

# Public Records

The City Secretary is responsible for the organization of all official records. These records of the City of Whitesboro are open; however, to obtain these records, one must make a request in writing specifying what records are needed. An Open Record Request form can be obtained by public request at City Hall located at 111 West Main, Whitesboro, Texas or download the PDF file and return it to:

City of Whitesboro  
Open Record Request  
P.O. Box 340  
111 West Main  
Whitesboro, Texas 76273

*Please understand that every effort is made to expedite all request for disclosure of public records, however, due to personnel demands and schedules there are incidents when the disclosure of records may take time. We will contact you immediately to notify you of any delay.*

## Supporting Documents

Open Records Request 54.01 KB