUPERT							
	I-202402271197	REIMB	R	2/29/2024		244.74CR	106201	244.74

John D. Moore

2/29/2024 12:52 PM
 PACKET: 09729 PAYABLES 02/29/24
 VENDOR SET: 99
 BANK : AP A/P - POOLED CASH

A / P CHECK REGISTER

PAGE: 4

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
02831	MVBA, LLC I-280370 I-280736 I-282739	COLLECTION FEE 1/1/24 COLLECTION FEE 1/9/24 COLLECTION FEE 2/23/24	R R R	2/29/2024 2/29/2024 2/29/2024		80.10CR 196.80CR 306.60CR	106202 106202 106202	583.50
03464	OFFEN PETROLEUM, LLC I-INV916599 I-INV916608	400 GAL DIESEL 751.1 GAL UNLEADED	R R	2/29/2024 2/29/2024		1,430.38CR 2,152.93CR	106203 106203	3,583.31
02374	OPTIMUM I-WFD MARCH 2024	206 W MAIN WFD 3/1-3/29/24	R	2/29/2024		263.01CR	106204	263.01
00290	PENNY RENFROE (REIMBURSE) I-202402271196 I-202402281200	REFUND CLEAN DEPOSIT AOAP AQUATICS SAFTEY CONFERENC	R R	2/29/2024 2/29/2024		150.00CR 2,071.08CR	106205 106205	2,221.08
03038	PENTEX ENERGY I-202402261191	YARD LIGHT CEM. 1/23-2/23/24	R	2/29/2024		11.67CR	106206	11.67
01770	PITNEY BOWES-RESERVE ACCOUNT I-202402261186	REFILL POSTAGE MACHINE	R	2/29/2024		300.00CR	106207	300.00
00659	REINERT PAPER & CHEMICAL I-463344	URINALSCREENS, FOAMSOAP	R	2/29/2024		149.15CR	106208	149.15
02235	ROGERS SERVICES I-03/2024-MONTHLY I-20905	MONTHLY CLEANING @ CITY HALL 4 CLEANINGS @ LIB FEB 2024	R R	2/29/2024 2/29/2024		543.75CR 270.00CR	106209 106209	813.75
01949	S2M SOLUTIONS LLC I-7845	QORLY CLOUD SUB Q2 2024	R	2/29/2024		468.00CR	106210	468.00
00301	SAM'S LAWN RIDERS II, LLC I-257739	SCAG SEAT SWITCHES	R	2/29/2024		31.48CR	106211	31.48
00696	SCHAD & PULTE WELDING INC I-8302962	MEDICAL OXYGEN	R	2/29/2024		1,941.46CR	106212	1,941.46
02791	SCOOP I-3488	216REGALCHLORINEHEADKITS	R	2/29/2024		7,639.96CR	106213	7,639.96
03137	SIMMONS BANK I-03/2024-TXTW 2019	TEXAS TIME WARRENT #2019	R	2/29/2024		9,078.61CR	106214	9,078.61

John D. Moore

2/29/2024 12:52 PM
 PACKET: 09729 PAYABLES 02/29/24
 VENDOR SET: 99
 BANK : AP A/P -- POOLED CASH

A / P CHECK REGISTER

PAGE: 5

**** CHECK LISTING ****

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
00367	TX. COMM. ON ENVIRONMENTAL QUALITY I-T2E0007386	TX TEIR 2 PUBLIC EMP FE FY24	R	2/29/2024		50.00CR	106215	50.00
00580	TEXAS UNDERGROUND, INC. I-0117690-IN	CONTROL VALVE #432	R	2/29/2024		200.73CR	106216	200.73
03054	VISION METERING, LLC I-223542	JAN VM-ENDSIGHT MONTHLY FEE	R	2/29/2024		500.00CR	106217	500.00
03108	VIVID PRINTS & MORE I-VPH504137	DEPARTMENT UNIFORMS	R	2/29/2024		1,558.08CR	106218	1,558.08
00381	WAL-MART COMMUNITY CARD I-202402271194	FTHR/DGTR DANCE SUPPLY	R	2/29/2024		256.39CR	106219	256.39
01899	JOHN WHITE (REIMB) I-202402281198	PLUMBERS BOARD FEE/INSPECTIONS	R	2/29/2024		55.00CR	106220	
	I-202402291206	BACKFLOW TEST RECALIBRATION	R	2/29/2024		85.00CR	106220	140.00
00633	WHITESBORO FIRE DEPT I-202402281205	FIRE INVESTIGATION ITEMS	R	2/29/2024		353.01CR	106221	353.01
00389	WHITESBORO NEWS RECORD I-2909	FEBRUARY ADS 2024	R	2/29/2024		10.00CR	106222	
	I-2910	FEBRUARY ADS 2024	R	2/29/2024		53.60CR	106222	
	I-2911	FEBRUARY ADS 2024	R	2/29/2024		704.60CR	106222	
	I-2912	FEBRUARY ADS 2024	R	2/29/2024		221.80CR	106222	990.00
03122	WINSUPPLY COOKE CO TX CO I-439134 01	2" BRASS BALL VALVE	R	2/29/2024		83.86CR	106223	83.86
1	WWYBSA I-202402281202	LEAGUE FEES	R	2/29/2024		448.00CR	106224	448.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	56	0.00	136,496.92	136,496.92
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	57	0.00	136,496.92	136,496.92

John D. Moore

Department reporting:

Parks

Whitesboro PARD January 2024

We hit the ground running in January! The first month of the new year is a busy one with planning, organizing, and preparing for the year to come. The spring season will bring the Father Daughter Dance, a Spring Children's Workshop, our annual Art Show, and the Baseball season!

In early January we discovered an area of concern on the floor of the swimming pool. We quickly called our leak detection company to investigate. They discovered on January 18 a relatively small leak close to the deep end lifeguard stand, along with the area of delamination that had been the initial attention-getter in the deep end (at about the 7' mark). While working with them, we also expressed several mechanical needs for which they will also assist. They will return to address remediation for our issues in February.

Youth Recreational Basketball

Games for the Youth Recreational basketball league continued during the month of January. The season will be completed on February 10.

Youth Recreational Baseball/Softball/Tee Ball

The department conducted registration for the spring seasons of baseball, softball, and tee ball. The deadline was Friday, January 26. Two platforms were available for registrants to use: either in person at the Community Center, or online using Sports Engine. The player scout day is scheduled for February 17.

Attendance Report

Special Events	0
Rentals/Events	227
Karate	136
Goodtimers Dance	Cancelled
Misc.	<u>243</u>
Total	606

Upcoming Events

Father Daughter Dance will be held on Saturday, February 3.

Youth Basketball Games through February 10.

Baseball/Softball/Tee Ball Scout Day and team drafts will be conducted in February.



**CITY OF WHITESBORO PLANNING & ZONING COMMISSION MEETING
WHITESBORO PUBLIC LIBRARY LOCATED AT
308 W. MAIN ST, WHITESBORO TEXAS
THURSDAY, FEBRUARY 29, 2024 6:00 P.M.**

Agenda Item: Discuss, consider and possible action on the approval of a preliminary re-plat of seven (7) proposed lots for residential use.

Date: February 29, 2024

A property owner has made a formal application to the City of Whitesboro, Texas for a preliminary re-plat change for a property at Sadler Rd., Whitesboro, Texas; legal description of G-1458 Bradley B W A-G1458, Acres 11.989. This property is located on Sadler Rd just to the west of Turkey Farm Rd in Whitesboro, which is outside of the city limits but inside of the ETJ. The property owner is asking to re-plat this property from one lot to 7 lots for residential use.



WHITESBORO TEXAS

Permit # 649258
Fee Paid 422.59
2/7/24

DEVELOPMENT SERVICES APPLICATION

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Zoning | <input checked="" type="checkbox"/> Preliminary Plat | <input type="checkbox"/> Replat | <input type="checkbox"/> Plat Vacation |
| <input type="checkbox"/> Variance | <input type="checkbox"/> Civil Plan Review | <input type="checkbox"/> Minor Plat | <input type="checkbox"/> Site Plan |
| <input type="checkbox"/> Specific Use Permit | <input type="checkbox"/> Final Plat | <input type="checkbox"/> Amending Plat | <input type="checkbox"/> _____ |

PROJECT INFORMATION

Project Name or Address Tunde Adeyemo

Brief Description for Request Preliminary plat

Location Solder Rd. Turkey Farm Rd or Parcel Tax ID# 265653

Water Service: ☐ Whitesboro ☒ Two-Way Sewer Service: ☐ Public ☐ Private

Subdivision/Survey _____ Block/Abstract # _____ Lot/Tract # _____

Current Zoning _____ ☐ ETJ Proposed Zoning _____ Acreage 11.994

Proposed Plat Name Tudoff Estate Proposed # Lots 7

CONTACTS	OWNER	APPLICANT
	<u>Tunde Adeyemo</u>	<input type="checkbox"/> Developer <input checked="" type="checkbox"/> Surveyor <input type="checkbox"/> Engineer
Key Contact	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Name		<u>Casey West</u>
Company	<u>Tudoff Properties LLC</u>	<u>Cox Surveying</u>
Address	<u>1214 Sarah Park Trl</u>	
City/State/Zip	<u>Southlake, TX 76092</u>	<u>Collinsville</u>
Phone	<u>1-309-532-0035</u>	<u>903-429-6125</u>
Email	<u>omotunde6@hotmail.com</u>	<u>CaseyWest44@gmail.com</u>

Grayson Tax Assessor Tax Certificate (Blue Tax Certificate)

Topographical Map

4 - 18"x 24" Copies of Plat (Paper)

Construction Plans for All Public Improvements

(Each page shall show the seal and signature of the professional engineer and needs to be notarized)

Filing Fees Paid to City

Yes ☐ No ☒

Yes ☐ No ☒

Yes ☒ No ☐

Yes ☐ No ☒

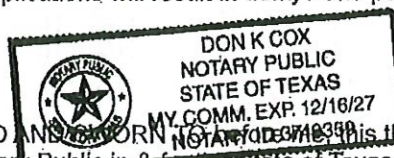
Yes ☐ No ☒

Yes ☐ No ☒

State of Texas

County of Grayson

BEFORE ME, a Notary Public, on this day personal appeared 4/11/2024, the undersigned applicant, who, under oath, stated the following: "I hereby certify that I am the owner, or duly authorized agent of the owner, for the purposes of this application; that all information submitted herein is true and correct. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial."



SUBSCRIBED AND SWORN to before me on this day of 11 day of JAN. 20 24. Notary Public in & for the State of Texas

Donk Cox

Casey West
Owner or Representative

City of Waukegan

City of Millabore LTD
County of Oregon
State of Texas

Drawn by: LJC
Check by: DJC

23-1555City

with No.

Date: 18 November 2023

60 120 180

SCALE: 1"=40'

lot sales until the final plot has been approved by Gruyère Co.
County Plot Records

Light Pole	Light Pole
Water Valve	Water Valve
Implosion Station	Implosion Station
Val 3/4" Red	Val 3/4" Red
Round Arbor	Round Arbor
1/2" 20 Tapping	1/2" 20 Tapping
1/2" 20 Tapping	1/2" 20 Tapping
1/2" 20 Tapping	1/2" 20 Tapping
Right-of-Way	Right-of-Way
Power Line	Power Line
Phone Line	Phone Line
Electric Line	Electric Line
Telephone Lin	Telephone Lin
Gas Meter	Gas Meter
Power Pole	Power Pole
Water Meter	Water Meter
Air Cond	Air Cond
Guiding Line	Guiding Line
Underground	Underground
Phone Pole	Phone Pole
Center Post	Center Post
Utility	Utility



NOTICE OF PUBLIC HEARING

The City of Whitesboro will hold a Public Hearing to discuss a request for a preliminary re-plat of a property at Sadler Rd., Whitesboro, Texas. This will allow residential homes to be constructed on Sadler Rd near Turkey Farm Rd., Whitesboro, Texas. Residents will be given an opportunity to be heard in connection with said proposed zoning change. Information on this change is available for review at City Hall 111 Main St Whitesboro, Texas 76273. All public hearings will be held at the Whitesboro Public Library located at 308 W. Main St., Whitesboro, Texas.

Planning and Zoning Public Hearing: Thursday, February 29, 2024 at 6:00pm.

City Council Public Hearing: Tuesday, March 5, at 6:00pm.



Agenda Background

Agenda Item: Recognize Whitesboro Police Officer Lew Hatch for his excellent job of organizing the Police property and evidence room.

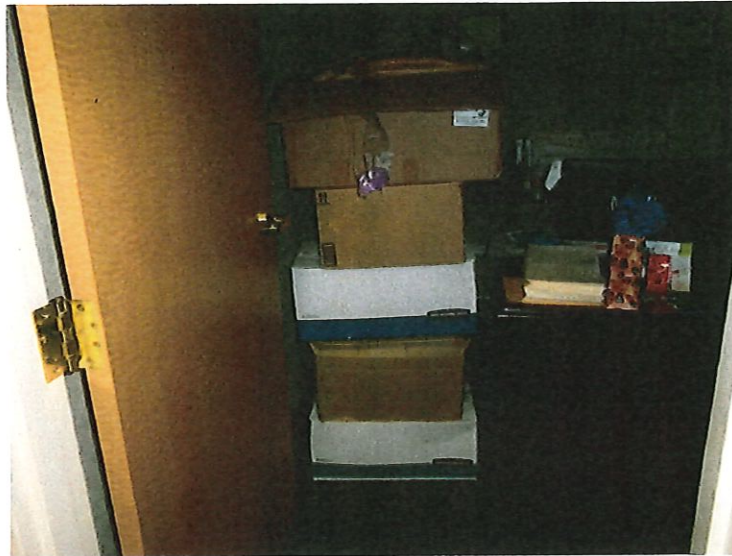
Date: March 5, 2024

When an arrest is made or a case is worked the evidence and property is logged and retained for each individual case until the case is heard by the Grand Jury and/or a trial is completed. At such time the property is then returned to the owner or maintained in the property/evidence room. The State has strict laws regarding the manner in which the property/evidence is stored and how long it is kept. Many departments have an extremely lax attitude on the out-of-sight/out-of-mind property/evidence room. Many times, the departments toss the items in the room and are left there for years. Case in point, some of the items Officer Hatch removed had been in our room for over 27 years.

Officer Hatch attended a training class on proper management of the property/evidence room. He came back and built a process for handling the City of Whitesboro Police Department property/evidence room. He then spent two months tagging, logging and ensuring the items that could be disposed of were properly disposed of. He then found locations that would allow the City of Whitesboro Police Department to properly dispose of the items. Before and after pictures are enclosed and we are extremely proud of the work he has done during his late-night shift. This also saved the city approximately \$5,000.00 for him to perform this task while on duty.

WHITESBORO POLICE DEPARTMENT PROPERTY AND EVIDENCE ROOM

I began the removal of old cases that were stored in the Evidence / Property Room on January 12, 2024. I also took photographs of the process.



These boxes were in the middle of the room. The Boxes were placed in Inv. Vaughn's Office for him to review the items and provide a disposition on them.

Once the boxes were moved, the room looked like this.







Guns for old cases that had Destruction Orders or unclaimed



Guns awarded to the Police Department

More awarded guns



I started a list of the cases that had Destruction Orders, began pulling those items. As I was pulling the items with Destruction Orders, I found items that were not evidence or case related. (JUNK) Those items were also pulled for destruction.



Some of the Drug Paraphernalia that was destroyed.



More abandoned property and miscellaneous junk.





Junk item and destroyed glass items (bongs, pipes)



5 large plastic containers of new and used needles, that the Fire Department disposed of.





There are also approximately 50 rifles and 125 to 150 old pistols that were taken to Ft. Worth by Chief Sherwin and myself and were destroyed in a metal shredder in our presence.

There are 12 boxes containing drugs and other items that are waiting to be destroyed. Those items will be destroyed in an Incinerator in Denison in the near future.

The Destruction of the firearms and the use of the incinerator, are at **NO COST TO THE CITY.**

I am now in the process of labeling the shelves, going through all the lab returns and removing the ones that are no longer needed as Evidence, and removing items to be destroyed as the Destruction Orders come in from the Courts.

I am also organizing the sex base offenses into one location due to time frame those cases are to be kept.

During the process of cleaning out the Evidence Room approximately \$3,000.00 was located and had not been claimed. That money was deposited in the cities account

Here is how the room looks as of 2/29/2024







Agenda Background

Agenda Item: Downtown Building Improvement Grant

Date: March 5, 2024

Jon & Mandy Sanders owners of Sunny Paige are applying for a Downtown Building Improvement Grant in the amount of \$7,500.00. (No fee waiver requested).

P.O. Box 340
Whitesboro, Texas 76273
903-564-3311

Applicant: Jon & Mandy Sanders
Business: Sunny Paige
Project: Porch, Deck and sidewalk w/handicap ramp.
Date Submitted: 2-16-24
Contact Number: 903-564-5500

Eligible Application

Yes Located within the designated district of Whitesboro
Yes Will this project preserve or enhance the historic character
Yes Does this project comply with all local, state, and federal regulations
Yes Is the project proposal a clear and viable project
Yes Is the Application complete
No Did the applicant apply for a Fee Waiver
3-5-24 Date of the Council review

Notes:

This application has been reviewed by the City Secretary and deemed eligible for council review on the above date. Applicant has been duly notified of the date for the council review.



Teresa Niño, City Secretary2-27-24

Date



Downtown Building Improvement Grant Application

The information requested below will be used to process your application under the terms and conditions of the City of Whitesboro's Downtown Building Improvement Grant. All grant applications must include pictures of the current building, designs or renderings of the finished product, if available.

I. Applicant Information

1. Applicant(s) name: SUNNY PAIGE - JON & MANDY SANDERS
Mailing address: 117 CENTER ST.
City: WHITESBORO State: TX Zip: 76273

2. Applicant's daytime telephone number: 903-5500
E-mail address: mdsanders77@hotmail.com

3. Status of applicant (please check one)
☐ Property owner with vacant facility
☐ Property owner with tenant business
☒ Property owner/operator of existing business on property
☐ Property deed, lease, or other document evidencing applicant's status

5. Length of ownership: 2yr. 5mo
Date purchased: October 28, 2021

II. Property Information

1. Address of property to be improved: 117 CENTER ST.

2. Legal description of subject property:
LOT 3, BLOCK 6, .2066 ACRES. TROLLINGERS 1ST
ADDITION.

3. Grayson County Tax Assessor Parcel Number(s):
170288

4. Year built: 1930 Square footage: 2440.

6. What are the current types of businesses or other uses occupying the building?
RETAIL - BOUTIQUE
7. Name and phone number of tenant(s), if applicable: MANDY - 903-8271-1477
 (Attach additional names/numbers, if needed)
8. Use of building after construction: RETAIL
9. Number of parking spaces provided: N/A Proposed: _____ Total: _____
10. Current zoning: Business
11. Is a zoning amendment required? Yes ___ No ✓

III. Project Description

1. Description of Proposed Improvements. Please provide a detailed description of your proposed improvements. Attach a copy of your architectural or design plans if possible.

Description: Remove and replace handicap ramp. Remove and replace front porch flooring and railing, Remove and replace partial sidewalk, Re-paint exterior of shop and some rotted boards.

☒ Designs Attached

☐ "Before" Picture(s) Attached

2. How many jobs will be **retained** once the project is completed?

1 Full-time positions 5 Part-time positions

3. How many **new positions** will result from this project?

1 Full-time positions 5 Part-time positions

IV. Work Estimates

Please attach independent contractor estimates for the proposed improvements. Eligible costs shall be the cost of materials, equipment, and contracted labor to complete eligible improvements.

1. Name/company and phone number of preferred contractor:

BREAR CREEK CUSTOM HOMES.

Amount: \$11,000.⁰⁰

2. Name/company and phone number of second contractor (if obtained):

Amount: _____

3. Additional estimates/comments: (Please attach additional quotes, as required)

4. Total estimated costs of your improvements: \$11,000.⁰⁰

4. Estimated completion date for your improvements? SUMMER 2024

VI. Fee Waiver Request

1. Are you also requesting a fee waiver consideration for this project? ~~yes~~ No

VII. Agreement of Applicant and Property Owner

I/We, _____, of the City of Whitesboro, County of Grayson, State of Texas, declare under penalty of perjury that the information contained in this application is true and correct and that the information contained in the documents that accompany this application is true, correct, and complete. I/We certify and warrant that the proposed work described in this Application meets the eligibility requirements of the City of Whitesboro Downtown Building Improvement Grant Program. In exchange for the City of Whitesboro's consideration of this application, I/We hereby agree to the following:

I/We hereby authorize City of Whitesboro employees and agents to perform inspections of my/our property if granted funds under the City of Whitesboro Downtown Building Improvement Grant Program, both before and during the work for which funds are granted under this Program and after completion of the work to ensure compliance with the terms and conditions of the Program and all other applicable ordinances and other laws.

I/We acknowledge that any work carried out prior to written confirmation of grant approval may not be eligible for reimbursement.

I/We acknowledge receiving, understanding, and accepting the terms and conditions of the City of Whitesboro Downtown Building Improvement Grant Program, and agree to fully comply with the same along with all other applicable ordinances and other laws, all of which are incorporated herein by reference, if granted funds under the Program. I agree that the City of Whitesboro is entitled to the immediate return or reimbursement of any and all funds paid to the Applicant or other persons under

the Program, plus interest and collection costs, in the event the Applicant fails to complete the work for which the grant was approved or otherwise fails to comply with all applicable Program guidelines and requirements, ordinances and other laws. I/We Applicants further acknowledge and agree that, if funds provided by the City to the Applicant under the Program are determined at any time not to comply with applicable state laws relating to the authorized uses of such funds, all funds paid to the Applicant or other persons under the Program shall be immediately returned or reimbursed to the City.

Chapter 2264 Certification: Pursuant to Chapter 2264 of the Texas Local Government Code, I/We hereby certifies that the Applicant's business, or a branch, division, or department of the Applicant's business, does not and will not knowingly employ an undocumented worker. An undocumented worker means an individual who, at the time of employment, is not lawfully admitted for permanent residence to the United States or authorized under the law to be employed in that manner in the United States. If after receiving this grant from the City of Whitesboro, Applicant, or a branch, division, or department of Applicant's business, is convicted of a violation under 8 U.S.C. Section 1324a(f), Applicant shall repay the amount of the grant with interest, at the rate and according to the terms provided by this Agreement under Section 2264.053 of the Texas Local Government Code, not later than the 120th day after the date the Applicant is notified of the violation. I/We agree that this document serves as an agreement under Chapter 380 of the Texas Local Government Code.

I/We agree to indemnify, release, defend and hold harmless the City of Whitesboro and its officers, employees and agents, from and against all claims, losses, liabilities, damages, suits, actions, or proceedings asserted or brought by any person, including Applicant and the property owner and their respective officers, employees, agents, contractors, and subcontractors, arising out of personal injury, death or property damage from any cause whatsoever in whole or in part arising out of this Agreement or the activities completed hereunder.



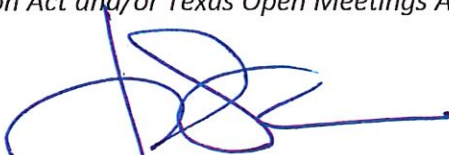
Applicant or Authorized Agent of Applicant

VIII. Consent of the Owner to the Use and Disclosure of Information

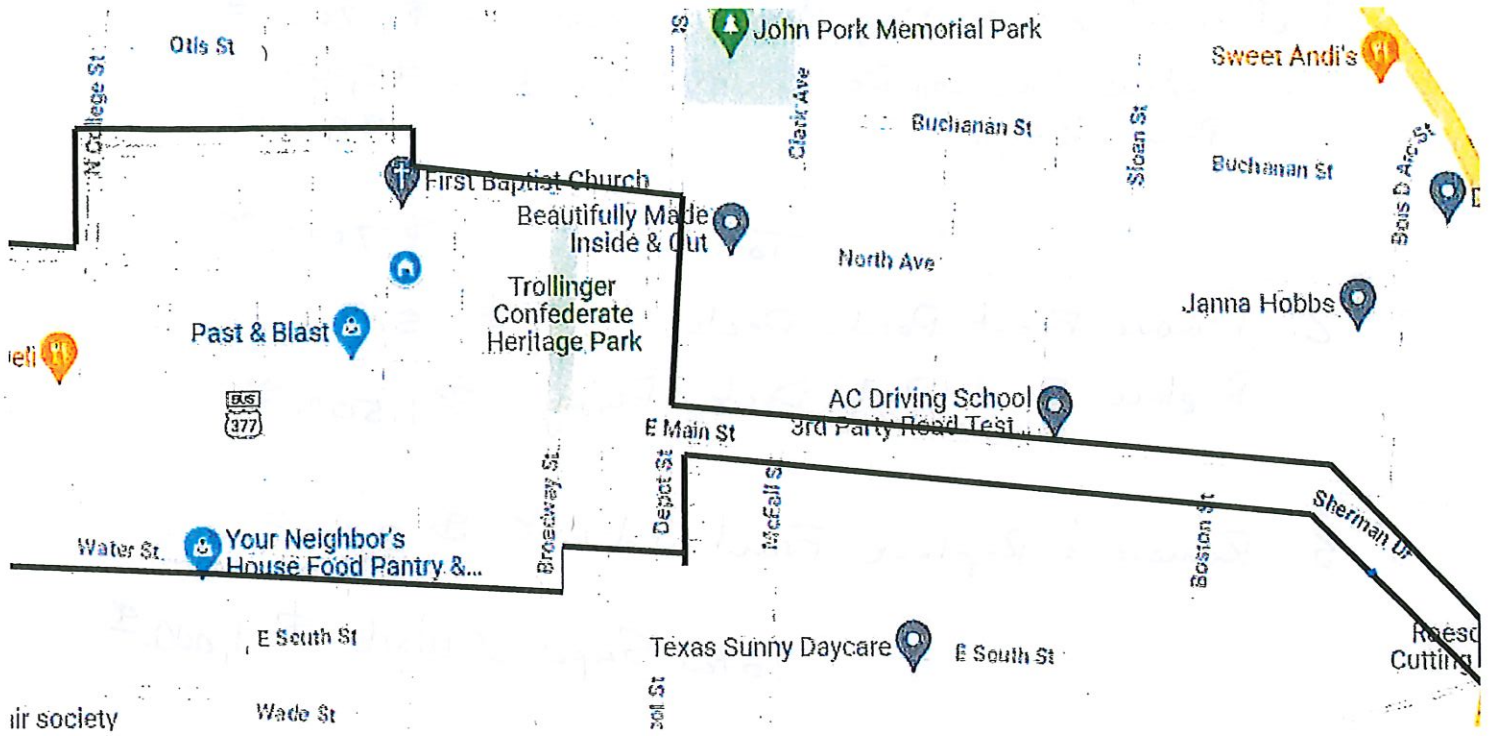
I/We, Jon Sanders, am the owner of the land that is the subject of this Application, and I/we authorize and consent to the use by or the disclosure to any person or public body, including the City of Whitesboro, of any personal or other information that is collected for the purposes of processing this application and administering the grant program. (Note: Information provided in this application will become a public record, subject to disclosure under the Texas Public Information Act and/or Texas Open Meetings Act.)

2/16/24

Date



Signature of Owner(s)



Briar Creek Homes. L.L.C. Scope & Work Bid.

1. a. Removal of existing Handicap Ramp. — \$ 1,200.⁰⁰
- b. Replace Handicap Ramp. material & Labor. \$ 5,000.⁰⁰
- c. Paint Ramp. \$ 800.⁰⁰

Total, \$ 7,000.⁰⁰

2. Remove Front Porch Deck. \$ 500.⁰⁰
- Replace Front Porch Deck "Railing. \$ 1,500.⁰⁰

3. Remove & Replace Front Sidewalk \$ 2,000.⁰⁰

Total Scope of Work \$ 11,000.⁰⁰

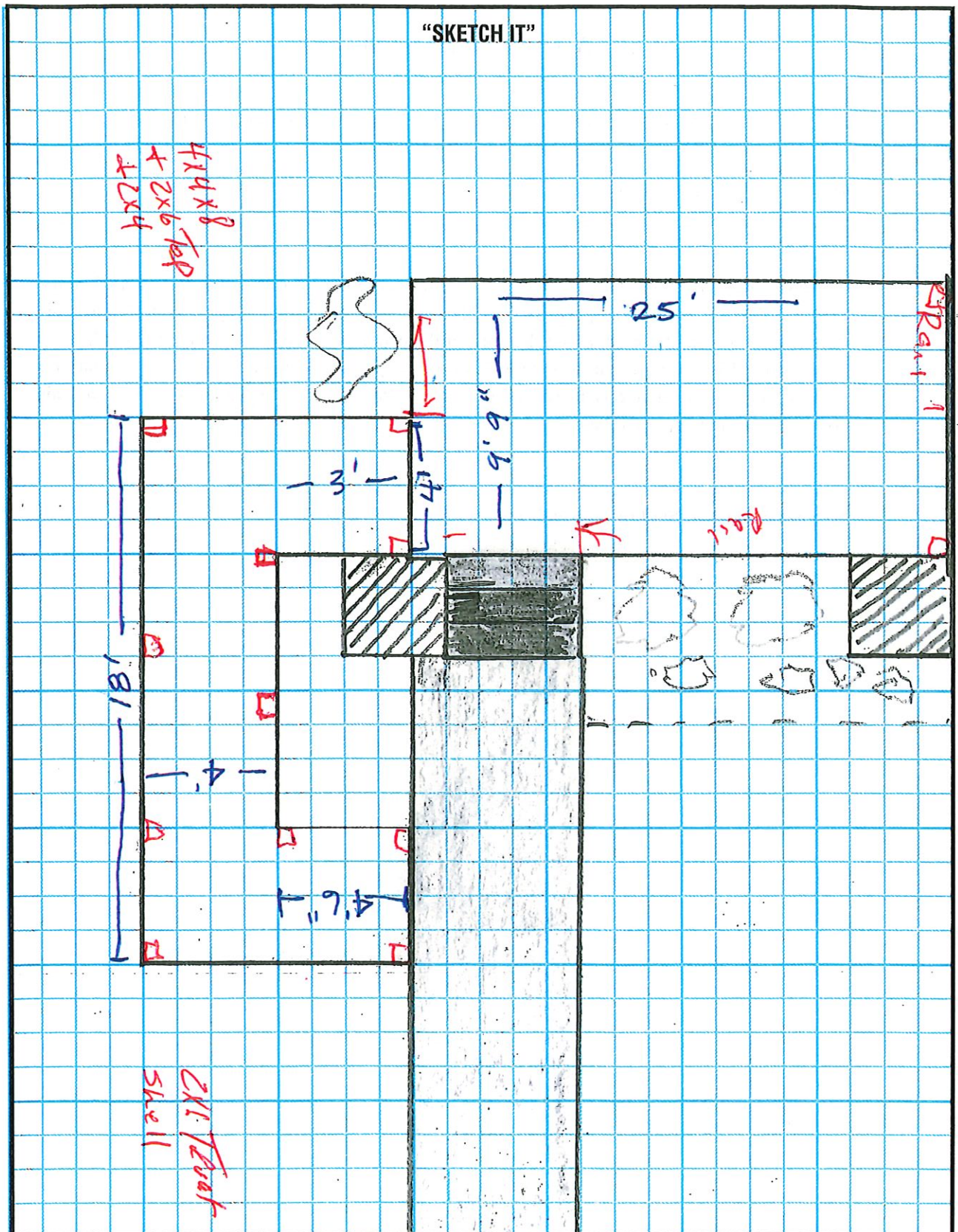
All work will be contracted by: Briar Creek Custom
Owned and operated by: Jon Sanders.
Homes.

P.O. Box 99
Whitesboro, TX 76273



McElroy Metal, Inc.

Corporate Office • 1500 Hamilton Rd. • Bossier City, LA 71111 • Phone 1-(800) 950-6531 • Fax 1-(318) 747-8029 • www.mcelroymetal.com





Agenda Background

Agenda Item: Discuss, consider and possible action on the approval of repair to the swimming pool by Allison Landscape & Pool.

Date: March 5, 2024

There has been discussion previously on the pool plaster failures. Collin Irons came to look at the pool and determined it was a plaster issue. TNT, the previous repair company that plastered the pool, came to look at the book and determined there were more failures than anticipated. They suggested to have Allison Landscaping & Pools out to provide a plan of repairs and estimate for repairs. There are over twenty plaster failures. The estimate cost of repairs is \$115,850.00. This would be covered in our CIP budget.

Recommendation: Staff recommends the approval of this expense.



Allison Landscape and Pool Co.
PO Box 905
Denison, TX 75020

Proposal

Date	Estimate #
2/28/2024	140436

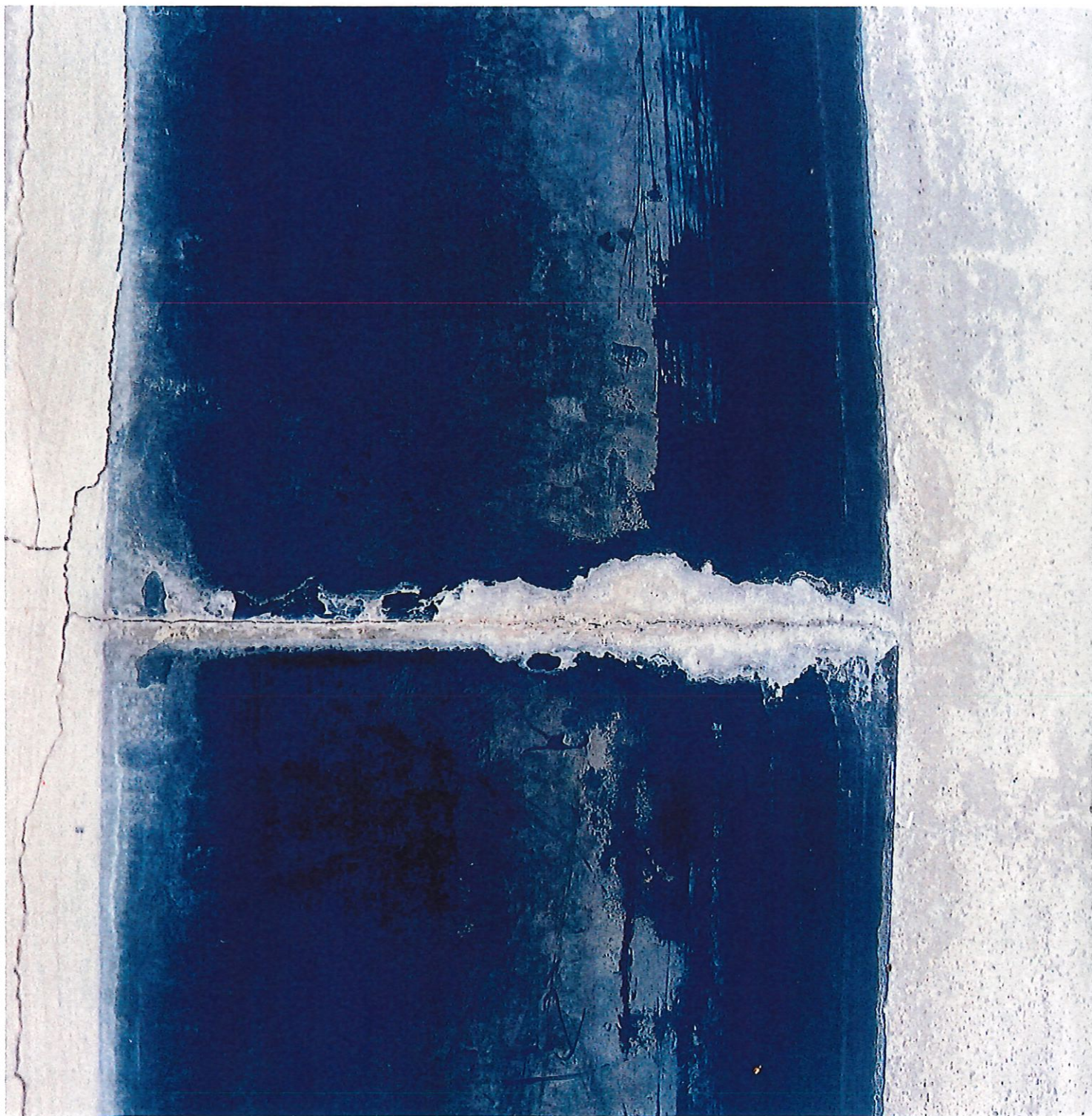
Name / Address
City of Whitesboro PO Box 340 Whitesboro, TX 76273

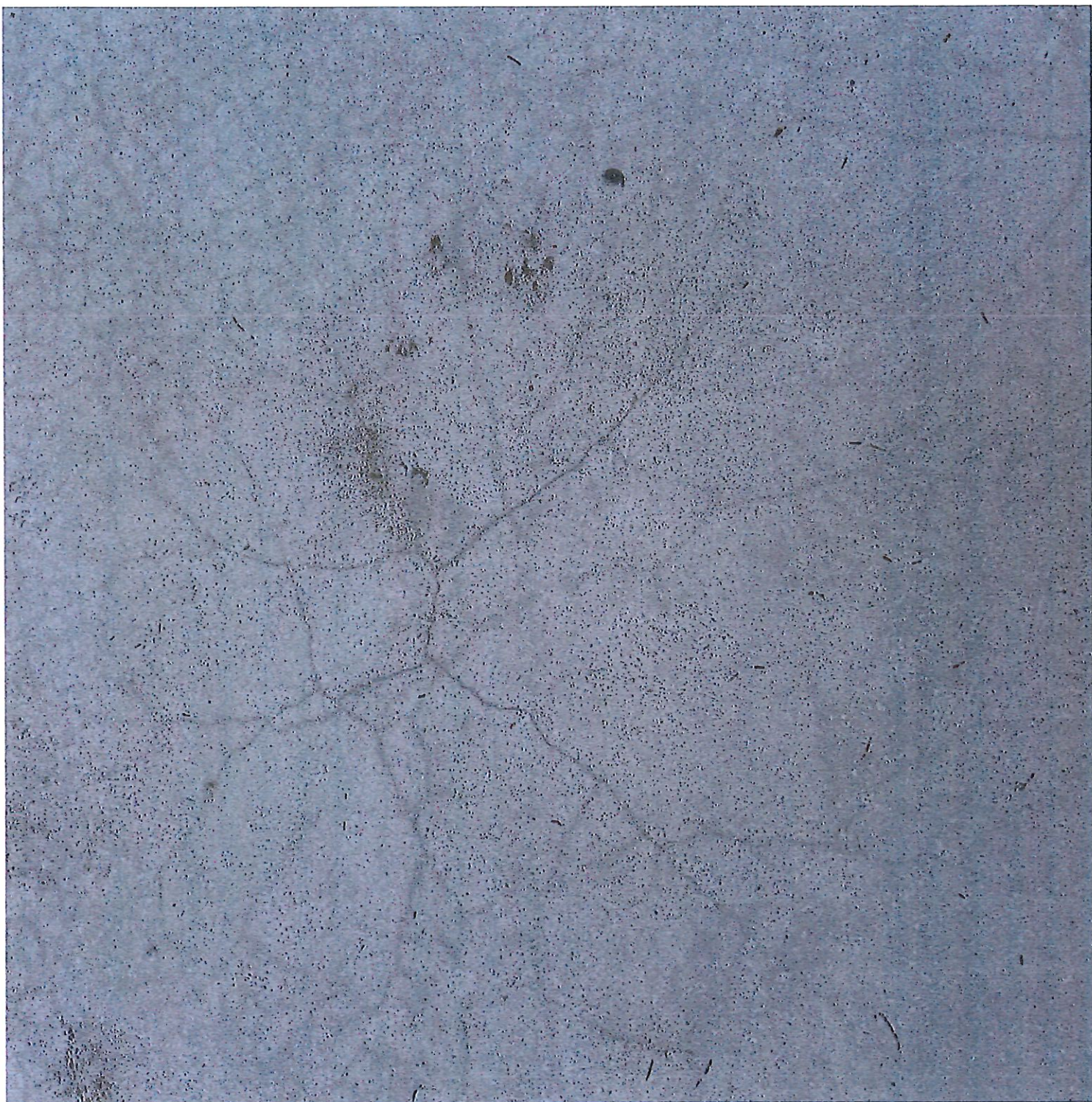
			Project
Description	Qty	Rate	Total
Tile Work to include racing lanes, step tiles, and deep end delineation tiles only. Replace tiles prior to plaster.		4,640.00	4,640.00
** Plaster Replaster pool to include: Prep Work: Hydro Demolition - Remove hollows and surface prep pool for new plaster adhesion. You may see gunite in areas or you may see plaster securely bonded but the surface will be prepared for new plaster adhesion. This includes up to 3 layers of plaster. Pool Plaster - Install new White Plaster (Meta Max Upgrade Only) This price is only for the Main Pool. Kiddy pool not included.		111,210.00	111,210.00
		Subtotal	\$115,850.00
		Sales Tax (8.25%)	\$0.00
		Total	\$115,850.00



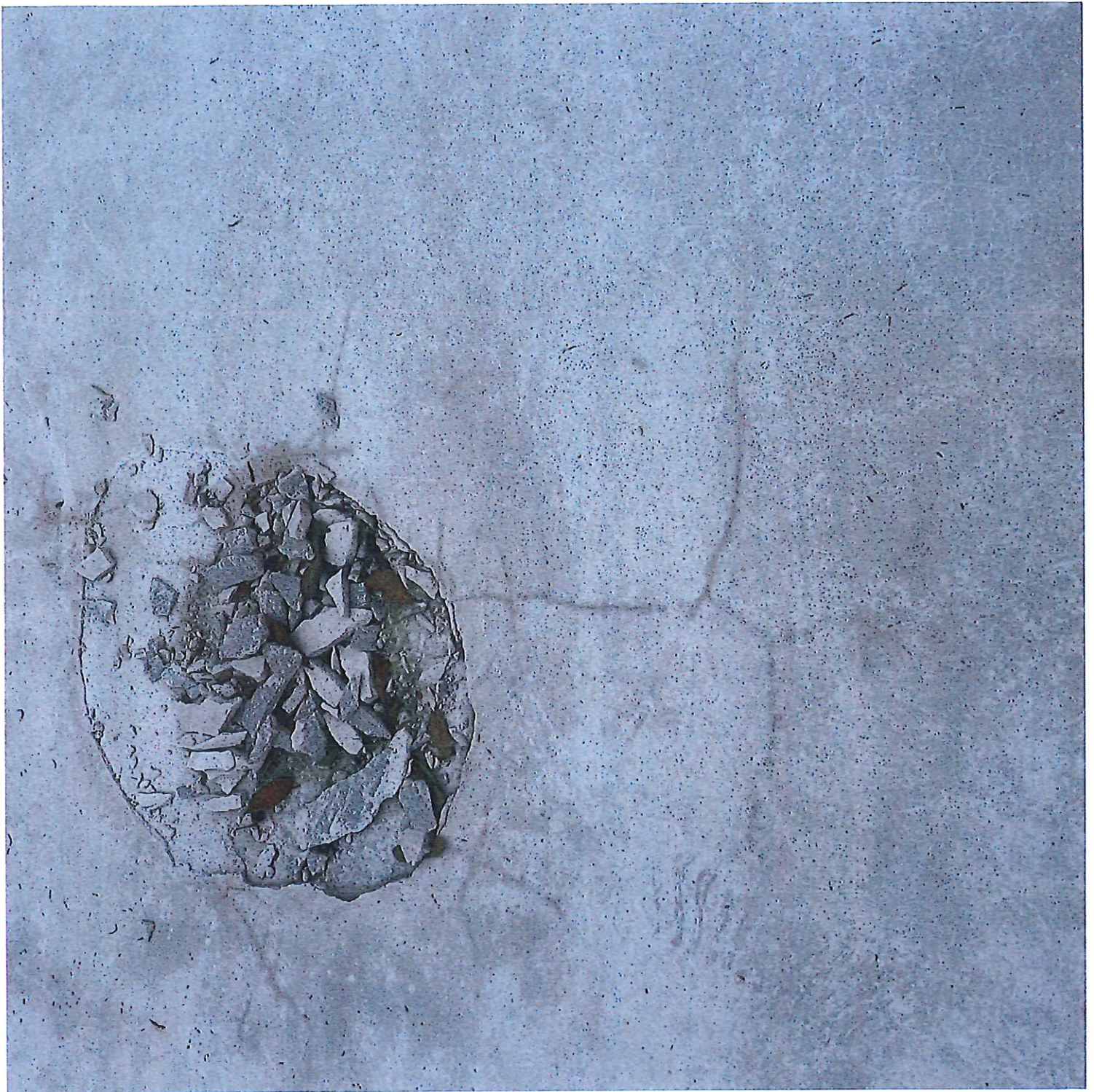




















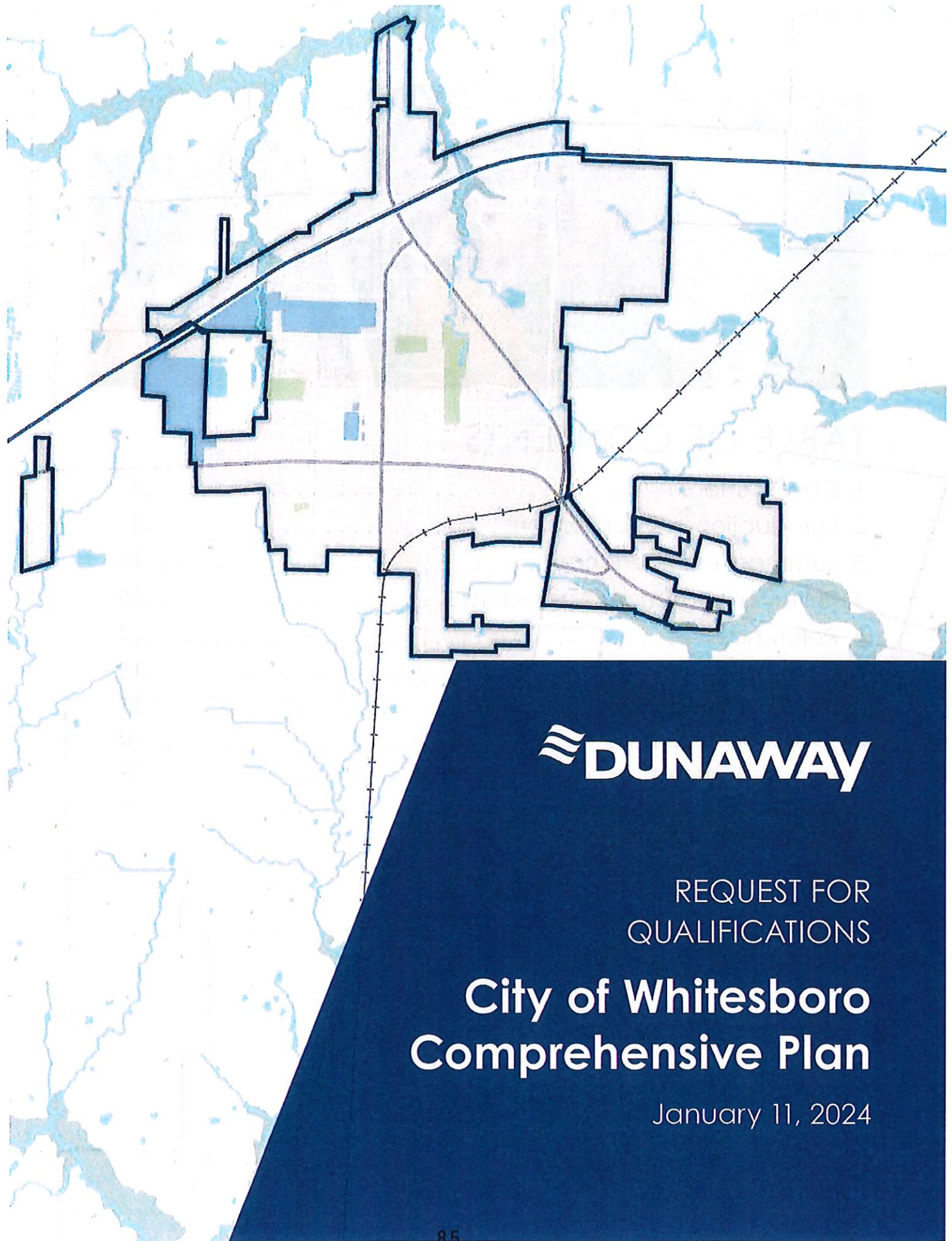
Agenda Background

Agenda Item: Discuss, consider and possible action on the award of a contract for the City of Whitesboro Comprehensive Plan proposal from Dunaway.

Date: March 5, 2024

The comprehensive plan committee has reviewed all RFQ's and interviewed the top two firms. They are recommending Dunaway as the recipient of the contract. Dunaway is a multi-disciplined firm that can offer engineering services, surveying, landscape planning & Architecture, and construction inspection services. They offer six different ways for community engagement. We anticipate them to be here to speak with Council.

Recommendation: Staff recommends the approval of this contract.



REQUEST FOR
QUALIFICATIONS

City of Whitesboro Comprehensive Plan

January 11, 2024

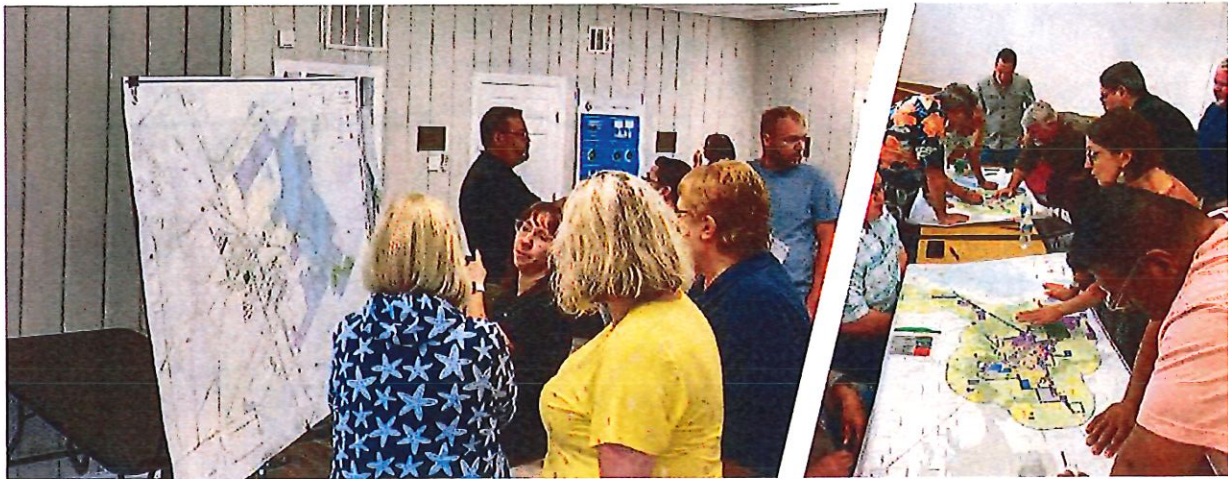


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January 11, 2024

**RE: City of Whitesboro,
Texas Comprehensive
Plan RFQ**

TO:

Lynda Anderson
EDC Director
City of Whitesboro

FROM:

Stephen Cook, AICP
Senior Planner
Dunaway

550 Bailey Avenue
Suite 400
Fort Worth, Texas
76107

Ms. Anderson:

Dunaway is honored and excited to submit our qualifications for professional planning consulting services to the City of Whitesboro staff, the Economic and Industrial Development Corporation, community leaders, and citizens for a comprehensive plan. I, Stephen Cook, AICP will serve as the project manager and primary contact for the City of Whitesboro's Comprehensive Planning efforts.

Before joining Dunaway, I worked for the past 28 years as a professional planner with the Cities of Denton, Burleson, and Euless. In addition, I have 16 years of experience in private consulting and writing comprehensive plans and development ordinances for the communities of Crowley, Everman, Joshua, Lorena, Marshall, Northlake, Stafford, Crossroads, The Colony, and Denton. This year, Dunaway has completed comprehensive plans for the high-growth communities of Josephine, Caddo Mills, and Trenton. We are in the final phases of completing plans for the cities of Bridgeport, Kennedale, and Hutchins. Our following statement of qualifications will indicate our experience, technical expertise, and experience in assisting growing Texas communities.

The Dunaway team offers:

- **Dunaway Difference** – The core values we strive to employ each day include integrity, honesty, respect, responsiveness, an attitude of service, technical competency, and sense of urgency.
- **Collaborative Design Team** – As a multi-discipline firm, Dunaway provides a highly collaborative environment that offers creative solutions to our clients. Multiple disciplines under one roof allow us to leverage insights and integrate project elements to optimize results, create synergy, and increase value to the owner/client.
- **Lasting Partnership** – Dunaway maintains a culture that promotes relationship building. This leads to long lasting partnerships with our clients. If we are selected, rest assured that the individuals presented in this proposal will be the individuals involved in the project as described and will advise your staff professionally, with integrity, and in your best interest to accomplish your objectives.

We appreciate your time and consideration in receiving our qualifications and look forward to beginning our relationship with you.

Sincerely,

A handwritten signature in blue ink that reads "Stephen Cook".

Stephen Cook, AICP
Senior Planner

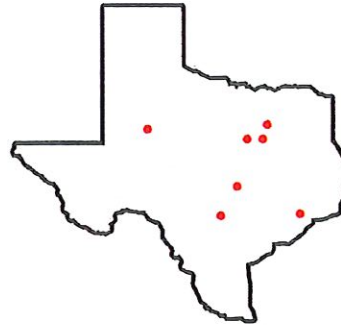
dunaway.com

2. INTRODUCTION + QUALIFICATIONS

SERVING TEXAS SINCE 1956

The leading independent multi-discipline design firm in Texas—known as trusted client advisors committed to improving lives in the communities we serve.

Dunaway provides depth of resources for each project, while maintaining a high level of client service, accessibility, and responsiveness. Our goal is to provide our clients the best possible expertise and service, to commit the resources necessary to ensure the success of each project, and to maintain excellent professional relationships.

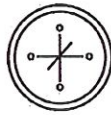


AUSTIN
DALLAS
FARMERSVILLE
FORT WORTH
HOUSTON
MIDLAND
SAN ANTONIO

CORE SERVICE LINES



CIVIL
ENGINEERING



SURVEY



PLANNING +
LANDSCAPE
ARCHITECTURE



STRUCTURAL
ENGINEERING



CONSTRUCTION
INSPECTION

PROJECT MANAGER



STEPHEN COOK, AICP

Stephen Cook is a Senior Planner in Dunaway's Fort Worth Office. He has over two decades of experience along with a Bachelor's degree in Political Science and a Master's degree in Urban and Regional Planning. In the past he has served as a Senior Planner for the cities of Euless, Burleson, and Denton.

PRINCIPAL-IN-CHARGE



ELIZABETH MCILRATH JARRELL, PLA, ASLA

Elizabeth McIlrath Jarrell is a Principal, Line of Business Executive, and experienced Project Manager in Dunaway's Planning + Landscape Architecture group. Her expertise includes systemwide master plans, urban park streetscapes, trail systems and greenways, athletic complexes, regional destination parks, community and neighborhood parks, lake and waterfront parks, and nature-based parks.

PROFESSIONAL SUPPORT STAFF



BRAD MOULTON, PLA // QA/QC

Brad Moulton is an award-winning planning and landscape architecture professional specializing in park planning, downtown re-development, and vision projects. Brad had been involved with a variety of project types including city comprehensive plans and the planning and design of large master planned communities.



ELLEN SOWARD, AICP // PLANNER

Ellen Soward is a Planner in Dunaway's Planning + Landscape Architecture Group. Ellen's planning experience includes plat reviews and zoning code research and assisting with subdivision ordinance updates and master thoroughfare plans. Additionally, she has worked on planning-related GIS deliverables, including online public-facing maps, and Esri Story Maps.



ADEN HERRERA // PLANNING ANALYST

Aden Herrera serves as a Planning Analyst at Dunaway's Fort Worth Office. Aden is deeply passionate about helping communities plan for a sustainable future while preserving their past through placemaking, economic development, and hazard mitigation. Her experience includes coordinating community engagement events, comprehensive planning, and downtown master planning.

SUB-CONSULTANTS



CATALYST COMMERCIAL, INC. // ECONOMIC DEVELOPMENT AND ACTIVATION

Catalyst serves communities as experts in compiling data and research and understanding how this translates into an actionable strategy; each project has tailored market research that create a plan of action for measurable and valuable results.



CIVICBRAND // PUBLIC ENGAGEMENT

CivicBrand works directly with cities and partners with planning firms to develop community visioning, branding, placemaking and public engagement strategies. Our process fully engages stakeholders and creates greater buy-in, civic pride, and delivers actionable implementation plans that create stronger communities.



Stephen
COOK AICP
Project Manager

EXPERIENCE

26 years

EDUCATION

Master of Science,
Urban Planning //
Texas A&M University

Bachelor of Arts,
Political Science //
Texas A&M University

REGISTRATIONS AND CERTIFICATIONS

American Institute of
Certified Planners //
#016694

STEPHEN COOK is a Senior Planner in Dunaway's Fort Worth Office. He has over two decades of experience along with a Bachelor's degree in Political Science and a Master's degree in Urban and Regional Planning. In the past he has served as a Senior Planner for the cities of Euless, Burleson, and Denton.

PROJECT EXPERIENCE

- **CADDO MILLS FUTURE LAND USE PLAN // CADDO MILLS, TEXAS**
Project Manager for the development of a Comprehensive Plan for a general law city under 5,000 in population with a projected population of over 20,000 in the next ten years.
- **HUTCHINS COMPREHENSIVE PLAN // HUTCHINS, TEXAS**
Project Manager for the development of a Comprehensive Plan for a community of 5,500. Planning strategies have included finding solutions to separate logistics traffic from residential traffic; the integration of a new city hall and recreation center to the community; and providing space for residential redevelopment.
- **TRENTON COMPREHENSIVE PLAN // TRENTON, TEXAS**
Project Manager for the development of a Comprehensive Plan for this growing community in North Texas. Working through steering committee and public workshops, the comprehensive plan envisions urban design and preservation of the downtown, protection of existing neighborhoods, and the development of new employment and commercial centers in the community.
- **JOSEPHINE FUTURE LAND USE PLAN // JOSEPHINE, TEXAS**
Project Manager for the development of a Comprehensive Plan to provide direction for land development of a new city center, guidance on economic development initiatives, and unusual land uses being planned surrounding the rapidly-growing community.
- **BRIDGEPORT COMPREHENSIVE PLAN // BRIDGEPORT, TEXAS**
Project Manager for the development of a Comprehensive Plan focused on sustainable growth, historical preservation, robust infrastructure, and economic diversification. Community engagement has included working with a steering committee, city staff, online surveys, and an upcoming open house public meeting.



Bradley
MOULTON PLA
QA/QC

EXPERIENCE

20 years

EDUCATION

Bachelor of
Landscape
Architecture // Texas
Tech University

**REGISTRATIONS AND
CERTIFICATIONS**

Registered Landscape
Architect // TX #2393

BRAD MOULTON is an award-winning planning and landscape architecture professional specializing in park planning, downtown re-development, and vision projects. Brad had been involved with a variety of project types including the planning and design of large master planned communities, municipal park planning, downtown master plans, transit oriented design, streetscapes, visioning, city comprehensive plans, and site specific landscape and urban design.

PROJECT EXPERIENCE

- **CADDO MILLS FUTURE LAND USE PLAN // CADDO MILLS, TEXAS**
Engagement Manager for development of a Comprehensive Plan for a general law city under 5,000 in population with a projected population of over 20,000 in the next ten years.
- **HUTCHINS COMPREHENSIVE PLAN // HUTCHINS, TEXAS**
Engagement Manager for the development of a Comprehensive Plan for a community of 5,500. Planning strategies have included finding solutions to separate logistics traffic from residential traffic; the integration of a new city hall and recreation center to the community; and providing space for residential redevelopment.
- **RICHARDSON PARKS, RECREATION, & OPEN SPACE MASTER PLAN // RICHARDSON, TEXAS**
Landscape Architect for the development of a new Master Plan focused on parks, trails, aquatics, facilities, urban plazas, open space, and recreational programming over the next 5-10 years.
- **PARKS AND RECREATION MASTER PLAN // ANNA, TEXAS***
Project Manager for this parallel effort to the city comprehensive plan and downtown master plan. The Parks and Recreation Master Plan evaluated the entire system and made physical and operational recommendations for the next 10 years.

**Project completed with a previous firm*



Ellen
SOWARD AICP
Planner

EXPERIENCE

7 years

EDUCATION

Master of City and
Regional Planning //
University of Texas at
Arlington

Bachelor of Science,
Economics // Baylor
University

REGISTRATIONS AND CERTIFICATIONS

American Institute of
Certified Planners //
#34779

ELLEN SOWARD is a Planner in Dunaway's Planning + Landscape Architecture Group. She previously worked as a GIS Specialist with Dunaway and now brings her experience with mapping, analysis, and research into the planning context. Ellen's planning experience includes plat reviews and zoning code research and assisting with subdivision ordinance updates and master thoroughfare plans. Additionally, she has worked on planning-related GIS deliverables, including online public-facing maps and Esri Story Maps.

PROJECT EXPERIENCE

- **CADDO MILLS FUTURE LAND USE PLAN // CADDO MILLS, TEXAS**
Planner for development of a Comprehensive Plan for a general law city under 5,000 in population with a projected population of over 20,000 in the next ten years.
- **NEW FAIRVIEW PLANNING SERVICES // NEW FAIRVIEW, TEXAS**
Planner responsible for planning-related maps, including existing land use and comprehensive plan maps. She also created an online mapping portal for the City's websites to provide geographic information to the public.
- **JOSEPHINE FUTURE LAND USE PLAN // JOSEPHINE, TEXAS**
Planner for the development of a Comprehensive Plan to provide direction for land development of a new city center, guidance on economic development initiatives, and unusual land uses being planned surrounding the rapidly-growing community.
- **HUTCHINS COMPREHENSIVE PLAN // HUTCHINS, TEXAS**
Planner for the development of a Comprehensive Plan for a community of 5,500. Planning strategies have included finding solutions to separate logistics traffic from residential traffic; the integration of a new city hall and recreation center to the community; and providing space for residential redevelopment.
- **BRIDGEPORT COMPREHENSIVE PLAN // BRIDGEPORT, TEXAS**
Planner for the development of a Comprehensive Plan focused on sustainable growth, historical preservation, robust infrastructure, and economic diversification. Community engagement has included working with a steering committee, city staff, online surveys, and an upcoming open house public meeting.



**Aden
HERRERA**
Planning Analyst

EXPERIENCE

2 years

EDUCATION

Master of Arts, Urban
Planning // Texas A&M
University

Bachelor of Arts,
History // Texas A&M
University

ADEN HERRERA, a graduate of Texas A&M University, serves as a Planning Analyst at Dunaway's Fort Worth Office. Before joining the Dunaway team, she served as an intern for community development at the City of Caldwell, and a Planner I for Peloton Land Solutions. Aden is deeply passionate about helping communities plan for a sustainable future while preserving their past through placemaking, economic development, and hazard mitigation. Her experience includes coordinating community engagement events, comprehensive planning, and downtown master planning.

PROJECT EXPERIENCE

• **HUTCHINS COMPREHENSIVE PLAN // HUTCHINS, TEXAS**

Planner for the development of a Comprehensive Plan for a community of 5,500. Planning strategies have included finding solutions to separate logistics traffic from residential traffic; the integration of a new city hall and recreation center to the community; and providing space for residential redevelopment.

• **BRIDGEPORT COMPREHENSIVE PLAN // BRIDGEPORT, TEXAS**

Planner for the development of a Comprehensive Plan focused on sustainable growth, historical preservation, robust infrastructure, and economic diversification. Community engagement has included working with a steering committee, city staff, online surveys, and an upcoming open house public meeting.

• **KENNEDALE COMPREHENSIVE PLAN // KENNEDALE, TEXAS**

Planner for updates to a decade-old Comprehensive Plan to reflect significant changes in city leadership and city staff as well the evolving development activities throughout the DFW Metroplex.



Elizabeth **MCILRATH JARRELL** PLA, ASLA

Principal-In-Charge

EXPERIENCE

22 years

EDUCATION

Master of Landscape
Architecture // Texas
A&M University

Master of Science,
Horticulture //
Stephen F. Austin State
University

Bachelor of Science,
Horticulture // Texas
A&M University

REGISTRATIONS AND CERTIFICATIONS

Registered Landscape
Architect // TX #2480

ELIZABETH MCILRATH JARRELL is a Principal, Line of Business Executive, and experienced Project Manager in Dunaway's Planning + Landscape Architecture group. Her work history includes a deep portfolio of parks and recreation focused planning and design projects. Her expertise with these types of projects includes systemwide master plans, urban park streetscapes, trail systems and greenways, athletic complexes, regional destination parks, community and neighborhood parks, lake and waterfront parks, and nature-based parks.

PROJECT EXPERIENCE

- **RICHARDSON PARKS, RECREATION, & OPEN SPACE MASTER PLAN // RICHARDSON, TEXAS**
Park Planner for the development of a new Master Plan focused on parks, trails, aquatics, facilities, urban plazas, open space, and recreational programming over the next 5-10 years.
- **CARROLLTON TRAILS MASTER PLAN // CARROLLTON, TEXAS**
Project Manager for the development of a new Master Plan for pedestrian and bicycle facilities, including conceptual designs for expansion and extensions.
- **FARMERS BRANCH CITYWIDE TRAILS MASTER PLAN // FARMERS BRANCH, TEXAS**
Elizabeth served as Project Manager and Planner in the development of a Trail Master Plan that provides connectivity throughout Farmers Branch. This vision will help link neighborhoods, schools, parks, and key destination points within the City and to surrounding communities.
- **WYLIE TRAILS MASTER PLAN // WYLIE, TEXAS**
Park Planner for the development of a citywide trails master plan for the City of Wylie. The master plan outlines over 60 miles of trail development with recommendations for location, length, materials, and cost.



Jason CLAUNCH

Economic Development and Activation

EXPERIENCE

14 years

EDUCATION

Bachelor of Business
Administration,
Finance and Real
Estate // University of
Texas at Arlington

JASON CLAUNCH has consummated over 1,000,000 square feet of leases and closed over 190 raw land transactions. Jason also has experience in retail, hospitality, residential and commercial analysis. Jason is experienced with the full lifecycle of real estate from initial market strategy, planning, entitlements, due diligence, design, vertical development and disposition using his extensive relationships with owners, developers, vendors, end users, and the brokerage community.

PROJECT EXPERIENCE

- **TEMPLE COMPREHENSIVE PLAN**
Temple, Texas
- **BROKEN ARROW COMPREHENSIVE PLAN**
Broken Arrow, Oklahoma
- **GRAND PRAIRIE DOWNTOWN AND TURNBACK**
Grand Prairie, Texas
- **WEATHERFORD DOWNTOWN AND BYPASS**
Weatherford, Texas
- **WILLIAMS DRIVE CORRIDOR**
Georgetown, Texas
- **INTERSTATE 35 MARKET ANALYSIS**
Multiple cities
- **HIGHWAY 77 CORRIDOR ASSESSMENT**
Waco, Texas
- **CITYMAP STUDY (TXDOT)**
Multiple cities



Ryan SHORT

Public Engagement

CivicBrand

EXPERIENCE

15 years

EDUCATION

Human Centered
Design // Pratt Institute

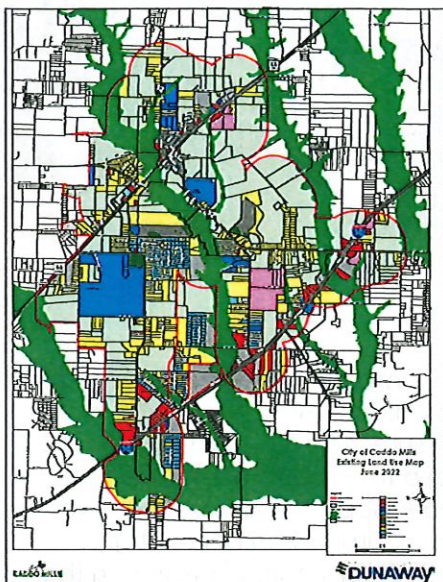
Bachelor of Business
Administration,
Marketing // University
of North Texas

RYAN SHORT is the CEO and co-founder of CivicBrand a public engagement, city and place branding, and placemaking firm that was founded in 2008. With a passion for place and how it impacts our lives, Ryan has led the CivicBrand team for 15 years in developing a team, process and tools to fully engage a community, foster civic pride, and help communities discover and implement their true identity through branding, planning, and placemaking projects. Ryan leads the CivicBrand team and has worked with communities across the country. This includes city and county wide branding projects, district branding, placemaking and activation, as well as a wide range of planning efforts including comprehensive plans, open space and trails master plans, parks and rec master plans, and downtown master plans. Ryan is also the host of the Eyes on The Street podcast, has been published on Forbes.com and regularly speaks on topics of public engagement, city branding and placemaking.

PROJECT EXPERIENCE

- **RICHLAND HILLS, TEXAS - BRANDING**
Richland Hills, Texas
- **RICHARDSON, TEXAS - COMPREHENSIVE PLAN**
Richardson, Texas
- **BEAUTIFY OKC - MASTER PLAN**
Oklahoma City, Oklahoma
- **ANNA, TEXAS - COMPREHENSIVE PLAN**
Anna, Texas
- **FATE, TEXAS - COMPREHENSIVE PLAN**
Fate, Texas
- **OPEN SPACE AND TRAILS MASTER PLAN**
Breckenridge, Colorado

3. SUMMARY OF EXPERIENCE



CADDO MILLS FUTURE LAND USE PLAN

Caddo Mills, Texas

Dunaway collaborated with the City of Caddo Mills to develop a Future Land Use Plan for the rapidly-growing community. The city has a strong railroad history and excellent schools, and a city-owned airport facility and frontage along I-30 provide opportunities for commercial and employment-centered growth. A steering committee provided direct input into the future land use locations and was instrumental in the creation of a vision for the community. The plan is focused on preserving the look and feel of the existing neighborhoods while managing new growth in a sustainable way.

Role: Prime Planner // **Status:** Completed



JOSEPHINE FUTURE LAND USE PLAN

Josephine, Texas

Dunaway worked with the City of Josephine to develop a comprehensive plan to provide direction for development of a new city center and other creative land uses planned surrounding the community, and guidance on economic development initiatives. As one of the fastest growing cities in Texas, housing growth, transportation demand, and the need to provide retail services and employment has prompted the community to examine their future.

The plan addresses coordination issues for a city which crosses between two counties and the potential impact of a major highway connection. Additionally, the plan provided direction to the community in identifying growth management and housing choices reflective of their increasing population.

Role: Prime Planner // **Status:** Completed



TRENTON COMPREHENSIVE PLAN

Trenton, Texas

Dunaway worked with the City of Trenton to develop a new Comprehensive Plan. Located in southwestern Fannin County in North Texas, Trenton is an original farming community with a strong sense of history surrounding its downtown. Growth pressure from Collin County to the west and new lakes under construction in Fannin County make Trenton a potential growth center. Working through a steering committee and public workshops, the comprehensive plan envisions urban design and preservation of the downtown, protection of existing neighborhoods, and the development of new employment and commercial centers in the community. The plan also provides guidance to address transportation limitations of railroad crossings and state highway access points. Our team encouraged multi-agency cooperation between the city, school district, TxDOT, and Fannin County to achieve the implementation of the plan.

Role: Prime Planner // **Status:** Completed



BRIDGEPORT COMPREHENSIVE PLAN

Bridgeport, Texas

Dunaway is in the process of working with the City of Bridgeport, Texas as it embarks on a transformative journey outlined in a new comprehensive city plan. Focused on sustainable growth, historical preservation, robust infrastructure, and economic diversification, this blueprint aims to steer Bridgeport towards a prosperous and resilient future. Community engagement has included working with a steering committee, city staff, online surveys, and an upcoming open house public meeting.

This comprehensive city plan for Bridgeport will serve as a road map to foster managed housing growth, preserve historical treasures, fortify infrastructure, and stimulate economic expansion. Through collaboration, innovation, and strategic planning, the city aims to create a thriving, sustainable, and inclusive community for current and future generations.

Role: Subconsultant Planner // **Status:** In Progress

≈ DUNAWAY // 14

4. PUBLIC ENGAGEMENT APPROACH

We believe the key to a successful outcome is strong management of the project and close coordination between the project manager, city staff, and the community at large.

Throughout the Comprehensive Planning process, each major phase needs to have the public review and provide comments. It has been our practice to start with an initial meeting with the city staff and the economic development corporation, tour the community, and then begin meetings with a steering committee. This committee is made up of dedicated community leaders who are knowledgeable about the development of Whitesboro and are also stakeholders in the growth and success of the community. The steering committee will assist in the evaluation of community assets, and the initial generation of a Community Vision and provide feedback through in-person workshops. Utilizing ESRI (GIS) Storyboards, interactive mapping and information on the comprehensive plan process can be provided through active links on the city's website.

From a focused survey on land uses, transportation, park needs, and economic development, a vision for the next phase of downtown Whitesboro and infrastructure evolution will be developed. Our partners at CivicBrand will assist in public engagement and ensuring that their feedback is heard. A final public come-and-go workshop with the city will be held where we will go through the major elements of the plan, as well as indicate further direction on future land uses, and provide direct feedback to city elected officials. Dunaway staff will present final versions to the appointed and elected officials. Consistent and organized communication with city personnel in meetings, by phone, email, and virtually will help ensure a streamlined process. Regular status meetings with city staff and other representatives are recommended so everyone stays in the loop and project goals and deadlines are understood.



PUBLIC ENGAGEMENT ACTIVITIES

The following are a sample of engagement activities our team uses to design an equitable engagement platform. We look forward to working with city staff to identify the correct approach to apply to this project using some or all of these ideas.



VIRTUAL ENGAGEMENT ROOMS

CivicBrand has developed a custom virtual engagement room that provides an easy to use digital experience for those who can't attend public meetings and open houses.

The virtual rooms have a wide range of interactive options include mapping pin drop questions, priority ranking, interactive whiteboards and more.



INTERVIEWS & FOCUS GROUPS

We will hold a number of virtual and in-person interviews and focus groups that allow us to discuss various topics and engage multiple interest groups. We often combine what may seem like opposing interest groups in these conversations as it begins to create empathy and can work toward crafting a shared vision.



PLACEMAKING + POP-UP EVENTS

We believe you have to reach people where they are and can't expect them to just take your surveys or come to public meetings. Therefore, we often tap into existing community events as well as utilize placemaking activations to get residents involved in shaping and improving their community in a fun and productive way.



YOUTH AND STUDENT EVENTS

The youth are typically excluded from most long term planning and visioning efforts. At CivicBrand we believe it is vital to not only engage them in the process but also to begin to foster civic pride with your future leaders. Equitable engagement means reaching everyone and that includes the youth.



PROJECT PODCASTS

By producing a project podcast, we are able to have public conversations on a wide range of topics specific to your community. We're able to dive into the nuance of many issues and really pull back the curtain and invite residents and stakeholders into the conversation in an easy to digest format.



ON-THE-STREET ENGAGEMENT

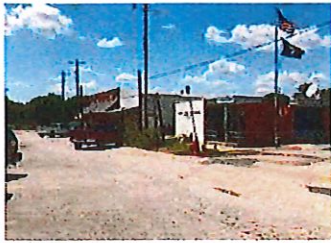
We talk a lot about meeting people where they are in our engagement process and we put in the work to actually do it. We literally get out and about in the community and engage people where they are. Meeting people where they are brings them into the process in a way that makes them feel valued.

5. REFERENCES



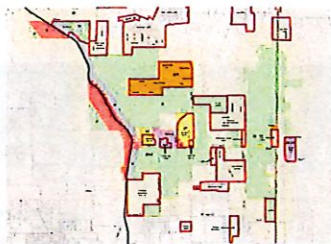
MATT MCMAHAN

City Manager
City of Caddo Mills
2312 Main Street
Caddo Mills, Texas 75135
903.527.3116
mattmcmahan11@outlook.com



BEKKA AVILES

City Secretary
City of Trenton
216 Hamilton
P.O. Box 44
Trenton, Texas 75490
903.989.2237
baviles@cityoftrentontexas.org



JOHN CABRALES

City Administrator
City of New Fairview
999 Illinois Street
New Fairview, Texas 76078
817.638.5366
cityadministrator@newfairview.org

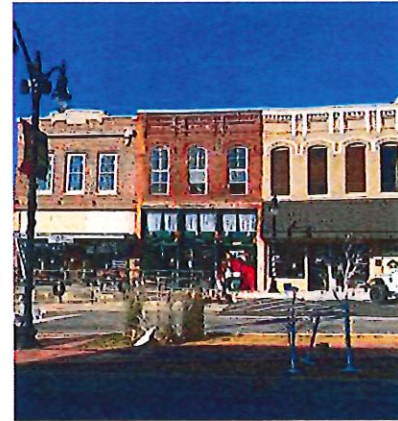
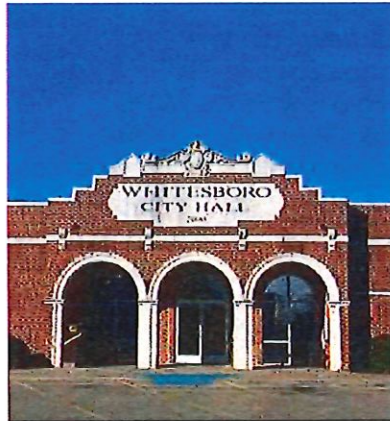
6. OPTIONAL ITEMS

PROJECT UNDERSTANDING

The City of Whitesboro, Texas is embarking on an essential journey to develop a comprehensive plan that will guide the city's growth and development over the next several years. Whitesboro's location on two potential high-growth corridors in Grayson County presents ample opportunity for growth. This planning effort will help guide and direct development and capital improvement decision making into the next several years. The goal is to ensure the city's continued prosperity while addressing its unique challenges.

Over the years, the city has evolved as development along U.S. 377 and U.S. 82 have continued to connect the community with the growth along the U.S. 380 corridor and to the Cities of Gainesville and Sherman. Any comprehensive master planning effort will need to take the community's unique position between Lake Ray Roberts and Lake Texoma into consideration, as well as near the potential northern expansion of the Dallas North Tollway.

The challenges of growth including new residential and commercial development and transportation capacity along any major highway and railroad corridor can be examined and accommodated through the efforts of solid foundational city planning.



ISSUES FACING THE COMMUNITY

Growth Management: Whitesboro can expect steady growth, presenting challenges in maintaining the city's small-town charm while accommodating increasing populations and developments.

Economic Development: Ensuring a diverse and robust local economy is crucial. The city must attract businesses, create jobs, and stimulate economic growth.

Infrastructure and Transportation: Aging infrastructure, coupled with transportation needs, requires attention to accommodate current and future residents. Connectivity across a well utilized rail line interrupts daily life.

Housing: Housing affordability and availability is a concern for both current and future residents.

Parks and Recreation: Enhancing green spaces and recreational facilities is essential for the quality of life and well-being of residents.

Cooperation Among Organizations: The rapid growth of smaller communities has presented challenges for administrations and city councils with limited control over growth outside of incorporated limits. The city will benefit from having a strong set of goals and strategies to work with adjacent Municipal Utility Districts, Grayson County, TxDOT, and potentially the NTTA as the Dallas North Tollway Phase 4B is in development to connect eventually to Grayson County.

COMPREHENSIVE PLAN

A comprehensive plan will serve as a roadmap for the city's growth and development. It will address land use, transportation, economic development, housing, parks and recreation, and infrastructure. Key elements include:

Land Use: Define zoning regulations and land use policies that preserve the city's character while allowing for controlled growth.

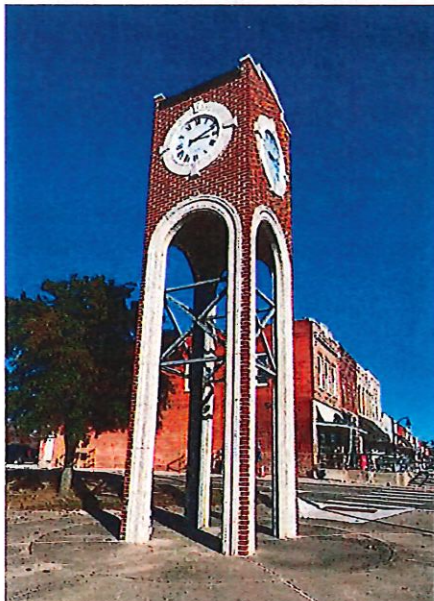
Transportation: Build on the city's transportation plan to improve connectivity within the city and with neighboring areas.

Economic Development: Attract and retain businesses, promoting a diverse local economy.

Housing: Address housing needs by encouraging appropriate housing types in specific locations to provide housing for diverse family types and age groups.

Parks and Recreation: Utilize the city's vision for park improvements to assess existing facilities and programming. Provide suggestions on implementation of location for new parks and trails based on public input on land use development.

Utilities, Infrastructure, and Public Works: Examine the city's current and planned infrastructure system and coordinate policies and strategies to maximize efficiency for the direction of planned growth. Understand and relate how city facilities and services will need to grow along with the community to maintain appropriate levels of service.



SPECIALTY SERVICES

The Dunaway team has extensive experience developing creative solutions for complex projects. Dunaway may bring in other team experts as needed as the project moves forward and scope is further defined. In addition to our in-house team members, this may include subject matter experts we collaborate with often if needed.

CONCLUSION

The development of a Comprehensive Plan for the City of Whitesboro is essential to address the city's challenges while preserving its unique history and character. These plans will guide the city's sustainable growth and enhance quality of life for its residents. Collaboration among city officials, residents, and stakeholders will be instrumental in making these plans a reality, ensuring a prosperous and vibrant future for Whitesboro.

PRELIMINARY SCOPE

TASK 1: PUBLIC ENGAGEMENT

Task 1.1 Project Kick off Meeting – Dunaway will facilitate a meeting of focused city staff and our project team to formalize the elements of the project, the project schedule, and communication methods, and to begin to gather data that the city already has available. The meeting will be in Whitesboro and the city will notify appropriate city staff of the location and time of the meeting.

Task 1.2 Tour of Whitesboro – Coupled with task 1.1, Dunaway's project team will tour the community and the extraterritorial jurisdiction in addition to the public parks surrounding transition from the agrarian uses surrounding the community and areas facing pressure for development.



Task 1.3 Ongoing ESRI Storyboard Website – Utilizing a highly interactive system which can be hosted by Dunaway and linked directly to community engagement through the city's website and social media outlets, Dunaway will develop a storyboard utilizing real-time maps and updates to the maps as the project progresses through the development scenarios for the future land use plan, and any updates to existing mapping.

Task 1.4 Community Survey – Based upon ideas brought forward from the visioning workshop, issues brought up by city staff, and observations from the planning consulting team, Dunaway will prepare an online community survey document for publication through the City's website and other online presences. The survey results will be tabulated, cross-tabulated, and analyzed to discern public opinions on the various planning related issues. Charts and tables of the survey results will be presented to the staff and the results will then be used to formulate draft goals and objectives for Whitesboro.

Task 1.5 Steering Committee Meetings – Dunaway will schedule a series of meetings (usually 4) which will provide the appointed Steering Committee opportunities to provide vision language, text suggestions on goals and objectives and provide the Dunaway team specific direction in how the community should be developed into the future.

Task 1.6 Alternative Scenarios Open House – Dunaway will hold a come-and-go community open house to review and provide feedback on the ideas brought forward in the development of land use design scenarios. Based on established planning practices, and the feedback of the city staff.

TASK 2: BASE LINE ANALYSIS

Task 2.1 Inventory of Available Material – Dunaway will review previous comprehensive plans, studies, ordinances, and reports provided by the city pertaining to land use and growth issues. A history of Whitesboro will be investigated utilizing local and state resources.

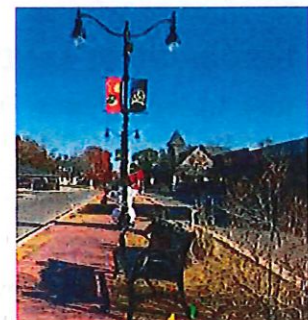
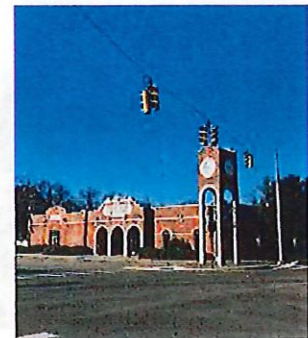
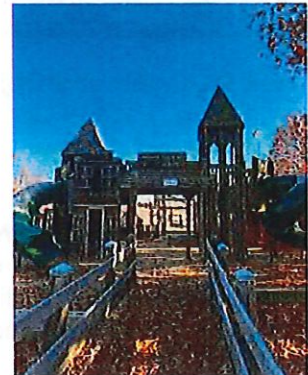
TASK 2.2 Inventory of Existing Land Uses – Dunaway will prepare an existing land use map using the City's mapping resources, recent aerial photography, data from Texoma Council of Governments and input from the city staff. The planning area for the City of Whitesboro shall include all the areas currently in the corporate city limits. The existing land use map will be prepared for presentation purposes and inclusion in the final text document. Dunaway will analyze existing land use patterns to identify conflicts in the land use compatibility and potential development problems and may result and the findings will be summarized in the text portion of the Comprehensive Plan.

Task 2.3 Growth Management – Looking at the overall community and managing the basic elements of growth, Location, Timing, Quality and Quantity, Dunaway will examine the current regulations of the City of Whitesboro to recommend modifications to manage growth through the development and annexation process of the community. Relationships with Municipal Utility Districts, TxDOT, and Grayson County are vital to understanding growth.

Task 2.4 Population and Demographic Data – Dunaway will gather available information from the US Census Bureau, Texoma Council of Governments, Grayson County Appraisal District and other relevant records. Tabular information regarding the number of housing units in each residential land use category will be developed and the findings will be summarized in the text portion of the Comprehensive Plan.

Task 2.5 Open Space and Environmental Features/Parks and Recreation Facilities – Dunaway will review material provided in any previous park planning efforts. We will identify suggested refinements to these efforts, based on interviews and the visioning/goals and objectives effort. Recommendations for future parks, recreation and open space will be provided and the findings will be summarized in the text of the Comprehensive Plan.

Task 2.6 Transportation Infrastructure – Dunaway will review the existing roadway system and any existing traffic count data to identify existing major roadways. Dunaway will re-evaluate thoroughfare classifications, existing roadways will be classified as freeways, primary arterials, secondary arterials, major collectors, and local streets. Other existing alternative transportation facilities will also be identified, such as trails, transit, and potential bicycling facilities and the findings will be summarized in the text portion of the Comprehensive Plan.



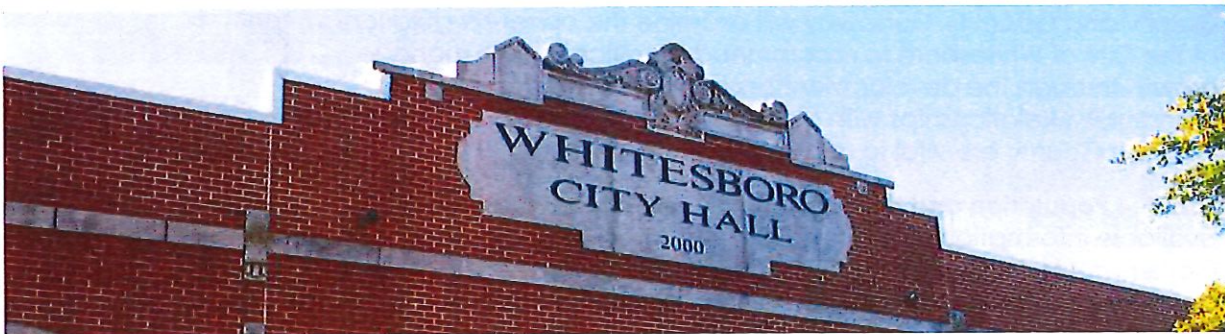
Task 2.7 Planning Analysis Map – Dunaway will prepare a graphic representation of major natural and man-made constraints in the City of Whitesboro. This will include current access points, floodplains, drainage divides, image and wayfinding landmarks and other features unique to the planning area.

TASK 3: VISIONING AND GOALS AND OBJECTIVES

TASK 3.1 Visioning/Goals and Objectives Workshop – Dunaway will conduct a visioning/ goals and objectives workshop with the steering committee. This will be the first of two public participation meetings held during the planning process.

Task 3.2 Goals and Objectives – Dunaway will take the ideas and opinions from the visioning workshop and the Community Survey and prepare a draft set of goals and objectives. Dunaway will then work with the city staff to refine the goals and objectives for adoption by the City of Whitesboro.

Task 3.3 Strategy Text Writing – Once the base vision, goals and objectives have been set, then a series of implementable strategies will be created to provide a series of metrics and implementation activities for the organizations tasked with improving the community through the guidance of the master plans.



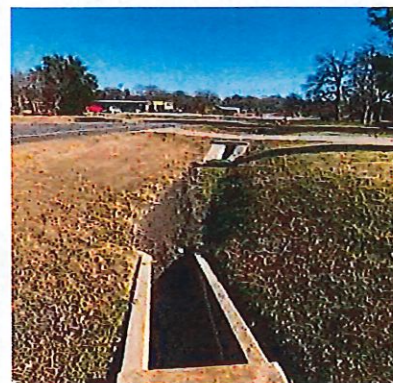
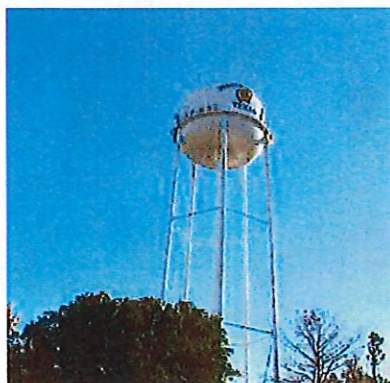
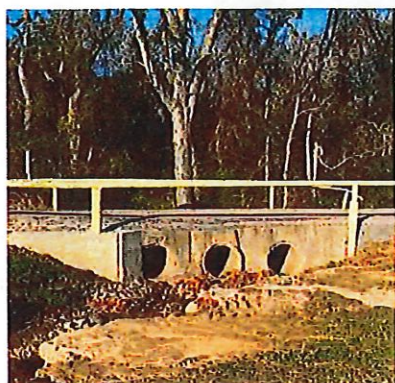
TASK 4: FUTURE LAND USE PLAN

Task 4.1 Projection of Future Population – Dunaway will develop population projections for a twenty (20) year planning period at five-year increments. These projections will be developed utilizing various population trends models and evaluated for reasonableness by comparison to recent studies, State projections and local projections. This demographic analysis will be summarized in the text portion of the Comprehensive Plan.

TASK 4.2 Economic Development Strategies – Dunaway will work with our partner Catalyst Commercial to coordinate current and future economic development strategies. Branding goals and objectives will be provided which will allow the community to examine specific aspects of the community which define its future nature and character which can be easily recognizable, repeatable, and unique. As part of the economic development goal, a fiscal analysis of potential growth and redevelopment patterns will provide a direction of the most revenue-productive scenario of the future land use plan. Based on population, growth estimates and future land uses, the analysis will show an estimate for revenues and expenditures of city general funds to provide a level of service that is consistent with current city policies and service delivery within the selected future growth scenario.

Task 4.3 Housing Strategies – Dunaway will provide information regarding different housing types and connecting the demand for housing based on population demand and development cost for housing types. Recommendations for improvement to the zoning ordinance will be included.

Task 4.4 Utilities Infrastructure and Public Facilities Element – Information from engineering studies related to the expansion of water and wastewater, and stormwater facilities will be incorporated into the plan. Additional information will be provided as to what physical plan facilities could be added to understand providing an appropriate level of service to the community. Since this is not an engineering study, additional infrastructure engineering may be recommended to address anticipated future needs in anticipated growth area of the Whitesboro planning area.



Task 4.5 Alternative Development Scenarios – Utilizing the data obtained and the feedback from the steering committee, a series of land use scenarios will be developed. These scenarios will be examined based on population demand, typical residential land use desires, commercial development goals and locations for potential parks and open spaces based on distribution and the ability to maintain city services.

Task 4.6 Development of Final Future Land Use Plan – Through the feedback of the alternative development scenarios open public meetings in Task 1.6, the Dunaway team will finalize a recommended future land use plan for Whitesboro and its Extra-Territorial Jurisdiction.

TASK 5: IMPLEMENTATION

Task 5.1 Text Document – Dunaway will prepare written documentation of the Comprehensive Plan including demographic data, goals and objectives, existing and future land use patterns, and other applicable issues. The appropriate charts, tables, maps, graphics, and text will be included from the previous tasks.

Task 5.2 Adoption Process – Dunaway will present the Comprehensive Plan documents and maps separately to the Planning and Zoning Commission and City Council in a public hearing format.

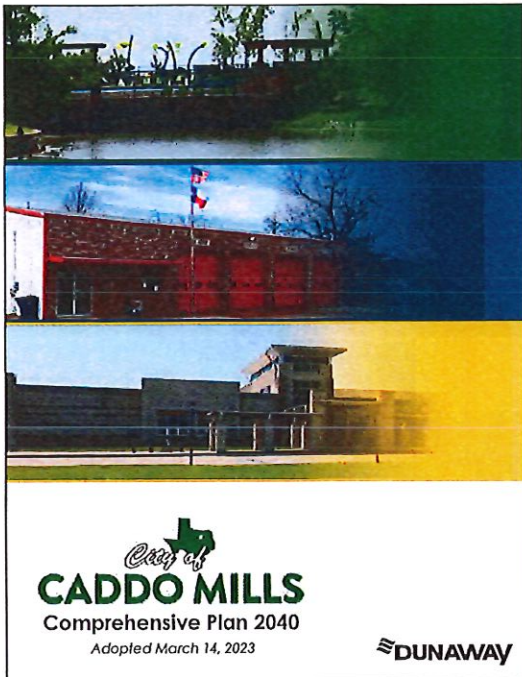
PROPOSED TIMELINE

PROPOSED TASK	MONTH											
	1	2	3	4	5	6	7	8	9	10	11	12
TASK 1: PUBLIC ENGAGEMENT												
Task 1.1 Project Kick Off Meeting												
Task 1.2 Tour of Whitesboro												
Task 1.3 Ongoing ESRI Storyboard Website Updates												
Task 1.4 Community Survey												
Task 1.5 Steering Committee Meetings (4)												
Task 1.6 Alternative Scenarios and Open House												
TASK 2: BASE LINE ANALYSIS												
Task 2.1 Inventory of Available Materials												
Task 2.2 Inventory of Existing Land Uses												
Task 2.3 Growth Management												
Task 2.4 Population and Demographic Data												
Task 2.5 Open Space and Environmental Features												
Task 2.6 Transportation Infrastructure												
Task 2.7 Planning Analysis Map												
TASK 3: VISIONING, GOALS, AND OBJECTIVES												
Task 3.1 Visioning Goals and Objectives Workshop												
Task 3.2 Goals and Objectives												
Task 3.3 Strategy Text Writing												

CITY OF WHITESBORO // COMPREHENSIVE PLAN RFQ

PROPOSED TASK	MONTH											
	1	2	3	4	5	6	7	8	9	10	11	12
TASK 4: FUTURE LAND USE												
Task 4.1 Projection of Future Population												
Task 4.2 Economic Development Strategies												
Task 4.3 Housing Strategies												
Task 4.4 Utilities Infrastructure and Public Facilities Element												
Task 4.5 Alternative Development Scenarios												
Task 4.6 Development of Final Future Land Use Plan												
TASK 5: COMPREHENSIVE PLAN COMPLETION												
Task 5.1 Text Document												
Task 5.2 Adoption Process												

SAMPLE DOCUMENTS



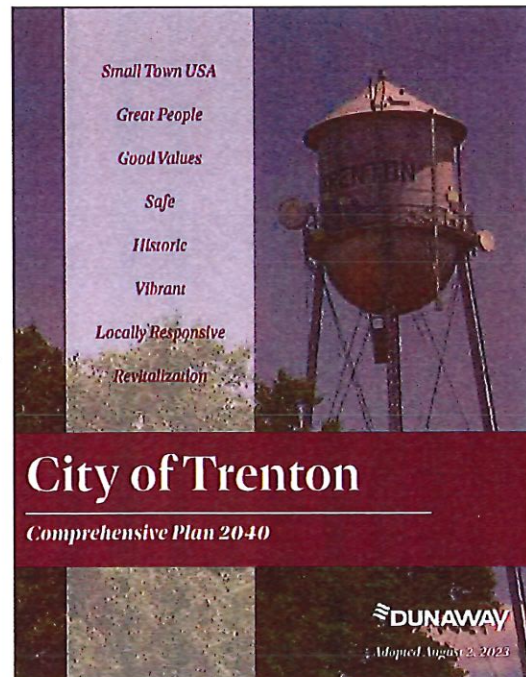
CITY OF CADDO MILLS Comprehensive Plan 2040



VIEW THE FINAL DELIVERABLE



VIEW THE FINAL DELIVERABLE





FORT WORTH
DALLAS
FARMERSVILLE
AUSTIN
HOUSTON
MIDLAND
SAN ANTONIO

dunaway.com



Agenda Background

Agenda Item: Discuss, consider and possible action on the resolution approving the governance policy.

Date: March 5, 2024

Council we have spoke upon this policy previously. All changes have been incorporated and are shown in red. The attorney's recommendations are still in Blue. Please review and let's discuss. If there are changes made tonight and are simple changes, we can make a motion to adopt with the changes or we can bring this back at the next meeting.

The purpose of this policy is to get all boards functioning in a consistent manner and knowledgeable on their roles and responsibilities as a board. This set standards for decision making and expectations for conduct and decisions.

Recommendation: Staff recommends the approval of this resolution.

8701 RESOLUTION

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WHITESBORO ADOPTING THE CITY OF WHITESBORO GOVERNANCE POLICY; PROVIDING A SAVINGS/REPEALER CLAUSE AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Governance is the process and enforcement of decision making, culture, controls, and accountability for municipal councils and boards; and

WHEREAS, this policy is intended to promote the best possible decision-making and accountability measures for the City Council, Boards, and Committees for the City of Whitesboro; and

WHEREAS, the City of Whitesboro finds it to be in the best interest of the City of Whitesboro to adopt a governance policy that will provide for the process and procedure for defining expectations regarding the operations of the City through a written policy.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHITESBORO, TEXAS:

1. The City of Whitesboro Governance Policy is hereby adopted and attached; Exhibit A.
2. All policies or resolutions in conflict with the provisions of this resolution and its attachment are hereby repealed to the extent of any such conflict only. The non-conflicting sections, sentences, paragraphs, and phrases shall remain in full force and effect.
3. This resolution shall be in full force and effect immediately upon passage.

Passed and approved this 5th day of March, 2024.

Attest:

Dave Blaylock, Mayor

Teresa Niño, City Secretary



Agenda Background

Agenda Item: Discuss, consider and possible action on ordinance 1220 an ordinance amending the Whitesboro Code of Ordinances Chapter 33 Departments, Boards and Commissions Section 33.02 restructuring the Preservation Board; providing for a Repealer/Savings clause, providing for a Severability clause, and providing for an effective date.

Date: March 5, 2024

At the last meeting, Council requested the ordinance be updated with fewer members and to capture the purpose of the board and responsibilities to match the Governance policy. I sent this to the city attorney for updating and his corrections are enclosed for approval.

Since this a recreation of the board, Council will need to clarify in their motion which members are for one year and which members are for two years. The one-year members will be eligible for re-appointments next year for a two-year term.

Recommendation: Staff recommends the adoption of this ordinance.

ORDINANCE NO. 1220

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITESBORO, TEXAS, AMENDING THE CODE OF WHITESBORO, THE CODE OF ORDINANCES OF THE CITY OF WHITESBORO, TEXAS, BY AMENDING SUBSECTIONS (B), (C), (D), (E), (F) AND (G) OF SECTION 33.02 OF CHAPTER 33 (DEPARTMENTS, BOARDS, AND COMMISSIONS), RESTRUCTURING THE WHITESBORO PRESERVATION BOARD TO ESTABLISH SEVEN MEMBERS TO SERVE FOR STAGGERED TERMS OF TWO YEARS, TO REDEFINE THE BOARD'S PURPOSES, TO CLARIFY MEMBERSHIP AND RESPONSIBILITIES OF MEMBERS, AND TO REVISE RULES OF PROCEDURE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council has created the Whitesboro Preservation Board to aid and assist in the preservation and promotion of buildings of historic and architectural significance; and

WHEREAS, the ordinances pertaining to the Whitesboro Preservation Board have not been amended or supplemented since adoption in 1996, nearly 30 years; and

WHEREAS, a need exists to restructure Board membership and to redefine the scope and advisory authority of the Board, which the Council finds and determines to be in the best interests of the citizens of the City of Whitesboro.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WHITESBORO, TEXAS:

Section 1. That subsection (B) of Section 33.02 of Chapter 33, Departments, Boards, and Commissions, of the Code of Whitesboro, the Code of Ordinances of the City of Whitesboro, Texas, be and is hereby amended by adding new subparts (5), (6) and (7), to further define and describe the purposes of the Whitesboro Preservation Board, said subparts (5), (6) and (7) to read in their entirety as follows:

**"CHAPTER 33
DEPARTMENTS, BOARDS, AND COMMISSIONS**

...

§ 33.02 PRESERVATION BOARD

...

(5) The committee shall assist and participate in the establishment and maintenance of the City's status as a Certified Local Government (CLG) with the Texas Historical Commission by, among other activities, making recommendations to the City's governing body as to the development and maintenance of a successful preservation plan. This must include adherence to appropriate legislation for the designation and protection of historic properties, developing public participation in preservation efforts,

and utilizing a systematic approach to the survey of local historic properties. For further information on this program, see <http://www.thc.texas.gov/>.

(6) The Board shall be responsible for and shall establish procedures for the use and rental of the Sullivan property, subject to Council approval, which procedures shall not discriminate against any person, organization or entity because of race, color, religion, sex, handicap, familial status, or national origin. The Board shall do and perform such other acts and duties as it may be called upon to perform by the city manager/administrator or the city council.

(7) The Board is purely advisory in nature and shall function in an advisory capacity to the Council. Nevertheless, the Board may do and perform such administrative functions as may be delegated by the Council."

Section 2. That subsection (C) of Section 33.02 of Chapter 33, Departments, Boards, and Commissions, of the Code of Whitesboro, the Code of Ordinances of the City of Whitesboro, Texas, be and is hereby amended by replacing subsection (C) in its entirety and with the following subsection (C), reorganizing the structure and membership of the Board, such that subsection (C) of Section 33.02 shall read as follows:

**"CHAPTER 33
DEPARTMENTS, BOARDS, AND COMMISSIONS**

...

§ 33.02 PRESERVATION BOARD

...

(C) Appointment of Board members.

(1) The Board shall consist of seven (7) members appointed by the City Council with one appointee, in so far as possible, from each of the following five civic organizations which have expressed interest in the Board: Contemporary Woman's Club; History Club; Kiwanis Club of Whitesboro; Lion's Club of Whitesboro; and PEO Chapter A. If these organizations are unavailable to furnish a representative to the Board, the City Council may designate a representative from a similar interested civic organization or any resident of the City.

(2) At least two (2) members of the Board shall be residents of the City. The City Administrator or designee shall be a nonvoting ex officio member."

Section 3. That subsection (D) of Section 33.02 of Chapter 33, Departments, Boards, and Commissions, of the Code of Whitesboro, the Code of Ordinances of the City of Whitesboro, Texas, be and is hereby amended by replacing subsection (D) in its entirety and with the following subsection (D), setting the terms of office of members of the Board to two (2) year terms of office, such that subsection (D) of section 33.02 shall read as follows:

**"CHAPTER 33
DEPARTMENTS, BOARDS, AND COMMISSIONS**

...

§ 33.02 PRESERVATION BOARD

...

(D) Terms of Board Members. The members of the Board shall serve staggered two-year terms of office, and serve at the pleasure of the Council. Vacancies in office shall be filled by appointment by the Council for the remainder of the unexpired term(s) of office.

..."

Section 4. That subsection (E) of Section 33.02 of Chapter 33, Departments, Boards, and Commissions, of the Code of Whitesboro, the Code of Ordinances of the City of Whitesboro, Texas, be and is hereby amended by replacing subsection (E) in its entirety and with the following subsection (E), pertaining to the Board's selection of its officers, such that subsection (E) of section 33.02 shall read as follows:

**"CHAPTER 33
DEPARTMENTS, BOARDS, AND COMMISSIONS**

...

§ 33.02 PRESERVATION BOARD

...

(E) Selection of officers. After initial appointments of the Board, and thereafter at least annually, the Board shall select one of its members to serve as President for a term of one year. The members shall also select a Vice President to serve during the absence of the President. All records of the Board shall be kept and maintained by the City Secretary in accordance with the City's adopted records retention schedule.

..."

Section 5. That subsection (F) of Section 33.02 of Chapter 33, Departments, Boards, and Commissions, of the Code of Whitesboro, the Code of Ordinances of the City of Whitesboro, Texas, be and is hereby amended by replacing subsection (F) in its entirety and with the following subsection (F), pertaining to the Board's financial authority, such that subsection (F) of section 33.02 shall read as follows:

**"CHAPTER 33
DEPARTMENTS, BOARDS, AND COMMISSIONS**

...

§ 33.02 PRESERVATION BOARD

...

(F) Financial matters. The Board shall recommend to the Council an annual budget for restoration, improvements and maintenance of the Sullivan Property and other historical sites in the City. The Board's proposed budget shall be presented to the Council for consideration and approval as part of the City's annual budget. The Board shall also have authority to seek gifts, donations and grants to the City for the purpose of acquiring, restoring, maintaining and operating such buildings or other properties as the Board may identify as being of historic, economic, cultural or social importance to the City. Any such funds or services actually received by the City shall be designated as restricted funds to be used only for the purposes provided in this section.

..."

Section 6. That subsection (G) of Section 33.02 of Chapter 33, Departments, Boards, and Commissions, of the Code of Whitesboro, the Code of Ordinances of the City of Whitesboro, Texas, be and is hereby amended by replacing subsection (G) in its entirety and with the following subsection (G), pertaining to the Board's meetings and rules of procedure, such that subsection (G) of section 33.02 shall read as follows:

**"CHAPTER 33
DEPARTMENTS, BOARDS, AND COMMISSIONS**

...

§ 33.02 PRESERVATION BOARD

...

(G) Meetings and rules of procedure of Board. The Board shall meet at least quarterly or more often as necessary in order to satisfy the purposes of this section. The President shall preside at all meetings of the Board, and in the absence of the President, the Vice-President shall preside. The Board shall adopt such rules of procedure as are consistent with the orderly conduct of business. All meetings of the Board shall be conducted in compliance with the Texas Open Meetings Act, as amended.

..."

Section 7. That the City Council of the City of Whitesboro, as soon as practical from and after the effective date of this Ordinance, shall select new members to serve as regular, voting members of the Whitesboro Preservation Board. Four members shall serve initial terms of two (2) years, and three (3) shall serve initial terms of one (1) year. Subsequent appointments to the one-year members' places shall be for terms of two (2) years.

Section 8. That all provisions of the Code of Whitesboro, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this ordinance shall remain in full force and effect.

Section 9. That it is the intention of the city council of the City of Whitesboro that if any phrase, sentence, section, or paragraph of this ordinance shall be declared unconstitutional or otherwise invalid by final judgment of a court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remainder of this ordinance since the same would have been enacted by the City Council without the incorporation of the unconstitutional or invalid phrase, sentence, section, or paragraph.

Section 10. That this ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provide.

Passed and Approved this 5th day of March, 2024.

David Blaylock, Mayor

ATTEST:

Teresa Niño, City Secretary

APPROVED AS TO FORM:

David Berman, City Attorney



Agenda Background

Agenda Item: Preservation Board Appointments

Date: March 5, 2024

The City has received 7 applications to join the Preservation Board.

P.O. Box 340
Whitesboro, Texas 76273
903-564-3311



WHITESBORO TEXAS

Board Member Application

The City of Whitesboro Texas understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Whitesboro. Following is a list of the Boards/Commissions where volunteers are needed. Please complete the following and return to City Hall.

See next page for a list of Whitesboro Advisory Boards or Commissions, term of appointment and meeting schedule. Please contact City Hall with questions 903.564.3311.

Name: Susan "Su" Welch
Address: 211 Center
Telephone: 903-564-6209 (daytime) _____ (evening)
Email: _____
Occupation: Speech Pathologist

Please check any area of interest.

- | | |
|--|--|
| <input type="checkbox"/> Industrial Development Corporation Board Type A | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Economic Development Corporation Board Type B | <input type="checkbox"/> Planning & Zoning |
| <input type="checkbox"/> Parks & Recreation Board | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Library Board | <input checked="" type="checkbox"/> Preservation Board |
| | <input type="checkbox"/> Keep Whitesboro Beautiful |

Reason(s) you wish to serve:

Sullivan House is in my neighborhood

Relevant Experience and/or Employment (may attach resume):

Master of Science - Penn State

Interested in Preserving Historic Home

Other Community or Civic service activities:

Have served on school board, church
committees & serve several clubs.

Signature

Susan Welch

Date

2/20/2024



WHITESBORO TEXAS

Board Member Application

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See next page for a list of Whitesboro Advisory Boards or Commissions, term of appointment and meeting schedule. Please contact City Hall with questions 903.564.3311.

Name: Dr. DAVID BERTINO
Address: 101 Brookshear Dr., Whitesboro, TX 76273
Telephone: 903 814-3100 (daytime) 903 814-3100 (evening)
Email: david.bertino@verizon.net
Occupation: Retired Dentist

Please check any area of interest.

- ☐ Industrial Development Corporation Board Type A
- ☐ Economic Development Corporation Board Type B
- ☐ Parks & Recreation Board
- ☐ Library Board

- ☐ Board of Adjustment
- ☐ Planning & Zoning
- ☐ Housing Authority
- ☒ Preservation Board
- ☐ Keep Whitesboro Beautiful

Reason(s) you wish to serve:

Relevant Experience and/or Employment (may attach resume):

Other Community or Civic service activities:

Kiwanis, P&Z Board President, Deacon & Brotherhood Choir
PBC Whitesboro

Signature

[Handwritten Signature]

Date

2-20-24



WHITESBORO TEXAS

Board Member Application

The City of Whitesboro Texas understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Whitesboro. Following is a list of the Boards/Commissions where volunteers are needed. Please complete the following and return to City Hall.

See next page for a list of Whitesboro Advisory Boards or Commissions, term of appointment and meeting schedule. Please contact City Hall with questions 903.564.3311.

Name: Bobbie Ewin
Address: 527 Youell Rd W.B.
Telephone: 940-395-3152 (daytime) same (evening)
Email: bobbierwin@yahoo.com
Occupation: Retired / Community & Civic Volunteer

Please check any area of interest.

- | | |
|--|--|
| <input type="checkbox"/> Industrial Development Corporation Board Type A | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Economic Development Corporation Board Type B | <input type="checkbox"/> Planning & Zoning |
| <input type="checkbox"/> Parks & Recreation Board | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Library Board | <input checked="" type="checkbox"/> Preservation Board |
| | <input type="checkbox"/> Keep Whitesboro Beautiful |

Reason(s) you wish to serve:

I am very active in our community - I love my town & the community

Relevant Experience and/or Employment (may attach resume):

Tax appraiser for the State of Texas - personal real properties
A member of the Historical Commission of Grayson County
Have been attending the "Texas Treasure Business Awards" for

Other Community or Civic service activities:

Whitesboro History Club
Keep Whitesboro Beautiful

Whitesboro for many years from the State of Texas

Signature Bobbie Ewin Date 2/15/24

Been honored to receive awards from the city of Whitesboro for "Citizen of the Year" and "Humanitarian of the Year"



WHITESBORO TEXAS

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Name: Keisha Head

Address: 204 Texoma Drive Whitesboro Tx 76273

Telephone: 940.445.3729 (daytime) _____ (evening)

Email: ammdwife2014@yahoo.com

Occupation: Small business Owner

Please check any area of interest.

☐ Industrial Development Corporation Board Type A

☐ Economic Development Corporation Board Type B

☐ Parks & Recreation Board

☐ Library Board

☐ Board of Adjustment

☐ Planning & Zoning

☐ Housing Authority

☒ Preservation Board

☐ Keep Whitesboro Beautiful

Reason(s) you wish to serve:

Enjoy learning & being a part of the community.

Relevant Experience and/or Employment (may attach resume):

Resume attached.

Other Community or Civic service activities:

Keep Whitesboro Beautiful & History Club of Whitesboro

Signature

Keisha Head

Date

2/8/24



WHITESBORO TEXAS

Board Member Application

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Name: JACK T. HUMES
Address: 123 E. MAIN
Telephone: 903-436-7634 (daytime) SAME (evening)
Email: JACK HUMES @ AOL.COM
Occupation: ANTIQUE BUSINESS OWNER/OPERATOR

Please check any area of interest.

- | | |
|---|--|
| <input type="checkbox"/> Industrial Development Corporation Board Type A | <input type="checkbox"/> Board of Adjustment |
| <input checked="" type="checkbox"/> Economic Development Corporation Board Type B | <input type="checkbox"/> Planning & Zoning |
| <input type="checkbox"/> Parks & Recreation Board | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Library Board | <input checked="" type="checkbox"/> Preservation Board |
| | <input type="checkbox"/> Keep Whitesboro Beautiful |

Reason(s) you wish to serve:

Relevant Experience and/or Employment (may attach resume):

ANTIQUE STORE
OWN ANTIQUES
RESTORATION

Other Community or Civic service activities:

KWB

Signature

JACK T. HUMES

Date

2/16/2023

Board Member Application

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Name:	<u>Vahny Moore</u>
Address:	<u>129 Center Street</u>
Telephone:	<u>9402064886</u> (daytime) _____ (evening)
Email:	<u>Vahny@jkmoores.org</u>
Occupation:	<u>Community Engagement</u>

Please check any area of interest.

- | | |
|--|--|
| <input type="checkbox"/> Industrial Development Corporation Board Type A | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Economic Development Corporation Board Type B | <input type="checkbox"/> Planning & Zoning |
| <input type="checkbox"/> Parks & Recreation Board | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Library Board | <input checked="" type="checkbox"/> Preservation Board |
| | <input type="checkbox"/> Keep Whitesboro Beautiful |

Reason(s) you wish to serve:

Historic preservation & restoration is a demonstrated passion - I would like to contribute to the Whitesboro community in an area that can make a difference -

Relevant Experience and/or Employment (may attach resume):

please see resume

Other Community or Civic service activities:

PEO Chapter A, History Club of Whitesboro,



WHITESBORO TEXAS

Board Member Application

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Name: Doris Haynie
Address: P.O. Box 132 200 Red River Drive
Telephone: 903-815-5317 (daytime) same (evening)
Email: doris.haynie1@gmail.com
Occupation: Retired Teacher

Please check any area of interest.

- ☐ Industrial Development Corporation Board Type A
- ☐ Economic Development Corporation Board Type B
- ☐ Parks & Recreation Board
- ☐ Library Board

- ☐ Board of Adjustment
- ☐ Planning & Zoning
- ☐ Housing Authority
- ☒ Preservation Board
- ☐ Keep Whitesboro Beautiful

Reason(s) you wish to serve:

I have a deep respect for history and those that paved the way before us. Those efforts should be preserved when possible.

Relevant Experience and/or Employment (may attach resume):

History Club Tour of Homes

Other Community or Civic service activities:

*History Club of Whitesboro
Daughters of the American Revolution
West Grayson Retired School Personnel Assn.
First Baptist Church*

Signature

Doris Haynie

Date

2-26-24



Agenda Background

Agenda Item: Board of Adjustment Reappointments

Date: March 5, 2024

The two-year terms are up and would like to be reappointed.

P.O. Box 340
Whitesboro, Texas 76273
903-564-3311

Board of Adjustments reappointment:

Suzanne Greear

Susan Vardell

Anita Morales



WHITESBORO TEXAS

Board Member Application

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Name: Michael Burkles
Address: PO Box 422 Whitesboro TX 76273
Telephone: 903 564 6376 (daytime) 903 436 1066 (evening)
Email: mbelectric14@hotmail.com

Occupation: Electrician

Please check any area of interest.

- | | |
|--|---|
| <input type="checkbox"/> Industrial Development Corporation Board Type A | <input checked="" type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Economic Development Corporation Board Type B | <input type="checkbox"/> Planning & Zoning |
| <input type="checkbox"/> Parks & Recreation Board | <input type="checkbox"/> Housing Authority |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Preservation Board |
| | <input type="checkbox"/> Keep Whitesboro Beautiful |

Reason(s) you wish to serve:

Be involved in the growth and development of our community.

Relevant Experience and/or Employment (may attach resume):

Business owner and serve on multiple community boards.

Other Community or Civic service activities:

Whitesboro Chamber of Commerce

Signature Mike Burkles Date 2-29-24



Agenda Background

Agenda Item: Planning & Zoning Board Reappointments

Date: March 5, 2024

The two-year terms are up and would like to be reappointed.

P.O. Box 340
Whitesboro, Texas 76273
903-564-3311

Planning & Zoning Board reappointments:

David Bertino

Russ Wilson



Agenda Background

Agenda Item: Library Board Reappointments

Date: March 5, 2024

The two-year terms are up and they would like to be reappointed. Two years ago these appointments hadn't been kept up with (everyone enjoys and wants to continue to serve) so I gave everyone the same date (should have staggered) we will need to fix that.

P.O. Box 340
Whitesboro, Texas 76273
903-564-3311

Library Board reappointments:

Janet Mestemacher

Jo Stow

Karen Butts

Karen Brannan

Linda Powers



Agenda Background

Agenda Item: Resolution 8702

Date: March 5, 2024

This is a Resolution authorizing membership in the Atmos Cities Steering Committee and authorizing the payment of five cents per capita to the Atmos Cities Steering Committee to fund regulatory and related activities related to Atmos Energy.

P.O. Box 340
Whitesboro, Texas 76273
903-564-3311

RESOLUTION NO. 8702

A RESOLUTION AUTHORIZING MEMBERSHIP IN THE
ATMOS CITIES STEERING COMMITTEE; AND
AUTHORIZING THE PAYMENT OF FIVE CENTS PER
CAPITA TO THE ATMOS CITIES STEERING COMMITTEE TO
FUND REGULATORY AND RELATED ACTIVITIES
RELATED TO ATMOS ENERGY CORPORATION

WHEREAS, the City of Whitesboro is a regulatory authority under the Gas Utility Regulatory Act (GURA) and has exclusive original jurisdiction over the rates and services of Atmos Energy Corporation, Mid-Tex Division (Atmos) within the municipal boundaries of the city; and

WHEREAS, the Atmos Cities Steering Committee (ACSC) has historically intervened in Atmos rate proceedings and gas utility related rulemakings to protect the interests of municipalities and gas customers residing within municipal boundaries; and

WHEREAS, ACSC is participating in Railroad Commission dockets and projects, as well as court proceedings and legislative activities, affecting gas utility rates; and

WHEREAS, the City would like to become a member of ACSC; and

WHEREAS, in order for ACSC to continue its participation in these activities which affects the provision of gas utility service and the rates to be charged, it must assess its members for such costs; NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHITESBORO, TEXAS:

I.

That the City is authorized to become a member in the Atmos Cities Steering Committee to protect the interests of the City of Whitesboro and protect the interests of the customers of Atmos Energy Corporation, Mid-Tex Division residing and conducting business within the City limits.

II.

The City is further authorized to pay its 2024 assessment to the ACSC in the amount of five cents (\$0.05) per capita.

III.

A copy of this Resolution and approved assessment fee payable to "*Atmos Cities Steering Committee*" shall be sent to:

Brandi Stigler
Atmos Cities Steering Committee
c/o Arlington City Attorney's Office, Mail Stop 63-0300
101 S. Mesquite St., Suite 300
Arlington, Texas 76010

PRESENTED AND PASSED on this the 5th day of March, 2024, by a vote of _____ ayes and _____ nays at a regular meeting of the City Council of the City of _____, Texas.

Signature
David Blaylock, Mayor

ATTEST:

Signature
Teresa Nino, City Secretary

APPROVED AS TO FORM:
City Attorney

BY _____

2023 ACSC Newsletter



2023 YEAR IN REVIEW ISSUE

This past year was a busy one for ACSC. This annual review highlights the significant events of 2023 that impacted ACSC and what's on the horizon next year.

Atmos 2023 Rate Case Round-Up

Atmos Pipeline-Texas will increase the amount it collects on its system for transporting gas by \$12 million annually — or by 1.66 percent — under a settlement agreement approved in December 2023 by state regulators.

This change to the company's "transportation revenue requirement" will affect home rates, albeit indirectly. The company's previous transportation revenue requirement was \$723 million annually. Under the settlement, it now goes to \$735 million. However, even with the increase, the company has accepted \$105 million less under the settlement than the \$839,982,742 it initially sought.

Various intervenors, including the Atmos Cities Steering Committee and other city representatives, reached a unanimous settlement with Atmos in the case during October 2023. The Railroad Commission approved the settlement on December 13 without discussion.

Background of the Case

- On May 19, 2023, Atmos Pipeline-Texas, a Division of Atmos Energy Corporation, filed paperwork at the Railroad Commission to change its rates. ACSC intervened in the rate case, engaged consultants, conducted discovery, and identified aspects of the Atmos request that it found unreasonable.
- The company's overall revenue requirement (which includes extraneous pass-through costs to third parties) will be \$841,924,105 under the settlement, which is \$109 less than the \$951.1 million the company originally sought.
- The adopted changes will result in a capacity charge of \$18.80038 per million British thermal units of MDQ (where MDQ is defined as the maximum daily quantity of gas over the pipeline system). This represents a \$.30614 increase over the current capacity charge of \$18.49424 — or an increase of 1.66 percent.
- The new capacity charge under the approved settlement agreement remains less than the \$21.25 initially requested by APT.
- The company will operate under an approved cost of equity of 11.45 percent under the approved settlement — as opposed to the company's initial request of 13.5 percent.
- This is the company's first full rate case since 2016. More information can be found on the Railroad Commission website, under Case No. 00013758.

OTHER 2023 RATE MATTERS

- On February 24, 2023, Atmos Energy filed for a GRIP rate adjustment for customers within the unincorporated areas of its Mid-Tex Division. Under the adjustment, the monthly customer charge would increase from \$34.29 per month to \$38.38 per month — an increase of \$5.09. More information can be found on the Railroad Commission website, at Case No. 00012759.
- On February 24, 2023, Atmos Energy filed for a GRIP adjustment for customers within the unincorporated areas of its West Texas Division. Under the adjustment, the customer charge would increase from \$27.99 per month to \$31.49 per month — an increase of \$3.50. More information can be found on the Railroad Commission website, at Case No. 00012760.
- On March 31, 2023 Atmos Energy filed for a rate increase for its Mid-Tex service areas under an interim ratemaking process known as the Rate Review Mechanism. In its filing, the company requested a rate increase of \$165.9 million on a system-wide basis. This was reduced to \$156.1 million due to limitations in the RRM tariff. After ACSC consultants prepared a report detailing various adjustments, the company agreed to settle the case for \$142 million. This amounts to a \$23.9 million reduction from the company's initial request. It includes payment of an additional \$19.5 million for the securitization regulatory assert expenses related to Winter Storm Uri. For residential customers, the agreement will result in a 70-cent increase in the customer charge, from \$21.55 per month to \$22.25. The settlement was approved by all parties in September, and the rates went into effect in October.
- On March 31, 2023, Atmos Energy filed for a rate increase for its West Texas service areas under the Rate Review Mechanism process. In its filing, the company requested a \$12.1 million increase for WTX Cities. This was reduced to \$11.4 million due to limitations in the RRM tariff. After ACSC consultants prepared a report detailing various adjustments, the company agreed to settle the case for \$8.4 million. This amounts to a reduction of \$3.7 million to the company's initial request. It includes \$2.7 million for the securitization regulatory assert expenses related to Winter Storm Uri. Under the settlement, the customer charge will increase by .70 cents per month from \$18.27 to \$18.97. The settlement was approved by all parties in September, and the rates went into effect in October.

About GRIP and RRM Like the separate Gas Reliability Infrastructure process, the RRM process allows for annual rate increases to reflect capital investments by the utility over the preceding 12 months. Various cities and city coalitions have objected to GRIP as piecemeal ratemaking because GRIP does not allow for an evaluation of rising revenues or declining expenses that may offset the need for rate increases. Additionally, under the GRIP process, cities cannot challenge any portion of the rate filing as unreasonable.

For those reasons the Atmos Cities Steering Committee negotiated the Rate Review Mechanism with Atmos as a substitute for GRIP. The RRM has no existence in statute, but rather exists only pursuant to city ordinances. Environs (areas outside municipal limits) are subject to GRIP, and some non-ACSC member cities have chosen to remain under GRIP.

Atmos Customers Face 16 Years of Winter Storm Charges

Texas gas utility customers can expect to pay at least \$4 more each month for the next 16 years because of a few days of high-cost gas, according to bond financing information released in 2023.

The natural gas was consumed during Winter Storm Uri in 2021 and reached prices as high as \$100 per million British thermal units — or more than 33 times higher than average. Utility customers needed the gas to heat their homes during the crisis and rather than engaging in their

customary practice of charging customers promptly for it, utilities instead deferred the costs for later recovery through a bond-financing arrangement.

In 2021 adopted House Bill 1520 that authorized the bond financing arrangement, which is known as securitization. In October 2023, the Texas Railroad Commission issued a press release providing more details of the resulting charges. According to the agency, securitization charges of \$1.10 per thousand cubic feet (mcf) for

residential customers began going onto bills of nine participating utilities.

The billing charges may be adjusted periodically as financial conditions warrant. For a typical residential utility consuming using 3.9 mcf of gas each month, the “Customer Rate Relief Charge” will add \$4.29 to bills.

Participating Utilities

Under the bond financing arrangement, Atmos Energy has securitized approximately \$2 billion in fuel costs, CenterPoint approximately \$1.1 billion and Texas Gas Service about \$197.3 million. Other utilities to receive recovery through securitized debt include Corix Utilities (Texas) Inc.; EPCOR Gas Texas Inc.; Rockin’ M Gas; SiEnergy, LP; Summit Utilities Arkansas; Texas Gas Service Company, a Division of ONE Gas, Inc. (excluding the West Texas Service Area); and Universal Natural Gas, LLC.

Under a settlement with Atmos Cities Steering Committee and others, Atmos agreed to reduce its recovery by more than \$9 million. Similarly, CenterPoint agreed to reduce its recovery by \$39.7 million under a settlement with a separate city group.

By law, gas distribution utilities such as Atmos, CenterPoint and TGS cannot profit from the sale of the gas commodity, but instead pass those costs directly to end users without markups. However, some gas suppliers made massive profits from the price surge, according to reports.

More information about the Texas Natural Gas Securitization Finance Corporation at their website, can be found [here](#). The Texas Railroad Commission also has released information about the gas charges, that can be found [here](#).

Railroad Commission Penalizes Atmos for Service Quality

On February 7, 2023, the Texas Railroad Commission closed its investigation into Atmos Energy service disruptions during a cold weather event that occurred in late December of 2022.

In its investigation, the agency’s Oversight and Safety Division (“OCD”) determined that the gas utility’s extensive, localized service interruptions from December 22 through December 26 constituted violations of the Railroad Commission’s Quality of Service rules. Atmos’ cold weather contingency planning fell short, and the utility lacked sufficient staffing at its call centers to adequately respond to customer concerns, according to OCD.

The Railroad Commission referred the alleged rule violations to the Enforcement Section of its Office of General Counsel, according to filings at the agency.

The Texas Railroad Commission began examining Atmos after more than 2,300 customers lost service or had their service curtailed during the winter storm late last year. Both Gov. Greg Abbott and local city officials complained about what they described as the company’s lack of planning before the event and called for the inquiry.

In a January 13 filing with the agency, Atmos Energy said the service interruptions were not due to an inability to obtain natural gas supplies — as occurred during Winter Storm Uri in 2021 — but “primarily due to instances of capacity constraints where demand exceeded our contingency plans in localized areas.” The company highlighted its emergency planning efforts, but noted that “going forward, we recognize the need to have even more robust contingency planning and to enhance our redundant capabilities.”

More about the Railroad Commission inquiry can be found on the agency’s website, under Case No. 00012215.

ACSC Welcomes New Member

In 2023, the Atmos Cities Steering Committee welcomed New Fairview, a city of 14,000 residents in Wise County, as its newest member. Located along US 81/SH 287 and FM 407 in the DFW Metroplex, the city is nearly 16 square miles in size — which makes it the largest in Wise County by land area. New Fairview joined ACSC in May, 2023.

Growing from a settlement called Illinois Community, the city was called Fairview until 1999, when it changed its name to distinguish it from several other “Fairviews” in Texas. To maintain a quieter, more rural atmosphere, residential lots are legally limited to a minimum size of 1 acre. Welcome New Fairview!

Atmos Billing Errors

Some Atmos customers received unwelcomed surprises in their natural gas bills during the summer of 2023 — unexpected past due amounts.

The charges, however, were in error. Atmos, in comments to its local NBC affiliate, acknowledged that it delivered erroneous bills in July to some of its customers, and that in some cases the mistakes were substantial. For instance, one Atmos customer reported to the media that he received a bill incorrectly showing a \$2,000 past-due amount, when he owed only \$45.

Atmos said that fewer than 3 percent of its outgoing bills were in error. However — given that Atmos serves more than 2 million customers statewide — that means that tens of thousands of people may have been affected.

Atmos says that after becoming aware of the errors it began notifying customers via email, when possible. The company also told the NBC affiliate in Dallas that corrected bills are being sent out, and that customers will not be charged late fees because of the errors.

88th Texas Legislature Recap: Gas Legislation

Approximately 300 bills relating to electric and gas utilities, their customers and energy markets were filed during the 88th Texas Legislature, which adjourned *sine die* on May 29, 2023. However, most bills pertained to electric issues — as opposed to gas issues — and only about 40 of them overall made it to the finish line. An even fewer number of gas-related bills won passage.

Below is a final status summary of several bills of significance relating to gas utility issues.

- **PASSED:** HB 2263, by Rep. Drew Darby, relating to the authority of a natural gas local distribution company to offer energy conservation programs,” adds a new subsection to the Gas Utility Regulatory Act that would allow retail gas distribution systems to create energy conservation programs while also creating rules for rate recovery outside a typical ratemaking proceeding. The legislation passed out of both chambers and was sent to the governor on May 30. Sen. Bryan

Hughes authored the Senate companion, SB 1050.

- **FAILED:** House Bill 2128, by Rep. Ernest Bailes, is intended to limit price gouging on natural gas sales during declared disasters. This is another bill that arose from legislative concerns over high natural gas prices charged by suppliers during Winter Storm Uri. The House Business and Industry Committee conducted a hearing on HB 2128 on April 17, but the legislation proceeded no further.
- **FAILED:** House Bill 2262, by Rep. Drew Darby, “relating to gas utility alternative gas expenses and infrastructure investments,” would have allowed gas utilities to include “alternative gas” in their portfolios and recover the costs of purchasing it. HB 2262 also provides for a presumption that alternative gas costs included in rates are prudent, reasonable, and necessary. The bill defines “alternative gas” as fuel with a lower carbon content than natural gas. HB 2262 made it through most of the legislative process before dying in the Senate. The Senate companion, SB



1049 by Sen. Bryan Hughes, never received a hearing.

- **FAILED:** SB 1701 and HB 4788, by Sen. Nathan Johnson and Rep. Rafael Anchia respectively, would have mandated changing the agency name of the Railroad Commission of Texas. Neither bill received any traction during the 88th Texas Legislature.
- **FAILED:** SB 1291, Sen. King, "relating to the reimbursement of a municipality's expenses in a ratemaking proceeding for electric or gas utilities." This legislation would have restricted

city participation in electric and gas utility rate-making by restricting municipal reimbursement in such matters. It was referred to the Senate Business and Commerce committee in early March but proceeded no further.

- **FAILED:** SB 1501 and HB 4099, by Sen. Joan Huffman and Rep. Greg Bonnen respectively, would have allocated tax dollars to pay off securitization borrowing costs assessed by gas utilities to pay for fuel charges from Winter Storm Uri. A similar provision in a supplemental budget bill, Senate Bill 30, also failed to win approval.

Railroad Commission Agency Recap 2023

Texas Railroad Commission Considers Rules Pertaining to Energy Conservation Programs

On September 19, 2023, staff at the Texas Railroad Commission proposed new rules to implement House Bill 2263, legislation from the 2021 session pertaining to the creation of energy conservation programs by gas utilities.

The rules, if given final approval, would modify 16 Texas Administrative Code §7.480, relating to Energy Conservation Programs. The Atmos Cities Steering Committee is participating in this rulemaking matter.

The proposed changes include the following:

- A proposed new subsection (a) that states the Railroad Commission has exclusive original jurisdiction over energy conservation programs implemented by gas distribution utilities, and that political subdivisions shall not limit, restrict, or otherwise prevent an eligible customer from participating in such programs based on the type or source of energy delivered through it.
- A proposed new subsection (c) that lists the general requirements for a gas utility to recover the costs it incurs for the implementation of an Energy Conservation Program. A gas distribution utility must apply for each service area in which it seeks to implement an Energy Conservation Program to recover those costs.
- A proposed subsection (d)(1) that lists the items to be included in initial applications and a proposed subsection (d)(2) that lists the items to be included in subsequent applications, and that details timing requirements for subsequent applications.
- A proposed new subsection (f) that describes what the Energy Conservation Program portfolio must accomplish, including that it be designed to overcome barriers to the adoption of energy-efficient equipment, technologies, and processes, and to change customer behavior as necessary. The portfolio may also include measures such as direct financial incentives, technical assistance, discounts or rebates, and weatherization for low-income customers.
- A proposed new subsection (j) requires gas utilities to file an annual Energy Conservation Program report each year such a portfolio is implemented. The report shall be filed no later than 45 days following the end of the utility's program year.

The Commission accepted comments on the rulemaking through late October and is expected to issue final approval in February or March 2024.

The status of Commission rulemakings in progress is available at www.rrc.texas.gov/general-counsel/rules/proposed-rules.

Railroad Commission Sets Emergency Disconnection Fines

On November 15, 2023, the Texas Railroad Commission adopted new rules pertaining to improper gas utility service disconnections during extreme weather emergencies.

The new rules, which correspond to provisions of Senate Bill 3 adopted in 2021 after Winter Storm Uri, include a classification system for fines that can be assessed for improper disconnections, as well as new prohibitions against demanding full payment of utility bills during weather emergencies.

The rules modify 16 Texas Administrative Code §7.460. Among the highlights:

- The new rules contemplate four categories of disconnection violations — Class A, Class B, Class C and Class D — with fines ranging from \$3,000

to more than \$5,000 per violation.

- Under the new classification matrix for fines, a utility that improperly disconnects a customer for 24 hours or more during a weather emergency and with temperatures lower than 10 degrees would be subject to a Class B violation fine of \$5,000. If the same company had a history of repeated violations, then it would become a Class A violation of more than \$5,000.
- Under the new rules, any demand by a utility for full payment of a bill during a weather emergency could increase the severity of fines. Any good faith effort to remedy a violation could decrease the severity of fines.

The new rules can be found online, [here](#).

Railroad Commission Conducts more than 7000 Weatherization Inspections

In November 2023, the Texas Railroad Commission reported that it conducted more than 7,200 weatherization inspections of critical natural gas infrastructure during the winter and summer seasons.

It also reported that the inspection process began again on December 1, 2024 when operators faced a deadline to submit attestations summarizing what weatherization methods they utilized at their facilities. The agency says that RRC inspections by its Infrastructure Division will begin again right after that deadline.

"The RRC has been in contact with operators as we get ready for the next winter inspection season," the agency reported in November. Agency officials said it had conducted two webinars in November to walk operators through reporting requirements and the inspection process.

As per Senate Bill 3, adopted in 2021, the Railroad Commission implemented weatherization and critical designation rules that includes an inspection process of critical facilities.

2024 ACSC Meetings

March 5
June 6 - Virtual
September 12
December 12 - Virtual

2024 Officers

Chair—Jennifer Richie (Waco)
Vice Chair—Meg Jakubik (Bedford)
Secretary—Lupe Orozco (Keller)
Treasurer—David Johnson (Arlington)

For more questions or concerns regarding any ACSC matter or communication, please contact the following representative, who will be happy to provide assistance:



Thomas L. Brocato
(512) 322-5857
tbrocato@lglawfirm.com

Jamie Mauldin
(512) 322-5890
jmauldin@lglawfirm.com

STAFF REPORT ON ASSESSMENT RESOLUTION FOR ATMOS CITIES STEERING COMMITTEE

Purpose of the Resolution:

Most municipalities have retained original jurisdiction over gas utility rates and services within municipal limits. The Atmos Cities Steering Committee ("ACSC") is composed of 185 municipalities in the service area of Atmos Energy Corporation, Mid-Tex Division that have retained original jurisdiction. Atmos is a monopoly provider of natural gas. Because Atmos has no competitors, regulation of the rates that it charges its customers is the only way that cities can ensure that natural gas rates are fair. Working as a coalition to review the rates charged by Atmos allows cities to accomplish more collectively than each city could do acting alone. Cities have more than 100 years experience in regulating natural gas rates in Texas.

ACSC is the largest coalition of cities served by Atmos Mid-Tex. There are 185 ACSC member cities, which represent more than 60 percent of the total load served by Atmos-Mid Tex. ACSC protects the authority of municipalities over the monopoly natural gas provider and defends the interests of residential and small commercial customers within the cities. Although many of the activities undertaken by ACSC are connected to rate cases (and therefore expenses are reimbursed by the utility), ACSC also undertakes additional activities on behalf of municipalities for which it needs funding support from its members.

The ACSC Membership Assessment Supports Important Activities:

ACSC is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Atmos within the City. These activities will continue throughout the calendar year. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that ACSC be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used, and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

Explanation of Resolution Paragraphs:

- I. This paragraph authorizes the continuation of the City's membership in ACSC.
- II. This paragraph authorizes payment of the City's assessment to the ACSC in the amount of five cents (\$0.05) per capita.
- III. This paragraph requires notification that the City has adopted the Resolution.

Payment of Assessment

The assessment payment check should be made out to "*Atmos Cities Steering Committee*" and mailed to Brandi Stigler, Atmos Cities Steering Committee, c/o Arlington City Attorney's Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010.

ACSC Master List of Members (185 Total)

1. Abilene	52. Denton	103. Killeen
2. Addison	53. DeSoto	104. Krum
3. Albany	54. Draper	105. Lake Dallas
4. Allen	55. Duncanville	106. Lakeside
5. Alvarado	56. Early	107. Lake Worth
6. Angus	57. Eastland	108. Lancaster
7. Anna	58. Edgecliff Village	109. Lavon
8. Archer City	59. Emory	110. Lewisville
9. Argyle	60. Ennis	111. Little Elm
10. Arlington	61. Euless	112. Little River
11. Aubrey	62. Everman	Academy
12. Azle	63. Fairview	113. Lorena
13. Bedford	64. Farmers Branch	114. Madisonville
14. Bellmead	65. Farmersville	115. Malakoff
15. Belton	66. Fate	116. Mansfield
16. Benbrook	67. Flower Mound	117. McKinney
17. Beverly Hills	68. Forest Hill	118. Melissa
18. Blossom	69. Forney	119. Mesquite
19. Blue Ridge	70. Fort Worth	120. Midlothian
20. Bowie	71. Frisco	121. Murphy
21. Boyd	72. Frost	122. Newark
22. Bridgeport	73. Gainesville	123. New Fairview
23. Brownwood	74. Garland	124. Nocona
24. Bryan	75. Garrett	125. North Richland Hills
25. Buffalo	76. Georgetown	126. Northlake
26. Burkburnett	77. Glenn Heights	127. Oak Leaf
27. Burleson	78. Grand Prairie	128. Ovilla
28. Caddo Mills	79. Grapevine	129. Palestine
29. Canton	80. Groesbeck	130. Pantego
30. Carrollton	81. Gunter	131. Paris
31. Cedar Hill	82. Haltom City	132. Parker
32. Celeste	83. Harker Heights	133. Pecan Hill
33. Celina	84. Haskell	134. Petrolia
34. Centerville	85. Haslet	135. Plano
35. Cisco	86. Hewitt	136. Ponder
36. Clarksville	87. Highland Park	137. Pottsboro
37. Cleburne	88. Highland Village	138. Prosper
38. Clyde	89. Honey Grove	139. Quitman
39. College Station	90. Hurst	140. Red Oak
40. Colleyville	91. Hutchison	141. Reno (Parker County)
41. Colorado City	92. Hutto	142. Rhome
42. Comanche	93. Iowa Park	143. Richardson
43. Commerce	94. Irving	144. Richland
44. Coolidge	95. Justin	145. Richland Hills
45. Coppell	96. Kaufman	146. River Oaks
46. Corinth	97. Keene	147. Roanoke
47. Crandall	98. Keller	148. Robinson
48. Cross Roads	99. Kemp	149. Rockwall
49. Crowley	100. Kennedale	150. Roscoe
50. Dalworthington Gardens	101. Kerens	151. Rowlett
51. Denison	102. Kerrville	152. Royce City

ACSC Master List of Members (185 Total)

- 153. Sachse
- 154. Saginaw
- 155. Sansom Park
- 156. Seagoville
- 157. Seymour
- 158. Sherman
- 159. Snyder
- 160. Southlake
- 161. Springtown
- 162. Stamford
- 163. Stephenville
- 164. Sulphur Springs
- 165. Sweetwater
- 166. Temple
- 167. Terrell
- 168. The Colony
- 169. Trophy Club
- 170. Tyler
- 171. University Park
- 172. Venus
- 173. Vernon
- 174. Waco
- 175. Watauga
- 176. Waxahachie
- 177. Westlake
- 178. Westover Hills
- 179. Westworth Village
- 180. Whitesboro
- 181. White Settlement
- 182. Wichita Falls
- 183. Wilmer
- 184. Woodway
- 185. Wylie

MEMORANDUM

TO: Atmos Cities Steering Committee
FROM: Jennifer Richie, Chair, Atmos Cities Steering Committee
DATE: January 8, 2024
RE: **Action Needed - 2024 Atmos Cities Steering Committee Membership Assessment Invoice**

On December 7, 2023, the Atmos Cities Steering Committee ("ACSC") held a quarterly meeting with representatives from Atmos Energy. During the meeting, the group held a discussion of upcoming natural gas issues and approved the assessment for ACSC membership. Using the population-based assessment protocol previously adopted by ACSC, the assessment for 2024 is a per capita fee of \$0.05. This is the same amount as was adopted for 2019-2023.

ACSC protects the authority of municipalities over the monopoly natural gas provider and defends the interests of the residential and small commercial customers within the cities. Cities are the only consumer advocates that work to keep natural gas rates reasonable. The work undertaken by ACSC has saved ratepayers millions of dollars in unreasonable charges. In order to continue to be an effective voice at the Railroad Commission, at the Legislature, and in the courts, ACSC must have your support. Please take action to pay the membership assessment as soon as possible. Payment of the membership assessment fee shall be deemed to be in agreement with the terms of the ACSC participation agreement.

Although ACSC does not require that your city take action by resolution to approve the assessment, some members have requested a model resolution authorizing payment of the 2024 membership assessment. To assist you in the assessment process, we have provided the following documents for your use:

- ACSC 2023 Year in Review
- Model resolution approving the 2024 assessment (optional, provided for those cities that have requested a resolution to authorize payment)
- Model staff report supporting the resolution
- List of Atmos Cities Steering Committee members
- 2024 Assessment invoice
- 2023 Assessment invoice and statement (only included if not yet paid)
- Blank member contact form to update the distribution lists

Please forward the membership assessment fee and, if applicable, the signed resolution to Brandi Stigler, Atmos Cities Steering Committee, c/o City Attorney's Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010. Checks should be made payable to: *Atmos Cities Steering Committee*.

If you have any questions, please contact ACSC Chair Person, Jennifer Richie (254/750-5688). ACSC's counsel, Thomas Brocato (tbrocato@lglawfirm.com) at 512/322-5857 is also available to assist you.

City of Arlington, c/o Atmos Cities Steering Committee
Attn: Brandi Stigler
101 S. Mesquite St., Ste 300
MS #63-0300
Arlington, TX 76010

Invoice

Date	Invoice #
2/7/2024	24-163

Bill To
City of Whitesboro

Item	Population	Per Capita	Amount
2024 Membership Assessment	4,291	0.05	214.55
Please make check payable to: Atmos Cities Steering Committee and mail to Atmos Cities Steering Committee, Attn: Brandi Stigler, Arlington City Attorney's Office, 101 S. Mesquite St., Ste 300, MS #63-0300, Arlington, Texas 76010			Total \$214.55



Agenda Background

Agenda Item: Memorandum of Understanding for Fire Protection

Date: March 5, 2024

This memorandum of understanding for Fire Protection is an annual agreement between the City and the Whitesboro Volunteer Fire Department.

P.O. Box 340
Whitesboro, Texas 76273
903-564-3311

MEMORANDUM OF UNDERSTANDING FOR FIRE PROTECTION

STATE OF TEXAS §
§
COUNTY OF GRAYSON §

This Agreement/Memorandum of Understanding is made and entered into by and between the City of WHITESBORO, Texas, a Texas Municipality situated in GRAYSON County, Texas, (hereinafter the "City") and the WHITESBORO Volunteer Fire Department, a Texas Not For Profit Corporation (hereinafter "WVFD") an association of volunteers organized to provide fire protection within the city limits of the City of WHITESBORO and the area surrounding the City of WHITESBORO in GRAYSON County, and, as needed, in other areas.

For and in consideration of the terms and conditions and mutual agreements set forth in this Agreement/Memorandum of Understanding, the parties hereto agree as follows:

1. The WVFD shall provide fire prevention, fire protection and similar emergency services within the city limits of the City of WHITESBORO, Texas.

2. During the term of this agreement, the City shall allow the WVFD to use certain firefighting equipment owned by the City, with the City retaining ownership of the equipment. The WVFD may use the City's firefighting equipment in any of the WVFD's operations. The City owned equipment may be used by the WVFD when necessary in the operations of the department outside the city limits of the City. It is expected that except in extreme emergencies, the WVFD will always have sufficient equipment available to protect lives and property within the City limits of the City. The WVFD shall maintain the city owned equipment in good repair, and the City shall bear the cost of insuring the equipment, either directly or indirectly, at the option of the City.

The WVFD shall at all times keep the City informed as to the identity of all persons who may operate the City owned vehicles, and the WVFD shall provide the City with information necessary to satisfy inquiries and applications with the City's insurers, specifically driver's license information.

The City agrees to maintain insurance connected with the operation of the vehicles owned by the City and operated by the WVFD personnel as to personal injury or property damage to any persons or property related to the operation of that equipment. The WVFD shall defend, save, and hold harmless the City from any liability in connection with injury to any person or damage to any property arising out of the acts, omissions, negligence or other conduct of the operations of the WVFD.

3. The City agrees to provide building facilities for the location of the WVFD and its equipment which presently is situated in the FIRE DEPARTMENT BUILDING at 206 WEST MAIN STREET, WHITESBORO, Texas. The City further agrees to provide water, electricity and gas utilities and for building insurance for the facilities at 206 WEST MAIN STREET for the benefit of the WVFD, reserving, however, the right to review those expense items and to require reasonable and prudent use of those services in that they are provided by the citizens of the City of WHITESBORO.

4. The WVFD shall cooperate with the City in maintaining the lowest possible fire insurance classification for the property within the city limits of the City.
5. The WVFD shall not charge any resident or property owner for the provision of any service within the city limits of the City.
6. The Fire Chief of the WVFD or his designated representative agrees to report to the City Council of the City at least annually, and more often if requested, as to the WVFD's firefighting activities, training activities, membership status and any other relevant activities.
7. This Agreement shall be interpreted and executed in accordance with the law of the State of Texas and the ordinances of the City of WHITESBORO, Texas.
8. This Agreement shall extend to and be binding upon the parties and their respective successors and assignees; provided, however, that the Agreement may not be assigned without the written consent of both parties.
9. Venue and jurisdiction of any suit or right or cause of action arising under or in connection with this Agreement shall be exclusively in GRAYSON County, Texas, and any court of competent jurisdiction shall interpret this Agreement in accordance with the laws of the State of Texas.
10. Nothing contained in the Agreement shall be deemed or construed by the parties hereto and any other third party to create the relationship of principal and agent, partnership, joint venture, or of any other association whatsoever between the parties, it being expressly understood and agreed that no provision shall be deemed to create any other relationship between the parties other than the relationship of the City and the WVFD as those terms are understood herein.
11. Except as otherwise provided herein, this Agreement may be terminated by either party upon written notice to the other party, served upon the either party at least ninety (90) days prior to termination date. If either party commits a breach of any provision of this Agreement, this Agreement may be terminated by the non-breaching party upon providing ten (10) days written notice to the breaching party, except that if the breaching party cures the breach within the ten (10) day period, the right of the non-breaching party to terminate this Agreement does not accrue.
12. WVFD agrees that the City shall have the right to inspect all records and documents of the WVFD at any reasonable time. Such right of inspection shall not be unreasonably withheld by the WVFD.
13. At least 90 days before the end of the City's fiscal year, the WVFD shall submit an annual proposed budget to the City which includes, at a minimum, the WVFD's current account balances, estimated revenues, and proposed expenditures for the ensuing year. The WVFD shall, along with its proposed budget, submit a listing of all assets owned by the WVFD including all fire equipment, apparatus or any other equipment and buildings, and a listing of all City-owned property in the possession of the WVFD.
14. WVFD agrees to save, indemnify, and hold harmless the City, its officers, agents, and employees from and against any and all claims, losses, damages,

causes of action, suits and liability of every kind, including all expenses of litigation, court costs, including reasonable attorney's fees, for injury to or death to any person, or for damages to any property, arising out of or in connection with the services provided under this Agreement.

15. Nothing in this Agreement is intended to expand any liability that the WVFD may have to any third party.

16. This Agreement shall be a one (1) year Agreement beginning March 1, 2024, and continuing to March 1, 2025.

17. If any of the provisions of this Agreement are declared invalid for any reason, the invalidation shall not affect the other provisions of this Agreement that can be given effect without the invalid provisions. The provisions of this Agreement are severable.

In witness whereof, the parties have signed and executed this Agreement the 5 day of March, 2024.

THE CITY OF WHITESBORO, TEXAS:

WHITESBORO VOLUNTEER FIRE
DEPARTMENT:

David Blaylock, MAYOR

STEVE PINKSTON, FIRE CHIEF

ATTEST:

ATTEST:

Teresa Nino, CITY SECRETARY

PRINTED NAME:
SECRETARY OF WHITESBORO
VOLUNTEER FIRE DEPARTMENT



Agenda Background

Agenda Item: Discuss, consider and possible action on the approval of payment to KW Utility Construction for the Wilson Street Groundwater Storage Tank.

Date: March 5, 2024

The Wilson Street Groundwater Storage Tank project is complete. The Utility Department has inspected the work and approved payment. This is the eighth and final payment to KW Utility Construction for their work on this project. The payment for this project will come from the Utility Capital Improvement Funds.

Recommendation: Staff recommends the approval of this payment.



February 13, 2024

Bradley Williams, Public Works Director
City of Whitesboro
P.O. Box 340
Whitesboro, TX 76273

REFERENCE: Whitesboro- Wilson Street Ground Storage Tank and Pump Building
HEI #069002

Dear Mr. Williams:

Transmitted herewith please find Payment Request #8 from KW Utility Construction, Inc. for the above referenced project. This is for your review and approval. Once approved, please sign the pay request, keep a copy for your files, and PDF a copy back to me.

We believe that the work has progressed to the point represented by the request, and to the best of our knowledge, information and belief, the quality of the work is in accordance with the contract documents.

We therefore recommend payment in the amount of \$381,900.00, as shown on the attached request. Including this request, you will have paid the contractor 95% of the contract amount and will be withholding retainage in the amount of \$57,475.00.

This recommendation for payment is subject to the various provisions contained in Section 14.02 of the General Conditions, any corresponding portions of our engineering service agreement.

Sincerely,

HAYTER ENGINEERING, INC.

Handwritten signature of Tyler Creamer in blue ink, with the date "2/23/24" written next to it.

Tyler Creamer, P.E.
Principal/Project Manager



Enclosure: Pay Est #8

Practical Infrastructure **Solutions**

4445 SE Loop 286 | Paris, TX 75460 | haytereng.com
TxEng F-315 | TxSurv F-10028600 | OSBPE/LS #603 | ASBPE #2521 | LA #EF6529
Texas | Oklahoma | Arkansas | Louisiana

PARTIAL PAYMENT REQUEST

Pay Request No. 6

From: 8/21/23

To: 2/8/2024.

Name of Owner: City of Whitesboro

Owner's Address: 111 West Main, Whitesboro, TX 76273

Engineer: Hayter Engineering

Engineer's Address: 4445 SE Loop 280, Paris, TX 75450

Project Name: Wilson Street Ground Storage Tank and Pump Building

Project Number: HEI #059002

Contract Price (including Change Orders): \$1,086,000.00 + \$63,500 (CO #1) = \$1,149,500.00

[illegible]

Completed to Date: \$1,149,640.00

Stored Material:	\$0.00
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Completed and Stored to Date: \$1,149,800.00

Loss 5% Retainage:	\$57,475.00
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Less Previous Payments:	\$710,125.00
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Amount Due This Application: **\$381,900.00**

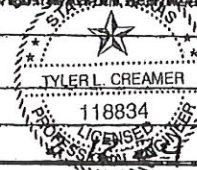
Contractor certifies that to the best of its knowledge: 1) all previous progress payments received from Owner on account of Work done under the Contract have been applied in accordance to discharge Contractor's obligations incurred in connection with Work covered by said Application for Payment; 2) title of all Work materials and equipment incorporated in said Work or otherwise listed in or covered by said Application for Payment will pass to Owner at time of payment free and clear of all liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against loss of title, security interest or encumbrance); and 3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Engineer Signature and Date:

Owner Signature and Date:

Contractor Signature and Date: _____

On-Site Observer Signature and Date:





Agenda Background

Agenda Item: Discuss and consider updates on the on-going capital improvement projects.

Date: March 5, 2024

Water Tower Project – We are still at 30% Plans. A meeting with Billy Wolf has been requested to discuss some pieces to this project.

Texoma Street Project – The meeting with the residents is scheduled for March 14th at the Jimmie O Rector Recreation Building at 6:00 p.m.

4th Street Park Project – A meeting with CEC Engineering was held to discuss preliminary facts regarding the park; such as drainage assessments, deeds, etc. They have begun the process.

4th Street Expansion Project – Have not heard from the property owner on the purchase of the property near this location. This project will coincide with the park; however, CEC Engineering was secured by EDC for the Park project. At the meeting we also asked them to work on the road extension for the city so that one engineer would perform the entire project.



Agenda Background

Agenda Item: Expenditures Exceeding the City Administrators Authority

Date: March 5, 2024

The following Requisitions/Purchase Orders totaling \$79,219.59 are enclosed:

Company Name	Department	Item	Cost
WinSupply	Water	100 Water Meters	\$14,462.00
KW Utility Construction	Electricity	Wilson GST Generator set up and lighting	\$23,200.00
CCS Water Specialist	Water	North Well Repairs	\$41,557.59

City of Whitesboro

VENDOR INFORMATION

NAME OF VENDOR: WIN SUPPLY PHONE: 940-665-1400
ADDRESS: 305 W HAWY 82 FAX: 940-665-1411
CITY, STATE, ZIP: GAINESVILLE TX 76240
CONTACT PERSON: RYAN

ITEMS REQUESTED

LINE ITEM	QUANTITY	DESCRIPTION	PRICE PER UNIT	SUB TOTAL
806	100	3/4 Zenner Meters WITH Fcor	\$144.62	\$14,462
			SHIPPING / FREIGHT COSTS	
			PURCHASE TOTAL	\$14,462

PURCHASE AUTHORIZATION

DEPARTMENT HEAD

AMOUNT AVAILABLE

CITY ADMINISTRATOR

DATE:

DATE:

COMMENTS / SPECIAL INSTRUCTIONS / OTHER QUOTES

PURCHASE AGENT INFORMATION

ORDERED BY: OSCAR

DATE ORDERED: 2-28-24

METHOD OF ORDER: PHONE ☒ FAX ☐

SHIPPING DATE / ESTIMATED ARRIVAL -

PERSON RECEIVING ORDER:

NOTATIONS:

PURCHASE ORDER NO. 51030

DEPT. LINE ITEM # 806



Invoice

DATE	INVOICE #
2/12/2024	85643

City of Whitesboro
P.O. Box 340
Whitesboro, TX 76273

WE APPRECIATE YOUR BUSINESS!
kwoffice@kwconstructioninc.net

DATE OF JOB	FIELD TICKET	LOCATION				WELL ID
2/12/2024		Ground Storage Tanks				
DESCRIPTION		QUANTITY	RATE	Prior %	Rem %	AMOUNT
Installation of 76" x 84" x 8" concrete pad for transformer. Installation of 10' x 17' x 6" concrete pad with footings for generator. Supply and build 12' removable canopy over generator. Installation of flood lights on skirting around generator canopy.			23,200.00		100.00%	23,200.00

PLEASE REMIT PAYMENT
WITHIN 30 DAYS FROM INVOICE
DATE

SALES TAX (0.0%)	\$0.00
TOTAL	\$23,200.00


P.O. Box 340
Whitesboro, Texas 76273

Fax: 903-564-6105
Phone: 903-564-3311

NAME OF VENDOR: CCS water Specialist. PHONE: 972-771-0871
ADDRESS: _____ FAX: _____
CITY, STATE, ZIP: _____
CONTACT PERSON _____

[illegible]

THE ABOVE LISTED ITEMS ARE NEEDED FOR THE PROGRESS OF THE DEPARTMENT AND FUNDS ARE AVAILABLE TO MAKE SUCH PURCHASES FROM THE PRESENT BUDGET. THEREFORE, THIS REQUEST IS APPROVED/DENIED.

<u>  </u> DEPARTMENT HEAD	<u> </u> AMOUNT AVAILABLE	<u> </u> CITY ADMINISTRATOR
DATE: <u>2-22-24</u>	<u> </u>	DATE: <u> </u>

North well 75 hp motor, 60 hp Pump

ORDERED BY: _____ DATE ORDERED: _____
METHOD OF ORDER PHONE ☐ FAX ☐ SHIPPING DATE / ESTIMATED ARRIVAL _____
PERSON RECEIVING ORDER: _____
NOTATIONS: _____

PURCHASE ORDER NO. _____ DEPT. LINE ITEM # _____



CCS WATER SPECIALIST, INC.
P.O BOX 349
FATE, TX 75132-0349
888-801-9293
FAX 972-771-5676
972-771-0871

Date Work Date

Feb 16, 2024

Invoice 121596

Job Description

Water well

Location

WELL #3 BEHIND CITY HALL

Order Taken By

Approved By

SHIP TO:

CITY OF WHITESBORO

111 W. Main

Whitesboro, TX 76273

TO: **CITY OF WHITESBORO**
P.O. BOX 340
Whitesboro, TX 76273

TERMS: Net 30 Days

ITEM ID	DESCRIPTION	QUANTITY	WTY	TAX	PRICE	AMOUNT
40161	7 x 6 75 hp 460v wilo motor	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	12,350.00	\$12,350.00
37413	6", 230 GPM, 60 HP, SS PUMP END ONLY	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	12,570.00	\$12,570.00
37610	4", 80DIVFD, CHECK VALVE, WITH BREAK OFF PLUG	2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	1,586.26	\$3,172.52
29847	M333 3/4" X 60', ALL WEATHER ELECTRICAL TAPE	3	<input type="checkbox"/>	<input checked="" type="checkbox"/>	4.97	\$14.91
38442	23 rubber splicing tape	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	75.00	\$75.00
29851	PW2-10NL, 2" ALL WEATHER TAPEB2Q/E, #2 NON INSULATED SPLICE	2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	19.50	\$39.00
29408	B2Q/E, #2 NON INSULATED SPLICE	4	<input type="checkbox"/>	<input checked="" type="checkbox"/>	3.79	\$15.16
39928	304SS BAND 3/4" X .020 200' COIL	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	252.00	\$252.00
39929	3/4" WING SEAL 201SS	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	66.00	\$66.00
27027	900-14 TORO CONTROL TUBING 2000 FEET 1/4"	820	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0.40	\$328.00
37632	4.5" 0-200 PSI 460' GAUGE 1/4" MPT	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	75.00	\$75.00

Material 28,957.59

Labor 12,600.00

Sub-total **\$ 41,557.59**

Total **\$ 41,557.59**

WORK ORDER DESCRIPTION

For furnishing rig, crew, equipment and material to pull, inspect, repair and install deep well @#3



CCS WATER SPECIALIST, INC.
P.O BOX 349
FATE, TX 75132-0349
888-801-9293

Terms and Conditions for CCS Water Specialists, Inc.

Please read all of the terms and conditions below carefully. When you click "Accept" on our estimate approval form, you will be agreeing to follow all of the terms and conditions contained here. These terms and conditions will be used to regulate the relationship you have with CCS Water Specialists, Inc. and will affect how you resolve matters with CCS Water Specialists, Inc. The terms listed here can be added to or modified by CCS Water Specialists, Inc. with 30 days notice to you.

Scope and Timeline of Work:

Our estimate is just that; an estimate of what it will take to complete the work you want. It is based on a good faith effort to determine the scope of the work, the time required to complete the work, the materials we will need, and the amount of labor required to complete the project. In order to control costs, CCS Water Specialists, Inc. has not done any other inspections of your proposed job except a brief visual review. This means there may be additional issues that require more time, more money, and more work than listed in the estimate if we are to provide you with the end product you want.

CCS Water Specialists, Inc. will work diligently to complete your project but we cannot be responsible for acts of God, weather, unforeseen soil or site obstructions, material shortages, governmental restrictions, or other unknowns that may change the scope and timeline of your project. If such an issue arises, CCS Water Specialists, Inc. will notify you of the problems that were encountered and the additional time and money required. You must then decide if you; (a) wish us to continue working and you agree to the additional time and costs, or (b) you do NOT wish to grant any additional time and money and you will instead, reimburse CCS Water Specialists, Inc. for the amount of work and materials which they have provided at that time.

If you chose option (a), then you may be asked to initial the changes or sign a change order. That change order will have identical terms as this agreement. If you chose option (b), CCS Water Specialists, Inc. will cease all work and provide you with a final invoice for the materials and services they have provided for you within 60 days of your request to stop working.

Payment Terms

CCS Water Specialists, Inc. has provided you this estimate and it is based on our best faith effort to determine the scope of the work, the materials we will need, and the amount of labor required to complete the project. However, additional costs may be required to complete your project. This occurs because CCS Water Specialists, Inc. cannot see any underground features, cannot predict fuel costs and labor interruptions or other factors, and cannot control factors like the weather. CCS Water Specialists, Inc. may need to increase the final amount you will pay for the materials and services they provide you. If unforeseen circumstances cause additional costs, CCS Water Specialists, Inc. will inform you as soon as is practicable. You must then decide if you; (a) wish us to continue working and you agree to the additional costs, or (b) you do NOT wish to pay for the additional costs and you will instead, reimburse CCS Water Specialists, Inc. for the amount of work and materials which they have provided at that time.

If you chose option (a), then you may be asked to initial the changes or sign a change order. That change order will have identical terms as this agreement. If you chose option (b), CCS Water Specialists, Inc. will cease all work and provide you with a final invoice for the materials and services they have provided for you within 60 days of your request to stop working.

All invoices we present to you must be paid within 30 days after you receive it. Paying CCS Water Specialists, Inc. in a timely fashion and per the terms of this agreement is a material term of this agreement and your failure to do so is expressly prohibited and is grounds for us to stop all work and seek legal redress. Your failure to pay within 30 days will result in CCS Water Specialists, Inc. stopping all future work and your outstanding balance will be charged interest at 1.5% per month (or such other rate allowable by State law) until you pay the full outstanding balance. SHOULD IT BECOME NECESSARY TO COLLECT ANY OUTSTANDING AMOUNTS, you agree to be liable for all court costs, attorney's fees, and enforcement costs.

Warranties:

CCS Water Specialists, Inc. does not manufacture materials. Instead, CCS Water Specialists, Inc. acts as a service that collects the appropriate materials you need to complete your job and then configures and installs them or advises other 3rd parties on configuration and installation. When CCS Water Specialists, Inc. orders materials and services from 3rd party vendors; some of them offer warranties with many different terms and protections. CCS Water Specialists, Inc. does NOT act as an additional party to warrant for those products or for their performance. CCS Water Specialists, Inc. merely passes on those warranty documents to you. You will be responsible for enforcing any rights or remedies you may have based on your ownership of the product or service. CCS Water Specialists, Inc. warrants their labor or the labor of a 3rd party DIRECTLY under the control of CCS Water Specialists, Inc. for 90 DAYS. During the first 90 days of your use after final completion of the project, we will return to the project to repair any faulty installation work. We will NOT provide free labor to repair problems that are caused by failure of a product or material, even when those failures of a product or material then cause damage to the installation process. We will NOT act as your agent when seeking to enforce your rights or remedies you may have based on your ownership of the product or service unless you direct us to do so and we agree to do so. Further, you will be responsible for paying CCS Water Specialists, Inc. for our efforts on your behalf.

Intellectual Property:

CCS Water Specialists, Inc. may generate drawings, plans, pictures, vendor lists, product specifications, data spreadsheets, vendor contact information, or other documents while completing your project. All of those materials are the property of CCS Water Specialists, Inc. and remain so even if we allow you access to them or allow you to make changes to them. Do not transfer any of our materials to another party without our express written consent. If you do so, the damages to CCS Water Specialists, Inc. will be difficult to quantify since you would be transferring the intellectual property and the experience of our many years of work to another party who may then use that to our disadvantage. Because of the difficulty of determining what advantage that 3rd party would gain and what that will cost us, you are expressly agreeing that you will be liable to CCS Water Specialists, Inc. for all of the court costs and legal fees involved in recovering the lost materials PLUS LIQUIDATED DAMAGES OF \$10,000.00 meant to compensate CCS Water Specialists, Inc. for their loss of intellectual property and business advantage over competitors.

Dispute Resolution:

CCS Water Specialists, Inc. realizes that there may be a disagreement about the goods or services we provide you. If you feel that we have not completed the work in our estimate in the manner we stated, then we encourage you to contact us promptly and let us know what your concerns are. We may be able to resolve it then or we may ask you to put your requests in writing so we can determine the scope of your request. CCS Water Specialists, Inc. will review your request and respond to them within 60 days. If we ask you to put your concerns in writing then that is a prerequisite to any further actions you may wish to take, including filing a lawsuit. If you fail to put your concerns in writing, we will request the Court to dismiss your lawsuit until you put your requests in writing and give us 60 days to respond. CCS Water Specialists, Inc. is a Texas corporation located in Rockwall County, Texas. When you use CCS Water Specialists, Inc., you are expressly consenting to being placed under the jurisdiction of Rockwall County courts. Because of this, all legal causes of action filed by you or by us involving your bill or any other matter based on your business interactions with CCS Water Specialists, Inc. MUST be filed in a court of correct jurisdiction located in Rockwall County, Texas. If you attempt to file in any other location or any other court, we will request the Court to dismiss your lawsuit based on the fact that you have expressly agreed to use Rockwall County courts as your sole venue to pursue any legal causes of action against CCS Water Specialists, Inc.

