

CITY OF WHITESBORO COUNCIL MEETING  
111 W. MAIN STREET, WHITESBORO, TEXAS  
TUESDAY, MARCH 19, 2024 4:00 P.M.

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1. PLEDGE OF ALLEGIANCE AND INVOCATION
2. ROLL CALL
3. CITIZEN PRESENTATION. Any citizen wishing to address the council may do so after providing a written request to speak to the City Secretary; giving their name and address for the record. There is a three (3) minute time limit. The Council may not address any issues, but may receive information.
4. DEPARTMENT HEAD REPORTS.
5. DISCUSS, CONSIDER AND POSSIBLE ACTION ON THE APPROVAL OF A PRELIMINARY RE-PLAT CHANGE FOR AN 11.989-ACRE PROPERTY LOCATED AT SADLER ROAD JUST TO THE WEST OF TURKEY FARM ROAD, WHITESBORO, TEXAS. LEGAL DESCRIPTION G-1458 BRADLEY B W A-G14858, ACRES 11.989. THE PROPERTY OWNER IS ASKING TO RE-PLAT THIS PROPERTY FROM ONE (1) LOT TO SEVEN (7) LOTS FOR RESIDENTIAL USE.
6. DISCUSS, CONSIDER AND POSSIBLE RESOLUTION 8703 TO TXDOT REQUESTING TO CLOSE A PORTION OF MAIN STREET AND UNION STREET FOR THE CHILI COOK OFF.
7. DISCUSS, CONSIDER AND POSSIBLE ACTION ON THE PURCHASE OF A VEHICLE FOR THE BUILDING INSPECTOR.
8. DISCUSS AND CONSIDER AND POSSIBLE ACTION ON PUBLIC UTILITY COMMISSION OF TEXAS INCREASE.
9. DISCUSSION ONLY ON THE RESTRUCTURING OF THE WHITESBORO PRESERVATION BOARD.
10. DISCUSS, CONSIDER AND POSSIBLE ACTION ON REAPPOINTMENT AND/OR APPOINTMENT TO THE BOARD OF ADJUSTMENT BOARD.
11. DISCUSS, CONSIDER AND POSSIBLE ACTION ON REAPPOINTMENT AND/OR APPOINTMENT TO THE PLANNING AND ZONING BOARD.
12. DISCUSS, CONSIDER AND POSSIBLE ACTION ON REAPPOINTMENT TO THE LIBRARY BOARD.
13. DISCUSS, CONSIDER AND POSSIBLE ACTION ON THE TEXOMA DRIVE REHABILITATION PROJECT ENGINEERED PLANS.
14. DISCUSSION AND DIRECTION ON THE ELEVATED WATER TOWER PROJECT.
15. EXECUTIVE SESSION
  - a. PURSUANT TO SECTION 551.072 OF THE TEXAS OPEN MEETINGS ACT, THE CITY COUNCIL WILL MEET IN EXECUTIVE SESSION TO DELIBERATE ON CERTAIN MATTERS CONCERNING REAL PROPERTY.
    1. PROPERTY LOCATED AT HWY 377 AND THE PROPOSED 4<sup>TH</sup> ST EXTENSION.
    2. WEDCO LEASE.

16. DISCUSS, CONSIDER AND POSSIBLE ACTION ON ITEMS FROM THE EXECUTIVE SESSION.
17. DISCUSS AND CONSIDER UPDATES ON THE FOLLOWING ONGOING PROJECTS.
  - a) Water Tower project. Possible action.
  - b) 12" Water Line. Possible action.
  - c) Texoma Street project. Possible action.
  - c) 4<sup>th</sup> Street project. Possible action.
18. DISCUSS, CONSIDER AND POSSIBLE ACTION ON THE APPROVAL AND/OR RATIFICATION OF EXPENDITURES EXCEEDING THE CITY ADMINISTRATOR'S AUTHORITY.
19. ADJOURN

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

Persons with disabilities who plan to attend this meeting and who may need assistance or interpretation should contact the office of the City Secretary at 903-564-4000 two (2) days prior to the meeting so that appropriate arrangements can be made.

*Las personas con discapacidad que pretenden asistir a esta reunion y que necesite avuda o interpretacion deben pongase en contacto con la oficina de la Secretaria de la ciudad en 903-564-4000, 2 dos dias anties de la reunion para que so pueden hacer arreglos apropiados.*

REVENUE STATEMENT  
AS OF: MARCH 15TH, 2024

106-GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>TAXES</b>						
5110 CURRENT TAXES	1,312,609.00	0.00	1,410,675.52	107.47	0.00	( 98,066.52)
5111 DELINQUENT TAXES	19,053.93	0.00	7,019.82	36.84	0.00	12,034.11
5112 FRANCHISE PAYMENTS	87,524.18	0.00	62,116.53	70.97	0.00	25,407.65
5113 ECONOMIC DEVELOPMENT	570,000.00	0.00	343,210.85	60.21	0.00	226,789.15
5114 GEN.TEL.FRANCHISE	0.00	0.00	7,350.07	0.00	0.00	( 7,350.07)
5117 CABLE FRANCHISE	0.00	0.00	5,842.37	0.00	0.00	( 5,842.37)
5120 GENERAL SALES TAX	1,244,035.96	0.00	457,614.50	36.78	0.00	786,421.46
5121 PROPERTY TAX RELIEF	210,750.00	0.00	114,403.63	54.28	0.00	96,346.37
5123 MIXED BEVERAGE TAX	1,520.17	0.00	513.70	33.79	0.00	1,006.47
5130 PENALTY & INTEREST	8,200.00	0.00	2,616.43	31.91	0.00	5,583.57
5131 DELINQUENT TAXES COLLECT/P&I	6,970.80	0.00	2,089.56	29.98	0.00	4,881.24
5133 TAX ATTORNEY'S FEE	4,276.35	0.00	2,468.35	57.72	0.00	1,808.00
*** REVENUE CATEGORY TOTALS ***	3,464,940.39	0.00	2,415,921.33	69.72	0.00	1,049,019.06
<b>LICENSE &amp; PERMITS</b>						
5210 DOG LICENSE	150.00	35.00	70.00	46.67	0.00	80.00
5220 OCCUPATION LICENSE	17,000.00	380.00	8,970.00	52.76	0.00	8,030.00
5225 ALCOHOL PERMIT	1,822.50	60.00	150.00	8.23	0.00	1,672.50
5230 ALARM SYSTEM PERMIT	2,000.00	0.00	2,107.50	105.38	0.00	( 107.50)
5260 BUILDING PERMITS	256,793.94	1,520.00	55,325.60	21.54	0.00	201,468.34
*** REVENUE CATEGORY TOTALS ***	277,766.44	1,995.00	66,623.10	23.99	0.00	211,143.34
<b>CHARGES FOR SERVICES</b>						
5410 CEMETERY	23,000.00	0.00	12,750.00	55.43	0.00	10,250.00
5411 CEMETERY FILING FEE	500.00	0.00	75.00	15.00	0.00	425.00
5417 ANIMAL CONTROL/POUND FEES	500.00	40.00	275.00	55.00	0.00	225.00
5420 SWIM POOL ADMISSIONS	20,000.00	0.00	0.00	0.00	0.00	20,000.00
5425 SWIM LESSON FEES	13,500.00	25.00	65.00	0.48	0.00	13,435.00
5430 POOL CONCESSIONS	9,500.00	0.00	0.00	0.00	0.00	9,500.00
5435 ATHLETIC INCOME	57,850.80	600.00	29,051.00	50.22	0.00	28,799.80
5440 P & R REVENUE	15,500.00	604.00	12,000.50	77.42	0.00	3,499.50
5443 SERVICE CHARGE FEE	0.00	0.00	46.56	0.00	0.00	( 46.56)
5460 GAMEROOM REVENUE	50.00	0.00	0.00	0.00	0.00	50.00
5480 LIBRARY/COUNTY SUBSIDY	2,960.00	0.00	2,960.00	100.00	0.00	0.00
5493 PLANNING & ZONING FEES	2,000.00	840.98	1,615.47	80.77	0.00	384.53
5495 FIRE CONTRACT-GRAYSON COUNTY	39,600.00	4,083.00	20,415.00	51.55	0.00	19,185.00

REVENUE STATEMENT  
AS OF: MARCH 15TH, 2024

106-GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
*** REVENUE CATEGORY TOTALS ***	184,960.80	6,192.98	79,253.53	42.85	0.00	105,707.27
<u>FINES &amp; FORFEITURES</u>						
5510 LIBRARY FINES	100.00	0.00	0.00	0.00	0.00	100.00
5570 TRAFFIC/CRIMINAL FINES	240,000.00	6,016.52	114,318.41	47.63	0.00	125,681.59
*** REVENUE CATEGORY TOTALS ***	240,100.00	6,016.52	114,318.41	47.61	0.00	125,781.59
<u>OTHER REVENUES</u>						
5608 WEDCO/WIDC IMPROVEMENTS	0.00	0.00	24,223.00	0.00	0.00	( 24,223.00)
5611 LIBRARY DONATIONS	300.00	0.00	0.00	0.00	0.00	300.00
5614 OAKWOOD CEMETERY DONATIONS	100.00	0.00	100.00	100.00	0.00	0.00
5617 PROPERTY LEASES	75,193.78	614.94	7,228.65	9.61	0.00	67,965.13
5618 COURT COLLECTION FEE	13,500.00	302.18	4,631.25	34.31	0.00	8,868.75
5625 INTEREST INCOME	285,829.51	0.00	96,833.15	33.88	0.00	188,996.36
5626 INSURANCE CLAIMS	0.00	0.00	80,092.00	0.00	0.00	( 80,092.00)
5628 FIRE RECOVERY	9,693.00	0.00	0.00	0.00	0.00	9,693.00
5630 MISCELLANEOUS	65,000.00	72.50	14,545.73	22.38	0.00	50,454.27
5632 POLE CONTRACTS	18,547.00	0.00	0.00	0.00	0.00	18,547.00
5633 VERIZON POLE CONTRACTS	0.00	0.00	168.52	0.00	0.00	( 168.52)
5636 PEACE OFFICER TRAIN.ALLOCATIO	0.00	1,194.62	1,194.62	0.00	0.00	( 1,194.62)
5637 POST OFFICE LEASE	0.00	4,500.00	27,000.00	0.00	0.00	( 27,000.00)
5638 MUN. COURT BLDG SECURITY	5,023.75	112.41	2,442.39	48.62	0.00	2,581.36
5639 MUN. COURT TECHNOLOGY	4,101.03	91.77	1,993.77	48.62	0.00	2,107.26
*** REVENUE CATEGORY TOTALS ***	477,288.07	6,888.42	260,453.08	54.57	0.00	216,834.99
<u>TRANSFER FROM OTHER FUNDS</u>						
5711 TRANSFER FROM UTILITY FUND	1,411,719.12	0.00	0.00	0.00	0.00	1,411,719.12
5712 TRANSFER FROM UNDESIGNATED BA	125,254.00	0.00	0.00	0.00	0.00	125,254.00
*** REVENUE CATEGORY TOTALS ***	1,536,973.12	0.00	0.00	0.00	0.00	1,536,973.12
<u>OTHER</u>						
*** TOTAL REVENUES ***	6,182,028.82	21,092.92	2,936,569.45	47.50	0.00	3,245,459.37
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*** END OF REPORT ***						



FINANCIAL SUMMARY  
AS OF: MARCH 15TH, 2024

106-GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
TAXES	3,464,940.39	0.00	2,415,921.33	69.72	0.00	1,049,019.06
LICENSE & PERMITS	277,766.44	1,995.00	66,623.10	23.99	0.00	211,143.34
CHARGES FOR SERVICES	184,960.80	6,192.98	79,253.53	42.85	0.00	105,707.27
FINES & FORFEITURES	240,100.00	6,016.52	114,318.41	47.61	0.00	125,781.59
OTHER REVENUES	477,288.07	6,888.42	260,453.08	54.57	0.00	216,834.99
TRANSFER FROM OTHER FUNDS	1,536,973.12	0.00	0.00	0.00	0.00	1,536,973.12
*** TOTAL REVENUES ***	6,182,028.82	21,092.92	2,936,569.45	47.50	0.00	3,245,459.37
EXPENDITURE SUMMARY						
11 - ADMINISTRATION	343,619.70	18,472.85	198,521.50	67.93	34,884.52	110,213.68
12 - CONTRACTS	1,177,683.92	14,918.82	633,621.48	54.10	3,473.00	540,589.44
13 - OFFICE	313,897.04	9,489.22	147,829.30	47.13	108.28	165,959.46
16 - COMMUNICATIONS	498,790.57	17,039.78	252,537.85	51.18	2,751.76	243,500.96
17 - POLICE	950,246.43	28,306.23	445,587.42	54.08	68,310.05	436,348.96
18 - MUNICIPAL COURT	106,313.43	3,324.20	112,641.29	105.95	0.00	( 6,327.86)
20 - FIRE	652,061.99	16,326.50	1,067,313.87	243.91	523,124.78	( 938,376.66)
22 - RESCUE	45,000.00	60.00	19,819.49	56.45	5,582.49	19,598.02
25 - INSPECTION	120,152.32	3,287.18	54,131.73	44.99	( 70.64)	66,091.23
30 - STREETS	676,776.38	23,971.77	304,088.95	63.16	123,368.36	249,319.07
34 - ANIMAL CONTROL	52,205.60	375.50	8,761.63	16.83	26.95	43,417.02
40 - SUPPORT SYSTEMS	189,446.45	7,136.54	133,583.50	70.51	0.00	55,862.95
45 - CEMETERY	2,674.67	0.00	1,058.07	39.56	0.00	1,616.60
50 - RECREATION	377,035.08	14,286.34	190,723.17	52.61	7,627.60	178,684.31
52 - COMPETITIVE LEAGUES	0.00	0.00	0.00	0.00	0.00	0.00
54 - PARK MAINTENANCE	314,592.15	6,357.11	125,974.29	43.37	10,477.75	178,140.11
58 - SWIMMING POOL	152,546.32	0.00	14,388.16	21.35	18,186.00	119,972.16
70 - LIBRARY	234,743.27	6,262.24	91,579.12	46.94	18,607.54	124,556.61
99- NON DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***	6,207,785.32	169,614.28	3,802,160.82	74.40	816,458.44	1,589,166.06
*** END OF REPORT ***						

REVENUE STATEMENT  
AS OF: MARCH 15TH, 2024

206-UTILITY FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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<u>TAXES</u>						
*** REVENUE CATEGORY TOTALS ***	0.00	0.00	0.00	0.00	0.00	0.00
<u>LICENSE &amp; PERMITS</u>						
<u>CHARGES FOR SERVICES</u>						
5409 BULK WATER SALES	500.00	0.00	69.62	13.92	0.00	430.38
5411 WATER SALES	1,274,024.40	82,267.69	640,660.27	50.29	0.00	633,364.13
5412 SEWER SALES	780,929.80	50,645.96	386,435.49	49.48	0.00	394,494.31
5413 GARBAGE	787,838.40	59,202.99	402,361.18	51.07	0.00	385,477.22
5414 WATER MISC.REVENUE	979.20	0.00	1,000.00	102.12	0.00	( 20.80)
5415 WATER TAP FEE	27,540.00	1,600.00	8,800.00	31.95	0.00	18,740.00
5416 SEWER TAP FEE	27,480.00	0.00	9,900.00	36.03	0.00	17,580.00
5418 CONTAINER DUMP/WILSON STREET	2.40	0.00	0.00	0.00	0.00	2.40
5419 PENALTIES	136,672.80	4,449.40	68,807.12	50.34	0.00	67,865.68
5442 CONNECT FEES	16,806.00	735.00	5,875.00	34.96	0.00	10,931.00
5443 SERVICE CHARGE FEE	57,254.40	3,556.83	30,752.12	53.71	0.00	26,502.28
5444 ELECTRIC SALES	4,956,195.60	356,708.84	2,629,138.29	53.05	0.00	2,327,057.31
5447 ELECTRIC MISC. REVENUE	8,748.00	0.00	5,600.00	64.01	0.00	3,148.00
5491 CITY TAX COLLECTED	89,606.00	7,057.86	51,731.65	57.73	0.00	37,874.35
5492 STATE TAX COLLECTED	0.00	8,298.77	57,088.18	0.00	0.00	( 57,088.18)
*** REVENUE CATEGORY TOTALS ***	8,164,577.00	574,523.34	4,298,218.92	52.64	0.00	3,866,358.08
<u>FINES &amp; FORFIETURES</u>						
<u>OTHER REVENUES</u>						
5624 CD INTEREST/UTILITY DEPOSITS	7,500.00	0.00	1,510.40	20.14	0.00	5,989.60
5630 MISCELLANEOUS	3,288.00	645.50	3,322.45	101.05	0.00	( 34.45)
5631 BAD DEBT RECOVERY	1,322.40	0.00	40.96	3.10	0.00	1,281.44
*** REVENUE CATEGORY TOTALS ***	12,110.40	645.50	4,873.81	40.24	0.00	7,236.59

REVENUE STATEMENT  
AS OF: MARCH 15TH, 2024206-UTILITY FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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TRANSFER FROM OTHER FUNDS						
*** REVENUE CATEGORY TOTALS ***	0.00	0.00	0.00	0.00	0.00	0.00
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OTHER						
*** REVENUE CATEGORY TOTALS ***	0.00	0.00	0.00	0.00	0.00	0.00
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*** TOTAL REVENUES ***	8,176,687.40	575,168.84	4,303,092.73	52.63	0.00	3,873,594.67
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\*\*\* END OF REPORT \*\*\*

FINANCIAL SUMMARY  
AS OF: MARCH 15TH, 2024

## 206-UTILITY FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>REVENUE SUMMARY</b>						
TAXES	0.00	0.00	0.00	0.00	0.00	0.00
CHARGES FOR SERVICES	8,164,577.00	574,523.34	4,298,218.92	52.64	0.00	3,866,358.08
OTHER REVENUES	12,110.40	645.50	4,873.81	40.24	0.00	7,236.59
TRANSFER FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
OTHER	0.00	0.00	0.00	0.00	0.00	0.00
<b>*** TOTAL REVENUES ***</b>	<b>8,176,687.40</b>	<b>575,168.84</b>	<b>4,303,092.73</b>	<b>52.63</b>	<b>0.00</b>	<b>3,873,594.67</b>
<b>EXPENDITURE SUMMARY</b>						
90 - WATER	91,664.92	41,557.59	95,790.79	105.84	1,230.00	( 5,355.87)
91 - SEWER	382,784.26	5,950.79	118,186.56	31.45	2,207.75	262,389.95
94 - DISTRIBUTION & COLLE	935,569.18	24,510.21	459,782.96	50.60	13,573.15	462,213.07
95 - CONTRACTS	5,248,468.86	12,307.16	1,589,558.96	30.29	0.00	3,658,909.90
96 - ELECTRIC	897,844.53	17,317.16	415,051.78	46.97	6,659.03	476,133.72
99- NON DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00
00 - NON DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00	0.00
<b>*** TOTAL EXPENDITURES ***</b>	<b>7,556,331.75</b>	<b>101,642.91</b>	<b>2,678,371.05</b>	<b>35.76</b>	<b>23,669.93</b>	<b>4,854,290.77</b>
<b>*** END OF REPORT ***</b>						

REVENUE STATEMENT  
AS OF: MARCH 15TH, 2024

700-EMS  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>TAXES</u>						
<u>LICENSE &amp; PERMITS</u>						
<u>CHARGES FOR SERVICES</u>						
5408 GRAYSON COUNTY SUBSIDY	455,400.00	37,167.00	227,085.00	49.86	0.00	228,315.00
5409 COLLINSVILLE SUBSIDY	54,996.00	0.00	27,847.88	50.64	0.00	27,148.12
5412 SADLER SUBSIDY	24,028.00	833.33	7,369.28	30.67	0.00	16,658.72
5413 SOUTHMAYD SUBSIDY	28,432.00	2,369.30	11,846.50	41.67	0.00	16,585.50
5420 MEDICARE	175,000.00	0.00	58,620.37	33.50	0.00	116,379.63
5430 VA INSURANCE	0.00	0.00	47,421.11	0.00	0.00	( 47,421.11)
5441 MEDICAID	0.00	0.00	640.92	0.00	0.00	( 640.92)
5442 PRIVATE INSURANCE	300,000.00	0.00	141,196.15	47.07	0.00	158,803.85
5443 PRIVATE PAY	35,000.00	0.00	21,892.53	62.55	0.00	13,107.47
5444 TRANSFERS	647,132.78	0.00	0.00	0.00	0.00	647,132.78
5447 ISD	7,500.00	0.00	6,300.00	84.00	0.00	1,200.00
*** REVENUE CATEGORY TOTALS ***	1,727,488.78	40,369.63	550,219.74	31.85	0.00	1,177,269.04
<u>FINES &amp; FORFEITURES</u>						
<u>OTHER REVENUES</u>						
*** REVENUE CATEGORY TOTALS ***	0.00	0.00	0.00	0.00	0.00	0.00
<u>TRANSFER FROM OTHER FUNDS</u>						
<u>OTHER</u>						
*** TOTAL REVENUES ***	1,727,488.78	40,369.63	550,219.74	31.85	0.00	1,177,269.04
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*** END OF REPORT ***						

FINANCIAL SUMMARY  
AS OF: MARCH 15TH, 2024

700-EMS

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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REVENUE SUMMARY						
CHARGES FOR SERVICES	1,727,488.78	40,369.63	550,219.74	31.85	0.00	1,177,269.04
OTHER REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	1,727,488.78	40,369.63	550,219.74	31.85	0.00	1,177,269.04
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EXPENDITURE SUMMARY						
21 - EMS	<u>1,752,488.12</u>	<u>38,199.02</u>	<u>1,206,321.55</u>	<u>71.26</u>	<u>42,531.40</u>	<u>503,635.17</u>
*** TOTAL EXPENDITURES ***	1,752,488.12	38,199.02	1,206,321.55	71.26	42,531.40	503,635.17
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*** END OF REPORT ***						

**Department reports in packet:**

**Dispatch**

## DISPATCH IS THE HEART BEAT



### Dispatched calls for February 2024

Whitesboro PD	643	Sherwood Shores FD	41
Whitesboro FD/EMS	218	Sadler FD	24
Collinsville FD	42	Whitesboro ISD PD	31
Gordonville FD	21	Utilities	24

Total calls dispatched 1,044

Every year TCOG (Texoma Council of Government) puts on a banquet in honor of all the dispatchers they provide services to. At this banquet there are awards given out. The Silent Hero Award is a noncompetitive award presented to an individual telecommunicator in recognition of his or her exceptional professionalism in the field of emergency communications. It also acknowledges the special contributions of telecommunicators whose daily performance is an inspiration and example to others. Nominations are limited to one telecommunicator per agency. AWARD CRITERIA The nominee should demonstrate the following: positive attitude toward all aspects of the job; willingness to be a team player; professionalism and pride in work; ability to earn and maintain the respect of co-workers; flexibility in assignments; and job performance above and beyond the call of duty. A minimum of two years of experience as a telecommunicator is required. This year that award was presented to Curlen Barger.

On the 22<sup>nd</sup>, AT&T service was interrupted. A national outage was interfering with all calls including 911 calls. Service was down for several hours. We are still unsure why, but we kept in touch with TCOG throughout the day and posted to social media accounts and tried to keep the public as updated as possible throughout the ordeal. Service was eventually restored same-day, and all went back to normal.



On Feb 7 a call came in about a biker lost on a trail in Sherwood Shores. His phone battery was getting low and it was getting dark and cold and he had no idea where he was. Dispatch used websites and apps and location services, kept in contact with him as much as possible with the dwindling battery, and after three hours, Sherwood was finally able to get to the hiker and get him back to safety.

On Feb 8, dispatch received a call about a two-vehicle accident – one vehicle fled the scene and driver exited the vehicle on foot. Dispatch was able to gather information and run the tag quickly in order to get a description and owner of the vehicle. Officers were able to get on scene in a matter of minutes, find the vehicle and the driver and he was then arrested for DWI.

On Feb 24, a call came into dispatch in reference of a burglary of a building. Dispatch sent officers to the area and two men were located on scene stealing things out of the building. These men were arrested on scene. A search warrant was granted for the vehicle, after inventory was completed, officers located a substantial amount of methamphetamine and other substances. These charges will be filed at large for one of the individuals.

On this same date, there was a medical call, (semi) elderly female not breathing – dispatch transferred the caller to EMD (emergency medical dispatch- this service provides instructions for life saving measures). Fire and EMS arrived on scene, performed CPR and the female started breathing again. She did have to be transported to the hospital but her life was saved that day.

## Dispatched calls 2024

### January 2024

Whitesboro PD	757
Whitesboro FD/EMS	253
Collinsville FD	52
Sadler FD	19
Gordonville FD	15
Sherwood Shores FD	40
Utilities	21
Whitesboro ISD PD	16
Total Calls Dispatched	1173

### February 2024

Whitesboro PD	643
Whitesboro FD/EMS	218
Collinsville FD	42
Sadler FD	24
Gordonville FD	21
Sherwood Shores FD	41
Utilities	24
Whitesboro ISD PD	31
Total Calls Dispatched	1044





# THE SPARK DATA

WHITESBORO FIRE DEPARTMENT INTERNAL REPORT



FEBRUARY 2024



# 217

**TOTAL NUMBER OF INCIDENTS**

**FEBRUARY 2024**



**FIRE**

**10**



**FALSE ALARM**

**3**



**OTHER**

**28**



**EMS / RESCUE  
VEHICLE ACCIDENTS**

**152**



**SERVICE CALL**

**24**

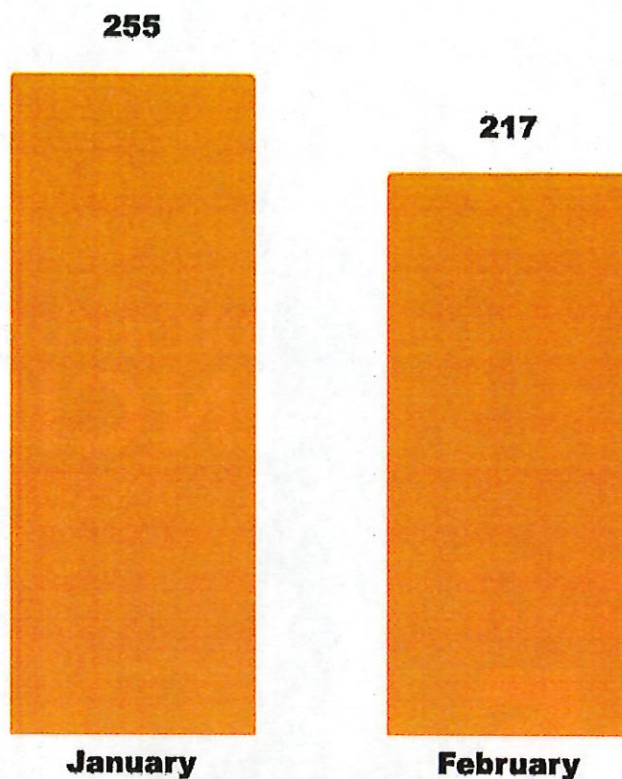
**472 CALLS YTD**



# OPERATIONAL DATA

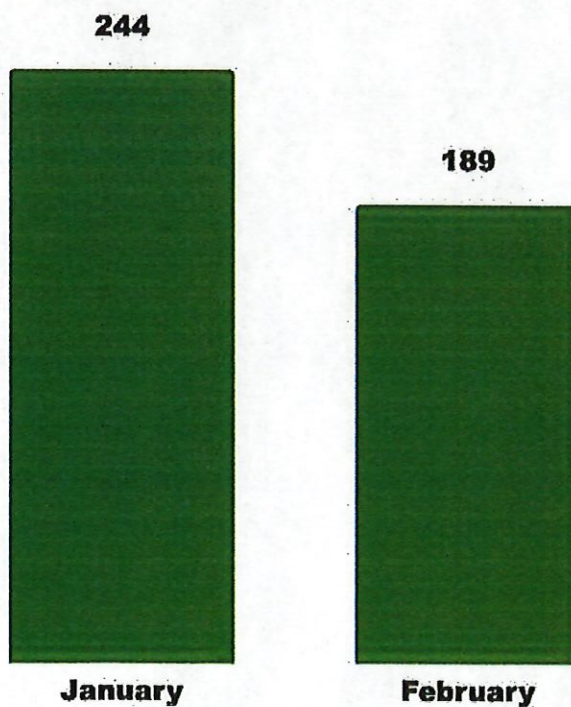
NUMBER OF FIRE DEPARTMENT CALLS BY

**MONTH**



NUMBER OF EMS PATIENTS BY

**MONTH**





# TOTAL RESPONSE

# 217

Total Number of Incidents

AVERAGE NUMBER OF  
INCIDENTS PER DAY

# 7.45

## BREAKDOWN OF INCIDENTS BY TYPE

Building Fires	3
Grass Fires	5
Vehicle Fires	2
Trash/Rubbish Fires	0
Other Type of Fire	0
Motor Vehicle Accidents	18
Emergency Medical	134
Other Type of Rescue	0
Hazardous Conditions	8
Public Service	24
Good Intent	18
False Alarm	3
Severe Weather	0
Special Incident Type	2



# EMERGENCY MEDICAL SERVICES

## BREAKDOWN BY LOCATION

Collinsville City	11
Collinsville County	17
Denison City	0
Gordonville	14
Gunter City	0
Gunter County	0
Howe City	0
Howe County	0
Pottsboro County	1
Sadler City	6
Sadler County	9
Sherman City	1
Sherman County	0
Sherwood Shores	25
Southmayd City	2
Southmayd County	8
Tioga City	2
Tioga County	0
Whitesboro City	66
Whitesboro County	27

# 189

## Total Number of EMS Patients

## BREAKDOWN OF PATIENT CONTACTS

Transports	106
Treatment/No Transport	3
No Treatment/No Transport	37
Public Assist /Welfare Check	11
Emergency Standby	4
Cancelled	26
DOS	2
Non-emergency Standby	0
Flown by Careflite	0
Flown by PHI	0
Flown by Air Evac	0
-----	
Mutual Aid Requested	0
Mutual Aid Provided	4

# EMS DATA

## WHITESBORO FIRE/EMS 911 CALLS BY ZONE FY2024

Zone	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Totals
Collinsville City	16	21	19	29	11								96
Collinsville County	5	2	12	10	17								46
Cooke County	0	0	0	0	0								0
Denison City	0	1	0	0	0								1
Denison County	0	0	0	0	0								0
Gordonville	9	11	21	15	14								70
Gunter City	0	0	0	1	0								1
Gunter County	0	0	0	0	0								0
Howe City	0	0	0	0	0								0
Howe County	0	0	0	0	0								0
Marshall County OK	0	0	0	0	0								0
Other Grayson County	0	0	0	0	0								0
Pottsville City	0	0	0	0	0								0
Pottsville County	0	1	0	0	1								2
Sadler City	6	4	9	6	6								31
Sadler County	7	8	12	13	9								49
Sherman City	0	0	0	0	1								1
Sherman County	0	1	0	0	0								1
Sherwood Shores	20	21	27	29	25								122
Southmayd City	9	3	6	3	2								23
Southmayd County	14	4	9	12	8								47
Tioga City	2	2	1	1	2								8
Tioga County	1	0	0	0	0								1
Whitesboro City	75	67	98	93	66								399
Whitesboro County	34	55	37	32	27								185
Yearly Total													
Monthly Totals	198	201	251	244	189	0	0	0	0	0	0	0	1083

EMS MA Requested	0	0	1	1	0								2
EMS MA Provided	3	2	1	1	4								11



# EMS DATA

Transport by Medical Helicopter												
CareFlite	0	1	1	1	0							3
AirEvac	0	0	0	0	0							0
PHI	0	0	0	0	0							0

Response Times												
Avg Shoot Time	1:00	0:57	1:00	1:04	1:02							1:00
A Shift	1:09	1:12	1:06	1:15	1:13							1:11
B Shift	1:06	0:56	0:56	0:57	1:05							1:00
C Shift	0:48	0:47	0:54	0:59	0:52							0:52

Avg Response Time ALL	7:59	7:53	8:11	8:33	8:31							8:13
Collinsville City	7:52	8:43	9:33	8:45	8:08							8:36
Collinsville County	11:53	10:12	12:19	11:54	10:30							11:21
Gordonville	11:20	15:24	12:55	14:04	11:26							13:01
Sadler City	11:00	8:35	8:42	8:17	9:15							9:09
Sadler County	10:00	8:14	9:47	10:13	9:56							9:38
Sherwood Shores	17:50	17:37	16:06	16:32	17:33							17:07
Southmayd City	11:45	11:16	11:23	11:22	11:20							11:25
Southmayd County	10:30	10:11	12:53	15:13	12:48							12:19
Tloga City	12:06	14:07	N/A	12:16	11:08							12:24
Whitesboro City	3:18	3:47	3:49	3:34	3:11							3:31
Whitesboro County	8:14	6:26	6:54	8:06	6:35							7:15

Avg Scene Time (Txps)	14:58	12:21	14:19	15:12	13:56							14:09
A Shift	18:24	14:08	14:28	15:37	14:02							15:19
B Shift	13:40	11:48	12:48	13:53	12:40							12:57
C Shift	13:11	11:46	15:36	16:33	15:28							14:30

Patient Contacts												
Transports	83	100	136	137	106							562
Treatment/No Txp	4	2	11	9	3							29
No Treatment/No Txp	70	34	51	47	37							239
Public Assist	1	23	17	11	11							63
Standby	6	2	1	0	4							13
Cancelled	32	36	33	34	26							161
DOS	2	3	1	4	2							12

Transport %	42%	50%	54%	56%	56%							52%
Refusal/Non Txp %	37%	18%	20%	22%	21%							24%
Other Disposition %	21%	32%	26%	22%	23%							25%

## Billing Information October 2023 - February 2024

Total NET Revenue All Billing	\$426,362.98
Total NET Revenue All Subsidies	\$190,543.44
Total NET Revenue (Subsidies + Billing)	\$616,906.42

# Items of Interest

- Chief Patterson attended the Local Emergency Planning Committee meeting at the Grayson County Courthouse.
- The Fire Department received a donation for \$700 from Firefighter Rolloffs for the volunteer fund.
- Chief Patterson opened the Whitesboro EOC on Wednesday night due to a lost hiker out at Lake Texoma. Dispatcher Curlen Barger worked with the caller for over 2.5 hours (along with her other dispatching duties) while Sherwood Shores FD crews searched. Whitesboro EOC requested a DPS helicopter through the Grayson County EOC. The request was canceled due to the lost hiker being located before the request was fulfilled. Dispatcher Curlen Barger did an outstanding job managing this incident.
- The new large and small brush trucks were ordered. The chassis was picked by on Wednesday morning and taken to Houston for paint and for the process to get started.
- The EMS cart is out of the graphics shop. All that's left is the emergency light installation.
- Our annual SCBA flow testing was completed with all SCBAs passing testing. Staff was also fit tested.
- Chief Patterson and Chief Wilcox attended the Emergency Medical Services meeting with Texoma Medical Center on Thursday morning. These are great collaboration meetings that review treatment patient cases and outcomes.
- Chief Patterson and Chief Wilcox met with Nursing home staff at Whitesboro Health and Rehab in preparation for their opening. Currently they have 4 patients there now and are working on growing their staff and patient numbers.
- WFD received a \$600 donation from Helping Hands of Faith in Gainesville Texas for the volunteer fund.
- All EMS crews have attended a Pediatric Advanced Life Support (PALS) certification class that was completed today (Friday)
- The banquet was a huge success. Thanks to everyone that could be there.
- We have had several bay door issues over the last two weeks. Two openers went out (at different times) and a spring broke on another door. All repairs are complete at this time.
- Crews responded to a in town Structure Fire at 108 North Jordan Street. At the location a attic fire was found. Crews had a quick knock down.
- Crews responded to a in town Structure Fire at 407 West Main Street. At the location a chimney fire was found. Crews had a quick knock down with limited damage to the structure. The fire cause is still under investigation.



## Agenda Background

**Agenda Item:** Discuss, consider and possible action on approval of a re-plat for an 11.989-acre property to be divided from one to seven lots located at Sadler Rd just to the west of Turkey Farm Rd, Whitesboro, Texas. Legal description G-1458 Bradley B W A-G14858, Acres 11.989.

**Date:** March 19, 2024

---

The P & Z Commission met last week regarding a re-plat application for this property and made a motion to approve. The realtor did provide a copy of the updated deed. This property is located in the City's ETJ. Water is provided by Two Way Water Special Utility District. There is no sewer to the property.

**Recommendation:** Staff recommends the approval of this replat.

**Planning & Zoning Commission Minutes**  
**December 7, 2023**

The Planning & Zoning Commission met in regular session in the Council Chambers of City Hall, 111 W. Main St., Whitesboro, Texas, 76273 at 6:00pm. The matters discussed were as follows:

1. **Pledge of Allegiance and Invocation.** Chairman Bertino delivered the Pledge of Allegiance and Invocation.

2. **ROLL CALL:**

Present:

David Bertine, Chairman  
Jerry Patterson, Commissioner  
Cladene Belcher, Commissioner  
Russ Wilson, Commissioner

John Young, Commissioner  
Julie Arrington, City Administrator  
Dee Cooper, Planning & Zoning Clerk

Absent: Dalton Fallaw, Building Official

3. **Citizens Presentation:** None.

4. **Approval of Minutes of October 19, 2023 Planning & Zoning Meeting.** Minutes were read by Chairman Bertino. Commissioner Wilson made a motion to approve the minutes; seconded by Commissioner Patterson. Vote carried unanimously.

5. **Public Hearing.** The Planning & Zoning Commission will hear public testimony regarding a classification change from Industrial (I) to Residential (R@) allowing for the construction of residential homes located at Lot G-0491 Hartfield ASA & HRS A-G0491; Addl IMP(s) on S, C, or T's; Generally located on Walnut Street between Union and Church Street.

Opened at 6:06 p.m. No comments. Closed 6:06 p.m.

6. **Discuss, consider and possible action on the approval of a classification change from Industrial (I) to Residential (R2) allowing for the construction of residential homes located at Lot G-0491 Hartfield ASA & HRS A-G0491; ADDL IMP(S) on S, C, or T's; generally located on Walnut Street between Union and Church Street.**

Ms. Arrington opened the discussion regarding lots 1-14 on Walnut Street changed from Industrial to Residential (R2) while leaving lots 15 – 17 on the Union Street side as Industrial. A discussion ensued verifying not all the lots were being changed. Darrell Hedges stated that the ones on the Union Street side will be left alone for now as those are the ones he is keeping as commercial property.

Commissioner Wilson made a motion to change lots 1-14 from Industrial to Residential (R2); it was seconded by Commissioner Patterson. Motion passed unanimously.

7. **Discuss, consider and possible action on the approval of a zoning classification change from Industrial (I) to Residential (R4) allowing for the construction of residential homes located at lots 1R thru 7R, Block F Whitesboro Town Company RPLT; generally located on the southeast corner of Church Street and Kelly Street.**

Ms. Arrington reminded the Commission this item was heard at the last meeting and was tabled to allow staff to find and verify the minutes. The minutes were attached in the packet for review. The properties in question were originally replatted in February 10, 2022 through a unanimous vote of the commission allowing for the rearrangement of the lot sizes. There was some discussion among the commissioners regarding the history of these properties.

Commissioner Patterson made a motion to change the classification from Industrial (I) to Residential (R4); Commissioner Belcher seconded the motion. Motion passed unanimously.

**PLANNING & ZONING MINUTES  
FEBRUARY 29, 2024**

The Planning & Zoning Commission met in regular session in the meeting room at the Whitesboro Public Library, 308 W. Main St., Whitesboro, Texas. The matters discussed were as follows:

- I.     **Call to Order**     The Meeting was called to order by Chairman Bertino at 6:00 p.m.
  
- II.    **Roll Call:** Present: Chairman David Bertino  
                                  Commissioner Cladene Belcher  
                                  Commissioner Jerry Patterson  
                                  Commissioner John Young  
                                  Commissioner Russ Wilson
  
- III.   **Citizens to be Heard**  
          There were no citizens to be heard.
  
- IV.    **Public Hearing to discuss and consider preliminary re-plat change for an 11.989-acre property located at Sadler Road just to the West of Turkey Farm Road, Whitesboro, Texas; Lot G-1458, Block Bradley B W A-G1458 from one (1) lot of 11.989 acres to seven (7) lots for residential use.**

Chairman Bertino opened the Public Hearing at 6:00 p.m.

Missy Laughlin, realtor for the applicant, explained the 11 acres are to be divided into 7 lots and sold for single family residential homes. The owner of the property will own one of the seven properties located in the back. She explained there will be a deed restriction of Single-Family residents and no RV living.

Tim Caldwell of 507 Sadler Rd., had concerns regarding the control over what is allowed to be placed on the lots. Building Official Fallaw informed the attendees the City of Whitesboro can only enforce the subdivision code regulations in an ETJ area and not the zoning code regulations. This involved the platting process. There was discussion on the lack of water and sewer on these properties. Discussion ensued regarding allowable land uses and enforcement; such as road infrastructure, trailers being allowed, RV living, storage facilities, junk vehicles or salvage yards, etc. Building Official Fallaw explained any further changes through the subdivision ordinance would have to go through the same process with the notifications.

Ray Stuckey, Sadler Rd, informed the board Misty Laughlin does not live in this area. He went on to explain there is not sewer and water to the properties and inquired on how they would obtain sewer and water. Building Official Fallaw explained the property owner will have to get a septic system and 2-Way Water for their property.

Mr. Stuckey inquired about annexation. Julie Arrington, City Administrator, explained annexations have changed and are granted through a request of the property owner. The city can no longer annex property for any reason. If the property owner chose to annex the city would be able to annex through the TXDOT right of way to reach the property and would no



longer have to annex all the properties along the way. If the property owners annexed then the city could bring services to them but that would also be done through the right of way. Ms. Laughlin explained the roads are personal driveways and the infrastructure is on the homeowner. She reiterated at the current time only one deed restriction is in place which is no RV living, but that mobile homes are okay. She also voiced that no storage facilities or commercial use would be allowed at this time.

Commissioner Young requested to see the deed restrictions stating it would be helpful in the commission making a decision. Chairman Bertino asked if the deed restrictions would be good for 15 or 30 years or just how long they would be in place. Ms. Laughlin stated that she would get with the owner of the property and make him aware of the commission's deed restriction concerns.

Alan Carrington, 536 Sadler Rd. verified the property would be residential and that there would be no storage units, storage of junked cars such as a salvage yard, etc and no mobile homes. A discussion of mobile homes ensued regarding the different opinions on them.

Chairman Bertino closed the public hearing at 6:20 p.m.

- V. **Discuss and Consider and Possible Action on the approval of a preliminary re-plat change for a property located at Sadler Road just to the West of Turkey Farm Road, Whitesboro, Texas; Lot G-1458, Block Bradley B W A-G1458 from one (1) lot of 11.989 acres to seven (7) lots for residential use.**

Commissioner Patterson confirmed the deed restriction of residential homes. Ms. Laughlin explained the properties are estimated to sell for \$100,000 plus the driveway and septic.

David Bertino recommended that this issue be tabled until secondary deed restrictions were presented. Commissioner Wilson made the motion to table this issue; Commissioner Young seconded the motion. Motion passed unanimously.

**Meeting adjourned at 6:31 pm.**

**These minutes were PASSED and APPROVED on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.**

---

David Bertino, Chairman

---

Dee Cooper, P & Z Clerk



## P & Z Commission Agenda Background

**Agenda Item:** Discuss, consider and possible action on the approval of a preliminary re-plat of seven (7) proposed lots for residential use.

**Date:** March 7, 2024

---

The P & Z Commission met last week regarding a preliminary plat application for this property. The P & Z Commission made a motion to table the action to allow the realtor to provide a copy of the written deed that states single family homes and no RV living, with the additional request of No Mobile Homes by the board. This is improper and not an allowable request.

The City of Whitesboro can only enforce the subdivision ordinance on ETJ properties. We cannot enforce Zoning. The requirement of no mobile homes is a zoning enforcement.

The state is very clear that a municipality cannot outright deny mobile home zoning. We can select a section of town for mobile homes, but we cannot refuse them completely within our jurisdiction. Whitesboro has done this with their R3 classification.

There is a "Shock Clock" clause in the state law that says an application to the planning and zoning commission for plats and zoning allows the commission thirty (30) days to decide on the application. If the thirty days pass without a decision, it is automatically approved. Once P & Z acts on the case, then Council has thirty (30) days to decide. If those thirty days pass without a decision, it is approved. The thirty days for this case was March 8<sup>th</sup> for P & Z. Council will have this item on their agenda for approval on March 19<sup>th</sup>. If P & Z does not meet by March 8<sup>th</sup> for a decision it is automatically approved without their changes and the case will go to Council for a decision.

**Recommendation:** Staff is at the discretion of the Commission. When a P & Z Commission approves or denies a case for consideration, then the board should make their decision based on the comments of the surrounding owners and residents. When they state their motion, it should be something similar to:

"Taking into consideration the comments of the surrounding property owners and citizens, I move to approve/deny this request."



# WHITESBORO TEXAS

Permit # 649258  
Fee Paid 432.59  
2/7/24

## DEVELOPMENT SERVICES APPLICATION

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Zoning              | <input checked="" type="checkbox"/> Preliminary Plat | <input type="checkbox"/> Replat        | <input type="checkbox"/> Plat Vacation |
| <input type="checkbox"/> Variance            | <input type="checkbox"/> Civil Plan Review           | <input type="checkbox"/> Minor Plat    | <input type="checkbox"/> Site Plan     |
| <input type="checkbox"/> Specific Use Permit | <input type="checkbox"/> Final Plat                  | <input type="checkbox"/> Amending Plat | <input type="checkbox"/> _____         |

### PROJECT INFORMATION

Project Name or Address Tunde Adeyemo  
Brief Description for Request Preliminary plat

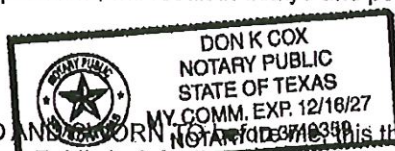
Location Salder Rd. Turkey Farm Rd Parcel Tax ID# 265653  
Water Service: ☐ Whitesboro ☒ Two-Way Sewer Service: ☐ Public ☐ Private  
Subdivision/Survey \_\_\_\_\_ Block/Abstract # \_\_\_\_\_ Lot/Tract # \_\_\_\_\_  
Current Zoning \_\_\_\_\_ ☐ ETJ Proposed Zoning \_\_\_\_\_ Acreage 11.994  
Proposed Plat Name Tudoff Estate Proposed # Lots 7

CONTACTS	OWNER	APPLICANT
	<u>Tunde Adeyemo</u>	<input type="checkbox"/> Developer <input checked="" type="checkbox"/> Surveyor <input type="checkbox"/> Engineer
Key Contact	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Name		<u>Casey West</u>
Company	<u>Tudoff Properties LLC</u>	<u>Cox Surveying</u>
Address	<u>1214 Sarah park Trl</u>	
City/State/Zip	<u>Southlake, Tx 76092</u>	<u>Collinsville</u>
Phone	<u>1-309-532-0035</u>	<u>903-429-6125</u>
Email	<u>omotunde6@hotmail.com</u>	<u>CaseyWest44@gmail.com</u>

Grayson Tax Assessor Tax Certificate (Blue Tax Certificate) \_\_\_\_\_  
Topographical Map \_\_\_\_\_  
4 - 18"x 24" Copies of Plat (Paper) \_\_\_\_\_  
Construction Plans for All Public Improvements \_\_\_\_\_  
(Each page shall show the seal and signature of the professional engineer and needs to be notarized)  
Filing Fees Paid to City \_\_\_\_\_

Yes No  
Yes No  
Yes No  
Yes No  
Yes No

State of Texas  
County of Grayson  
BEFORE ME, a Notary Public, on this day personal appeared 4/11/2024, the undersigned applicant, who, under oath, stated the following: "I hereby certify that I am the owner, or duly authorized agent of the owner; for the purposes of this application; that all information submitted herein is true and correct. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial."



SUBSCRIBED AND SWORN to before me this 11 day of JAN. 2024. Notary Public in & for the State of Texas

Donk Cox

Casey West  
Owner or Representative

11 day of JAN.







## NOTICE OF PUBLIC HEARING

The City of Whitesboro will hold a Public Hearing to discuss a request for a preliminary re-plat of a property at Sadler Rd., Whitesboro, Texas. This will allow residential homes to be constructed on Sadler Rd near Turkey Farm Rd., Whitesboro, Texas. Residents will be given an opportunity to be heard in connection with said proposed zoning change. Information on this change is available for review at City Hall 111 Main St Whitesboro, Texas 76273. All public hearings will be held at the Whitesboro Public Library located at 308 W. Main St., Whitesboro, Texas.

**Planning and Zoning Public Hearing:** Thursday, February 29, 2024 at 6:00pm.

**City Council Public Hearing:** Tuesday, March 5, at 6:00pm.



# Classifieds

DEADLINE: Monday at 5 p.m. | (903) 564-3565 Classifieds \$10.00 for first 20 words, then 40¢ per word thereafter.

## FOR RENT

### 1ST MONTH FREE RENT

Mention this ad to receive 1st month's rent free. Newly renovated 2 and 3-bedroom brick homes located in quiet neighborhoods. Homes come with CH/A, stove, refrigerator, dishwasher, disposal, and washer/dryer connections. Owner pays water and maintains the yard. Rent and security deposit are based on income for qualified applicants. There are no application fees. Pick up your application today at 715 E. California St. or go to [www.gainesvilletxhousingauthority.com](http://www.gainesvilletxhousingauthority.com), click on the Washington Court/Walnut Lane information at the bottom of the page to print out an application. For more information contact Amber Sandoval, Property Manager at (940) 665-1747.



Country Village Apartments:  
1, 2 and 3 bedroom apart-  
ments. \$350 deposit. No pets.  
940 736 0262

New in Gordonsville. Tiny  
cabin close to Lake Texoma.  
All bills paid. \$1200 a month.  
Deposit required. NO PETS  
817.269.8515

Commercial Shop Located  
on Hwy. 82 - Whitesboro.  
Private Office & Bathroom.  
3600 sq. ft. \$1800/mo Deposit  
Required.  
817.269.8515

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Tommy - 903.818.9631

## ESTATE SALE

ESTATE SALE of Joey  
Potter, 2409 Evelyn  
Whitesboro, Tx.  
FRIDAY (2/23) & Saturday  
(2/24) 9:00 a.m. - 4:00 p.m.  
Very nice sale! Antiques &  
vintage throughout house &  
garage. Featured is a collection  
of antique miniature lamps;  
king & queen size beds, night  
stands, oak dining table w/6  
chairs, china cabinet/hutch,  
round glass top wicker table  
& 4 chairs, sofa & loveseat,  
oak antique secretary/desk,  
dresser, occasional tables, law-  
yer's bookcase, stained glass,  
antique framed pictures, china,  
kitchenware, linens, costume  
jewelry, baskets, Roseville,  
vintage Christmas, ruby red set  
of dishes & glassware, women's  
clothing, shoes, purses,  
patio furniture, piano, vintage  
viola, and much more!

Sale by  
The Porch Collection Estate  
Sales, Janis Walterr

don't LOVE IT? LIST IT!  
POST your ITEMS IN THE  
CLASSIFIEDS!



## HELP WANTED

# NOW HIRING

## Certified Nursing Assistants \$2,000 Sign on Bonus Shift Differential

Call 430-502-2566 to set  
up your interview today!!



Rehabilitation and Healthcare

1900 E California St. | Gainesville  
469-240-1065



Tri-Tex Grass is looking  
for a Lot Assistant in  
Pilot Point!

**Benefits:**

- 3 Weeks of PTO.
- Health Insurance available.
- 401(k) match up to 3%.
- Growth Opportunities

Location: Pilot Point, TX

**Working Hours:**  
Monday-Friday: 8 am-5 pm &  
Saturday's (seasonal) 8-Noon  
This is an hourly position with  
room for advancement.

About Tri-Tex Grass  
Tri-Tex Grass is a sod pro-  
duction, delivery and sales  
company with headquarters  
in Granbury. Tri-Tex has five  
farms in the north and central  
Texas areas. The company  
provides premium quality  
Bermuda, Zoysia and St.  
Augustine grasses to home-  
owners, landscapers, munic-  
ipalities, school districts, sports  
fields and golf courses.

INTERESTED?  
email to [mike@tritexgrass.com](mailto:mike@tritexgrass.com)  
for information and to apply.

## Now accepting applications



**Gainesville:**  
• Senior Marketing and  
Brand Specialist  
• Facilities Maintenance/  
Driver  
• Regional Retail Officer

**Whitesboro:**  
• Personal banker

**Lake Kiowa:**  
• Retail Services Supervisor  
**Celina:**  
• Personal banker  
**Waco:**  
• Personal banker.

Apply today  
<https://www.firststate.bank/careers.html>  
EOE/AA/M/F/Vets/Disabled

City of Whitesboro is now taking applications for a full-time  
assistant to the mechanic in maintaining and repairing the City of  
Whitesboro vehicles and equipment as needed. Benefits package.  
Application may be made online or at City Hall, 111 W. Main  
Street, mailed to City Secretary, P.O. Box 340, Whitesboro, TX  
76273 or faxed to 903-564-6105. BOE.

Have an idea for a  
news story?  
Email leads and tips to  
[editor@ntin.net](mailto:editor@ntin.net)

## PUBLIC NOTICE

NOTICE OF PUBLIC SALE  
Pursuant to Chapter 59 of the  
Texas Property Code, Whites-  
boro Storage at 1024 US-377,  
Whitesboro, TX-76273, will  
conduct a public auction to sat-  
isfy a landlord's lien.  
The unit will be sold as-is to the  
highest bidder online at [www.storageauctions.com](http://www.storageauctions.com) starting  
on February 27, 2024, @ 9:00  
am and closing on March 02,  
2024, at 9:00 am. Cash Only.  
Cleanup deposit and sales tax  
required. Seller reserves the  
right to withdraw the property  
at any time before the close of  
the sale. Property being sold in-  
cludes the household items of  
tenant James Clater

Notice is hereby given that  
Letters of Dependent Adminis-  
tration for the Estate of Melvin  
Howard Allison, Jr., Deceased,  
were issued on November 14,  
2023, in Cause No. 2023-180P;  
pending in the County Court  
of Grayson County, Texas, to:  
Cheryl Jean Boyce Allison.  
Claims may be presented in  
care of the Estate addressed as  
follows: Cheryl Jean Boyce Al-  
lison, Dependent Administrator,  
c/o Ford + Bergner, LLP, 901  
Main Street, Suite 3300, 33rd  
Floor, Dallas, Texas 75202. All  
persons having claims against  
the Estate, which is currently  
being administered, are required  
to present them within the time  
and in the manner prescribed by  
law, to Cheryl Jean Boyce Al-  
lison, Dependent Administrator,  
c/o Ford + Bergner, LLP, 901  
Main Street, Suite 3300, 33rd  
Floor, Dallas, Texas 75202.

The City Council of the City of  
Tioga will hold a public hearing  
on Monday, March 4, 2024 at  
7:00 p.m. at the Tioga Fire De-  
partment Meeting Room, 601  
Main Street, Tioga, Texas for  
the purpose of receiving com-  
ments on an application for a  
specific use permit on property  
located at 210 S. Ray Rob-  
erts Pkwy, to allow a residence  
in an area zoned C2-General  
Commercial to be used as both  
a residence and a commercial  
business establishment, spec-  
ifically a home-based salon.  
Documentation is available for  
review at <https://www.tiogatx.gov/planning-and-zoning/> or at  
the City Hall, 600 Main Street,  
Tioga, Texas.

## NOTICE OF PUBLIC HEARING

City of Whitesboro will hold  
Public Hearing to discuss a re-  
quest for a preliminary re-plat  
of a property at Sadler Rd. &  
Turkey Farm Rd., Whitesboro,  
Texas. Information is available  
for review at City Hall 111 Main  
St Whitesboro, Texas 76273. All  
public hearings will be held at  
the Public Library, 308 W. Main  
St Whitesboro, Tx. Planning  
& Zoning Meeting, Thursday,  
2/29/24 at 6pm; City Council  
Public Hearing, Tuesday, 3/5/24  
at 6pm.





February 9, 2024

WIDCO/WEDCO  
Lynda Anderson  
P O Box 340  
Whitesboro, TX 76273

RE: Regular Mail

Dear Property Owner:

A Property owner has made a formal application to the City of Whitesboro, Texas for a preliminary re-plat for Sadler Road, Whitesboro, Texas; located on Sadler Road to the west of Turkey Farm Road.

According to the County Tax Records, you are the owner of property which is located within 200 feet of the area of the requested re-plat. This is a Notice of the Public Hearing at which any interested persons will be given an opportunity to be heard. The City Council may approve the request or may deny the request.

Notice is hereby given that a Public Hearing will be held by the Planning and Zoning Board on Thursday, February 29, 2024 at the Whitesboro Public Library located at 308 W. Main St. at 6:00 p.m. There will be a final meeting with City of Whitesboro City Council on Tuesday, March 5, 2024 at the Whitesboro Public Library located at 308 W. Main St. at 6:00 p.m.

Please circle one and return to the City of Whitesboro:

1. In Favor
2. Opposed
3. Neutral

Please call or come by if you need to discuss the matter at City Hall from 8:00 a.m. to 5:00 p.m., Monday through Friday. Should you have any questions, feel free to call the City of Whitesboro at 903-564-3311.

Sincerely,  
The City of Whitesboro

IN FAVOR/AGAINST/NEUTRAL

LETTER SENT 2/09/24 TO:	ADDRESS:
Tudoff Properties/Tunde Odeyemo	1214 Sarah Park Trl, Southlake, TX. 76092
Rockin V Investments, LLC	P O Box 1271, Pilot Point, TX. 76258
Forrest Maynard	390 Sadler Rd., Whitesboro, TX. 76273
David Irvin	20233 Hwy 377, Whitesboro, TX. 76273
Bruce Wilson	2651 Green St., San Fransico, CA. 94128
Curtis Cogburn	119 Center St., Whitesboro, TX. 76273
Henry Carrigan	536 Sadler Rd., Whitesboro, TX. 76273
Jacob Newman/Brandalyn Baleigh	95 Turkey Farm Rd., Whitesboro, TX. 76273
Michael Odom	P O Box 433, Whitesboro, TX. 76273
Ray Stuckey	P O Box 442, Whitesboro, TX. 76273
Timothy Caldwell	507 Sadler Rd., Whitesboro, TX. 76273

March 4, 2024

Tudoff Properties LLC  
1214 Sarah Park Trail  
Southlake TX, 76092

#### Deed Restrictions

The following are the proposed deed restrictions for G-1458 BRADLEY B W A-G1458, ACRES 11.989 located at TBD Old Sadler Road, Whitesboro, TX. 76273.

1. Single family only
2. No mobile homes
3. No permanent RV living

The restrictions shall be for a period of 30 years.

Sincerely,



Omotunde Adeyemo  
Tudoff Properties

**TEXAS ORDINARY CERTIFICATE OF ACKNOWLEDGMENT**

Civil Practice & Remedies Code § 121.007

The State of Texas

County of arrant

Before me,

Pamela Phillips-Leach

Name and Character of Notarizing Officer  
e.g., "John Smith, Notary Public"

on this day personally appeared

Omotunde Adeyemo

Name of Signer

☐ known to me

☐ proved to me on the oath of

\_\_\_\_\_  
Name of Credible Witness

☒ proved to me through \_\_\_\_\_

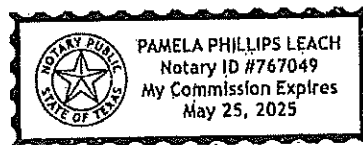
Texas Drivers License  
Description of Identity Card or Document

to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this

4 day of March, 2024  
Day Month Year

\_\_\_\_\_  
Signature of Notarizing Officer



Place Notary Seal and/or Stamp Above

**OPTIONAL**

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: Deed Restrictions

Document Date: March 4 2024 Number of Pages: 1

Signer(s) Other Than Named Above: \_\_\_\_\_



## **Agenda Background**

**Agenda Item:** Discuss, consider and possible action on a resolution for an agreement with the Texas Department of Transportation for the Temporary Closure of State Right of Way for the Chili Fest/Chili Cook Off.

**Date:** March 19, 2024

---

The Chamber of Commerce is requesting to close a portion of Main Street and Union for the Chili Cook Off on April 27<sup>th</sup>. TXDOT requires a Resolution of Council and an Agreement. This is before you tonight for approval.

**Recommendation:** Staff recommends the approval of the resolution and agreement.



RESOLUTION NO. 8703

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITESBORO, TEXAS, DECLARING THE WHITESBORO CHILI FEST/CHILI COOK OFF AS AN EVENT SERVING A PUBLIC PURPOSE AND ACCEPTING AN AGREEMENT BETWEEN THE STATE OF TEXAS, ACTING BY AND THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION AND THE CITY OF WHITESBORO FOR THE TEMPORARY CLOSURE OF A SEGMENT OF STATE RIGHT-OF-WAY HIGHWAY 56, FROM THE 200 BLOCK OF WEST MAIN ST TO THE 200 BLOCK OF EAST MAIN ST, AND BUSINESS HIGHWAY 377, FROM THE 300 BLOCK OF SOUTH UNION ST TO THE 300 BLOCK OF NORTH UNION ST, ANNUALLY.

**WHEREAS**, the City of Whitesboro, Texas, declares the Whitesboro Chili Fest/Chili Cook Off held annually on the Fourth Saturday of April to be an event serving a public purpose; and

**WHEREAS**, the State owns and operates a system of highways for public use and benefit, including a segment of Highway 56 known as 200 block West Main to 200 block East Main, and a segment of Business Highway 377 known as 300 block of North Union to 300 block of South Union, City of Whitesboro, in Grayson County; and

**WHEREAS**, the City of Whitesboro is requesting the annual temporary closure of a segment of Highway 56 known as 200 block West Main to 200 block East Main, and a segment of Business Highway 377 known as 300 block of North Union to 300 block of South Union, for the purpose of the Chili Fest/Chili Cook Off; and

**WHEREAS**, the State, in recognition of the public purpose of the event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the state's right-of-way will be performed within the state's requirements;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHITESBORO, TEXAS:**

The City Council of the City of Whitesboro authorizes the City to enter into the agreement with the State for the annual temporary closure of the segment of Highway 56 known as 200 block West Main to 200 block East Main, and a segment of Business Highway 377 known as 300 block of North Union to 300 block of South Union, for the purpose of the Whitesboro Chili Fest/Chili Cook Off.

PASSED AND APPROVED THIS 19<sup>th</sup> DAY OF MARCH 2024.

\_\_\_\_\_  
Dave Blaylock, Mayor

\_\_\_\_\_  
Teresa Niño, City Secretary

Agreement No. \_\_\_\_\_

STATE OF TEXAS       §

COUNTY OF TRAVIS    §

**AGREEMENT FOR THE TEMPORARY CLOSURE  
OF STATE RIGHT OF WAY**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City of Whitesboro, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "local government."

**WITNESSETH**

WHEREAS, the State owns and operates a system of highways for public use and benefit, including Whitesboro, in Grayson County; and

WHEREAS, the local government has requested the temporary closure of Busn 377 (Union St) to Hwy 56 (Main St) for the purpose of a chili cook-off festival, from 6:00 am to 7:00 pm as described in the attached "Exhibit A," hereinafter identified as the "Event," and

WHEREAS, the Event will be located within the local government's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right of way will be performed within the State's requirements; and

WHEREAS, on the 19 day of March, 2024, the Whitesboro City Council passed Resolution / Ordinance No. \_\_\_\_\_, attached hereto and identified as "Exhibit B," establishing that the Event serves a public purpose and authorizing the local government to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

**A G R E E M E N T**

**Article 1. CONTRACT PERIOD**

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

**Article 2. EVENT DESCRIPTION**

The physical description of the limits of the Event, including county names and highway numbers, the number of lanes the highway has and the number of lanes to be used, the proposed schedule of start and stop times and dates at each location, a brief description of the proposed activities involved, approximate number of people attending the Event, the number and types of animals and equipment, planned physical modifications of any man-made or natural features in or adjacent to the right of way involved shall be attached hereto along with a location map and identified as "Exhibit C."

**Article 3. OPERATIONS OF THE EVENT**

A. The local government shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.

B. The local government shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right of way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State. The State may require that any traffic control plans of sufficient complexity be signed, sealed and dated by a registered professional engineer. The traffic control plan shall be in accordance with the latest edition of the Texas Manual on Uniform Traffic Control Devices. All temporary traffic control devices used on state highway right of way must be included in the State's Compliant Work Zone Traffic Control Devices List. The State reserves the right to inspect the implementation of the traffic control plan and if it is found to be inadequate, the local government will bring the traffic control into compliance with the originally submitted plan, upon written notice from the State noting the required changes, prior to the event. The State may request changes to the traffic control plan in order to ensure public safety due to changing or unforeseen circumstances regarding the closure.

C. The local government will ensure that the appropriate law enforcement agency has reviewed the traffic control for the closures and that the agency has deemed them to be adequate. If the law enforcement agency is unsure as to the adequacy of the traffic control, it will contact the State for consultation no less than 10 workdays prior to the closure.

D. The local government will complete all revisions to the traffic control plan as requested by the State within the required timeframe or that the agreement will be terminated upon written notice from the State to the local government. The local government hereby agrees that any failure to cooperate with the State may constitute reckless endangerment of the public and that the Texas Department of Public Safety may be notified of the situation as soon as possible for the appropriate action, and failing to follow the traffic control plan or State instructions may result in a denial of future use of the right of way for three years.

E. The local government will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.

F. The local government will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right of way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The local government will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the local government shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.

G. The local government hereby assures the State that there will be appropriate passage

allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the local government's traffic control plan.

H. The local government will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right of way and restore or repair the State's right of way, including, but not limited to, roadway and drainage structures, signs, overhead signs, pavement markings, traffic signals, power poles and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural and cultural environment in accordance with federal and state law, including landscape and historical features.

#### **Article 4. OWNERSHIP OF DOCUMENTS**

Upon completion or termination of this agreement, all documents prepared by the local government will remain the property of the local government. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

#### **Article 5. TERMINATION**

A. This agreement may be terminated by any of the following conditions:

- (1) By mutual written agreement and consent of both parties.
- (2) By the State upon determination that use of the State's right of way is not feasible or is not in the best interest of the State and the traveling public.
- (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
- (4) By satisfactory completion of all services and obligations as set forth herein.

B. The termination of this agreement shall extinguish all rights, duties, obligations, and liabilities of the State and local government under this agreement. If the potential termination of this agreement is due to the failure of the local government to fulfill its contractual obligations as set forth herein, the State will notify the local government that possible breach of contract has occurred. The local government must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the local government does not remedy the breach to the satisfaction of the State, the local government shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

#### **Article 6. DISPUTES**

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

#### **Article 7. RESPONSIBILITIES OF THE PARTIES**

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

#### **Article 8. INSURANCE**

A. Prior to beginning any work upon the State's right of way, the local government and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period

Agreement No. \_\_\_\_\_

that the local government and/or its contractors are encroaching upon the State right of way.  
B. In the event the local government is a self-insured entity, the local government shall provide the State proof of its self-insurance. The local government agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

#### Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the local government and the State.

#### Article 10. COMPLIANCE WITH LAWS

The local government shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right of way.

#### Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

#### Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

Local Government:	State:
<u>City of Whitesboro</u>	Texas Department of Transportation
<u>City Administrator</u>	District Engineer
<u>111 W. Main St.</u>	1365 N Main St.
<u>Whitesboro, TX 76273</u>	Paris, TX 75460

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

#### Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

Agreement No. \_\_\_\_\_

Each party is signing this agreement on the date stated beside that party's signature.

THE CITY OF Whitesboro

Executed on behalf of the local government by:

By Julie Arrington Date \_\_\_\_\_  
City Official

Typed or Printed Name and Title Julie Arrington  
City Administrator

**THE STATE OF TEXAS**

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By \_\_\_\_\_ Date \_\_\_\_\_  
District Engineer

Agreement No. \_\_\_\_\_

## Exhibit A

**Exhibit B**

Agreement No. \_\_\_\_\_



**Exhibit C**

Grayson County  
 Hwy 56 & Hwy 377B  
 2 lanes of Highway, All closed  
 Barricades up @ 6:00AM / Stop 7:00pm

April 27, 2024

ChiliFest to include: Chili Cookoff, Corn Hole Tournament, Vendors,  
 Beer Garden, Recorded Music, Food Trucks, Kid Zone

5,000 attendees  
 No animals planned, one UTV vehicle,

Location:  
 North - Otis Street  
 South - ~~Comm~~ Thode Street  
 East - Broadway Street  
 West - College Street

Traffic/Signage (Attached)

Traffic Enforcement



## **Agenda Background**

**Agenda Item:** Discuss and consider updates on the purchase of a vehicle for the Building Inspector.

**Date:** March 19, 2024

---

The Building Inspectors vehicle is a 2010 Chevrolet Tahoe that was passed down from the Whitesboro Police Department. It currently has 118,765 miles on the vehicle. The vehicle currently has no heat or air conditioning.



**Classic Chevrolet Fleet & Commercial**  
 2501 William D Tate Ave Bldg D Grapevine, TX 76051  
**SONIA NAJERA**  
 469-305-9183  
[SONIA@CLASICFLEET.COM](mailto:SONIA@CLASICFLEET.COM)

SELL	32,015.00	
ADDS	0.00	
ADDS	0.00	
ADDS	0.00	
ADDS	0.00	
TOTAL \$	32,015.00	REBATE DESCRIPTIONS
REBATE	0.00	
REBATE	0.00	
REBATE	0.00	
REBATE	0.00	
REBATE	0.00	
TOTAL \$	32,015.00	<b>ESTIMATE ONLY</b>
TRADE 1	0.00	
TRADE 2	0.00	
TRADE 3	0.00	
TAXABLE \$	32,015.00	MISC. FEES
6.25%	2,000.94	20.00 Road & Bridge Fee
AD VAL	52.86	33.00 Title
MISC.	356.50	150.00 Doc Fee
TOTAL \$	34,425.30	23.75 Inspect
PAYOFF (S)	0.00	109.00 Tags <<
TOTAL \$	34,425.30	20.75 State fees
DOWN PMT	0.00	Up to 6000 GVWR = \$102.50 for 2 YRS
TOTAL \$	34,425.30	6001 - 10000 GVWR - \$109.00 for 2 YRS
EXT WNTY	0.00	10001-18000 GVWR - \$221.00 for 2 YRS
TOTAL \$	34,425.30	18001 - 25999 GVWR - \$411.00 for 2 YRS

EXACT TITLE INFORMATION		VEHICLE DESCRIPTION	
BUYER 1	CITY OF WHITESBORO	STOCK-V.I.N.	R1123544
BUYER 2		YEAR	2024
ADDRESS		MAKE	CHEVROLET
APT/SUITE		MODEL	COLORADO
City, St, Zip		DESCRIPTION	WT
E-MAIL		COLOR	WHITE
WK PH		MILES	20
CELL			

TRADE VEHICLES			
	TRADE-IN 1	TRADE-IN 2	TRADE-IN 3
VIN			
YEAR			
MAKE,MODEL			
MILES			
PAYOFF			
LENDER			

PURCHASE AGREEMENT	
Customer Name _____	Manager Name _____
Customer Signature _____	Manager Signature _____

# SEWELL

FAMILY OF COMPANIES

SEWELL CHEVROLET		QUOTE #:	2400116BH
COOP:	BUYBOARD. 724-23	DATE:	13-Mar
PRODUCT DESCRIPTION:	2024 COLORADO CREW CAB 4WD WT	SALES PERSON:	BILLY HUGHES
END USER:	CITY OF WHITESBORO	EMAIL:	<a href="mailto:billy.hughes@teamsewell.com">billy.hughes@teamsewell.com</a>
ADDRESS:		CONTACT:	DALTON FALLAW
		PHONE #:	
		EMAIL:	

BID SERIES:		BASE PRICE:		\$	37,605.00
CODE:	OPTIONS:	BID PRICE:	CODE:	OPTIONS:	BID PRICE
14C43	24 COLORADO 4WD CREW WT	INCL		INFOTAINMENT SYSTEM	INCL
	TURBOMAX ENGINE	INCL		POWER WINDOWS/SEATS	INCL
	LICENSE PLATE KIT	INCL		AC/HEAT AND CRUISE CONTROL	INCL
JL1	TRAILER BRAKER CONTR- INTEGRATED	INCL		KEYLESS ENTRY	INCL
Z82	TRAILERING PACKAGE	INCL		SAFETY PACKAGE	INCL

EXTERIOR COLOR:	GAZ - SUMMIT WHITE
INTERIOR COLOR:	H1T - JET BLACK TRIM

ADDITIONAL ITEMS:	STOCK UNIT AF41463
EQUIPMENT VENDOR:	
FLOOR PLAN INTEREST	
REGISTRATION, INSPECTION, PAPERWORK, POSTAGE COST:	
DELIVERY COST \$1.75 PER MILE	398 MILES
SUB TOTAL:	
QUANTITY:	1
CO OP FEE:	BUYBOARD. 724-23
TOTAL:	

\$	-
\$	-
\$	-
INCLUDED	
	696.5
\$	38,301.50
\$	38,301.50
\$	400
\$	38,701.50







## Agenda Background

**Agenda Item:** Discuss, consider and possible action on the Public Utility Commission of Texas Rate Increase.

**Date:** March 19, 2024

---

The Public Utility Commission has allowed municipalities to raise their telephone franchise tax rate by 2.2484% due to inflation. Whitesboro previously opted out of raising this rate. The Franchise tax rate will be passed onto the customer of the franchise company.

Our choices are to remain unchanged, or change to any amount up to the Maximum amount on Page 2 of the notice (\$0.41). If the rate is raised to the maximum amount this would be a \$43,762.00 increase to the revenue.

**Recommendation:** Staff recommends raising the rate to an amount determined by Council.



## *Public Utility Commission of Texas*

1701 N. Congress Ave., PO Box 13326, Austin, TX 78711-3326

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### **2024 CONSUMER PRICE INDEX (CPI) ADJUSTMENT TO MUNICIPAL TELECOMMUNICATIONS RIGHT-OF-WAY ACCESS LINE RATES**

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February 28, 2024

#### **PURPOSE**

This letter is to notify you that your city's 2024 maximum access line rates have increased by 2.2484% due to inflation, as measured by the CPI. This adjustment has been made pursuant to Chapter 283 of the Local Government Code (House Bill 1777).

#### **DEFAULT RATES FOR 2023: NO CHANGE**

Based on the choice made by your city in April 2023, your city's 2024 rate will either be adjusted for inflation, or will remain the same as your 2023 rate. According to our records, when similar CPI adjustments were made in April 2023, you opted NOT to adjust your rates for inflation, (i.e. you chose LESS than the maximum allowable CPI-adjusted rates). Therefore, your 2024 rates will REMAIN at your 2023 level and your rates will NOT increase. You have the option to refuse this default rate and request an increase in rates by taking the action explained below.

#### **ACTION BY CITY: TO REQUEST AN INCREASE**

(1) You do not have to respond if you desire to keep your 2024 rates at the 2023 levels. (2) Respond ONLY if you want an INCREASE from the 2023 rates. (3) To request an increase, notify the PUC using page 2 of this letter no later than April 30, 2024. (4) The PUC does not require City council authorization; however, if your city charter requires it, please do so immediately. (5) Verify your contact information and highlight any changes. (6) Make a copy of this document.

#### **WHAT HAPPENS IF A CITY DOES NOT RESPOND BY APRIL 30, 2024?**

If a city does not respond by April 30, 2024, the rates for your city will remain at the 2023 levels. The next opportunity to adjust your rates will be September 1, 2024.

#### **WHAT HAPPENS NEXT?**

The PUC will notify telephone companies of your desired rates and you will be compensated accordingly no later than July 1, 2024.

#### **FUTURE REVISIONS TO CPI**

The access line rates will be revised annually in March depending on whether the CPI changes for the previous year. If the CPI changes for the year 2024, you will receive a similar letter in 2025.

See over...

**City of Whitesboro**

**SECTION 1: Your new 2024 CPI adjusted maximum rates are as follows:**

Residential: ... \$0.41      Non-Residential: ... \$0.42...      Point-to-Point: ... \$0.69...

**SECTION 2: Your default rates for 2024 are as follows and are the same as your 2023 rates.**

**Note: This is lower because you have chosen to do so previously.**

Residential: ... \$0.21      Non-Residential: ... \$0.22...      Point-to-Point: ... \$0.45...

To increase your default rates by any amount up to your 2024 maximum rates shown in SECTION 1, notify the PUC by completing the section below. You can mail or fax this page to the PUC. To accept rates in SECTION 2, no action is required.

I \_\_\_\_\_, Title \_\_\_\_\_, am an authorized representative for the City/Town/Village of \_\_\_\_\_. The City declines to accept the default rates indicated in SECTION 2 above. Instead, we choose the following rates:  
Residential \_\_\_\_\_; Non-Residential \_\_\_\_\_; Point-to-Point \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Other Comments:

**HOW TO RESPOND**

Mail: Stephen Mendoza  
Public Utility Commission  
P.O. Box 13326  
Austin, TX 78711-3326

**INQUIRIES**

Inquiries only. NOT for sending your response.  
HB1777@puc.texas.gov  
Phone No: 512-936-7394

Or FAX to Stephen Mendoza at: 512-936-7428;  
EMAIL to stephen.mendoza@puc.texas.gov

**CITY CONTACT INFORMATION**

Please notify us if the contact information we have on file for your city has changed. Thank you.

Phone No. 1: (903) 564-3311

Phone No. 2:

Fax No: (903) 564-6105

Email: mmarter@whitesborotexas.com

**Address**

MICHAEL MARTER CITY ADMINISTRATOR  
or current city official responsible for right-of-way issues  
CITY OF WHITESBORO  
P O BOX 340  
WHITESBORO TX 76273





## Agenda Background

**Agenda Item:** Discussion only on the restructuring of the Preservation Board.

**Date:** March 19, 2024

---

There have been several discussions regarding this board through the governance policy creation process and at the last council meeting. Per Council's request I have researched the civic boards for the City of Whitesboro. I have enlisted the help of community members to ensure I am not missing any organizations. I would like to know from Council what the qualifications are for a civic board. I think the following list may qualify:

1. Keep Whitesboro Beautiful
2. Kiwanis Club of Whitesboro
3. History Club
4. PEO Club
5. Contemporary Women's Club
6. Mason's
7. Rodeo Club

However, some of the people I have spoken with are questioning FFA and 4H, the Chamber of Commerce, the Education Foundation, the Community Choir, Your Neighbors House, Academic Parents, etc. I do not feel the interest of these organizations match the purpose of the Preservation Board. They may want to be involved and not be voting members which is also an option.

I have asked the above listed boards to have this item on their agenda for consideration and inform me of the decision. Some of the organizations have not met since our last council meeting; therefore, I pushed this item to April for action.

ORDINANCE NO. 1220

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WHITESBORO, TEXAS, AMENDING THE CODE OF WHITESBORO, THE CODE OF ORDINANCES OF THE CITY OF WHITESBORO, TEXAS, BY AMENDING SUBSECTIONS (B), (C), (D), (E), (F) AND (G) OF SECTION 33.02 OF CHAPTER 33 (DEPARTMENTS, BOARDS, AND COMMISSIONS), RESTRUCTURING THE WHITESBORO PRESERVATION BOARD TO ESTABLISH SEVEN MEMBERS TO SERVE FOR STAGGERED TERMS OF TWO YEARS, TO REDEFINE THE BOARD'S PURPOSES, TO CLARIFY MEMBERSHIP AND RESPONSIBILITIES OF MEMBERS, AND TO REVISE RULES OF PROCEDURE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council has created the Whitesboro Preservation Board to aid and assist in the preservation and promotion of buildings of historic and architectural significance; and

WHEREAS, the ordinances pertaining to the Whitesboro Preservation Board have not been amended or supplemented since adoption in 1996, nearly 30 years; and

WHEREAS, a need exists to restructure Board membership and to redefine the scope and advisory authority of the Board, which the Council finds and determines to be in the best interests of the citizens of the City of Whitesboro.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WHITESBORO, TEXAS:

**Section 1.** That subsection (B) of Section 33.02 of Chapter 33, Departments, Boards, and Commissions, of the Code of Whitesboro, the Code of Ordinances of the City of Whitesboro, Texas, be and is hereby amended by adding new subparts (5), (6) and (7), to further define and describe the purposes of the Whitesboro Preservation Board, said subparts (5), (6) and (7) to read in their entirety as follows:

**"CHAPTER 33  
DEPARTMENTS, BOARDS, AND COMMISSIONS**

...

**§ 33.02 PRESERVATION BOARD**

...

(5) The committee shall assist and participate in the establishment and maintenance of the City's status as a Certified Local Government (CLG) with the Texas Historical Commission by, among other activities, making recommendations to the City's governing body as to the development and maintenance of a successful preservation plan. This must include adherence to appropriate legislation for the designation and protection of historic properties, developing public participation in preservation efforts,

and utilizing a systematic approach to the survey of local historic properties. For further information on this program, see <http://www.thc.texas.gov/>.

(6) The Board shall be responsible for and shall establish procedures for the use and rental of the Sullivan property, subject to Council approval, which procedures shall not discriminate against any person, organization or entity because of race, color, religion, sex, handicap, familial status, or national origin. The Board shall do and perform such other acts and duties as it may be called upon to perform by the city manager/administrator or the city council.

(7) The Board is purely advisory in nature and shall function in an advisory capacity to the Council. Nevertheless, the Board may do and perform such administrative functions as may be delegated by the Council."

**Section 2.** That subsection (C) of Section 33.02 of Chapter 33, Departments, Boards, and Commissions, of the Code of Whitesboro, the Code of Ordinances of the City of Whitesboro, Texas, be and is hereby amended by replacing subsection (C) in its entirety and with the following subsection (C), reorganizing the structure and membership of the Board, such that subsection (C) of Section 33.02 shall read as follows:

**"CHAPTER 33  
DEPARTMENTS, BOARDS, AND COMMISSIONS**

...

**§ 33.02 PRESERVATION BOARD**

...

**(C) Appointment of Board members.**

(1) The Board shall consist of seven (7) members appointed by the City Council with one appointee, in so far as possible, from each of the following five civic organizations which have expressed interest in the Board: Contemporary Woman's Club; History Club; Kiwanis Club of Whitesboro; Lion's Club of Whitesboro; and PEO Chapter A. If these organizations are unavailable to furnish a representative to the Board, the City Council may designate a representative from a similar interested civic organization or any resident of the City.

(2) At least two (2) members of the Board shall be residents of the City. The City Administrator or designee shall be a nonvoting ex officio member."

**Section 3.** That subsection (D) of Section 33.02 of Chapter 33, Departments, Boards, and Commissions, of the Code of Whitesboro, the Code of Ordinances of the City of Whitesboro, Texas, be and is hereby amended by replacing subsection (D) in its entirety and with the following subsection (D), setting the terms of office of members of the Board to two (2) year terms of office, such that subsection (D) of section 33.02 shall read as follows:

**"CHAPTER 33  
DEPARTMENTS, BOARDS, AND COMMISSIONS**

...

**§ 33.02 PRESERVATION BOARD**

...

(D) Terms of Board Members. The members of the Board shall serve staggered two-year terms of office, and serve at the pleasure of the Council. Vacancies in office shall be filled by appointment by the Council for the remainder of the unexpired term(s) of office.

..."

**Section 4.** That subsection (E) of Section 33.02 of Chapter 33, Departments, Boards, and Commissions, of the Code of Whitesboro, the Code of Ordinances of the City of Whitesboro, Texas, be and is hereby amended by replacing subsection (E) in its entirety and with the following subsection (E), pertaining to the Board's selection of its officers, such that subsection (E) of section 33.02 shall read as follows:

**"CHAPTER 33  
DEPARTMENTS, BOARDS, AND COMMISSIONS**

...

**§ 33.02 PRESERVATION BOARD**

...

(E) Selection of officers. After initial appointments of the Board, and thereafter at least annually, the Board shall select one of its members to serve as President for a term of one year. The members shall also select a Vice President to serve during the absence of the President. All records of the Board shall be kept and maintained by the City Secretary in accordance with the City's adopted records retention schedule.

..."

**Section 5.** That subsection (F) of Section 33.02 of Chapter 33, Departments, Boards, and Commissions, of the Code of Whitesboro, the Code of Ordinances of the City of Whitesboro, Texas, be and is hereby amended by replacing subsection (F) in its entirety and with the following subsection (F), pertaining to the Board's financial authority, such that subsection (F) of section 33.02 shall read as follows:

**"CHAPTER 33  
DEPARTMENTS, BOARDS, AND COMMISSIONS**



...

**§ 33.02 PRESERVATION BOARD**

...

(F) Financial matters. The Board shall recommend to the Council an annual budget for restoration, improvements and maintenance of the Sullivan Property and other historical sites in the City. The Board's proposed budget shall be presented to the Council for consideration and approval as part of the City's annual budget. The Board shall also have authority to seek gifts, donations and grants to the City for the purpose of acquiring, restoring, maintaining and operating such buildings or other properties as the Board may identify as being of historic, economic, cultural or social importance to the City. Any such funds or services actually received by the City shall be designated as restricted funds to be used only for the purposes provided in this section.

..."

**Section 6.** That subsection (G) of Section 33.02 of Chapter 33, Departments, Boards, and Commissions, of the Code of Whitesboro, the Code of Ordinances of the City of Whitesboro, Texas, be and is hereby amended by replacing subsection (G) in its entirety and with the following subsection (G), pertaining to the Board's meetings and rules of procedure, such that subsection (G) of section 33.02 shall read as follows:

**"CHAPTER 33  
DEPARTMENTS, BOARDS, AND COMMISSIONS**

...

**§ 33.02 PRESERVATION BOARD**

...

(G) Meetings and rules of procedure of Board. The Board shall meet at least quarterly or more often as necessary in order to satisfy the purposes of this section. The President shall preside at all meetings of the Board, and in the absence of the President, the Vice-President shall preside. The Board shall adopt such rules of procedure as are consistent with the orderly conduct of business. All meetings of the Board shall be conducted in compliance with the Texas Open Meetings Act, as amended.

..."

**Section 7.** That the City Council of the City of Whitesboro, as soon as practical from and after the effective date of this Ordinance, shall select new members to serve as regular, voting members of the Whitesboro Preservation Board. Four members shall serve initial terms of two (2) years, and three (3) shall serve initial terms of one (1) year. Subsequent appointments to the one-year members' places shall be for terms of two (2) years.

**Section 8.** That all provisions of the Code of Whitesboro, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this ordinance shall remain in full force and effect.

**Section 9.** That it is the intention of the city council of the City of Whitesboro that if any phrase, sentence, section, or paragraph of this ordinance shall be declared unconstitutional or otherwise invalid by final judgment of a court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remainder of this ordinance since the same would have been enacted by the City Council without the incorporation of the unconstitutional or invalid phrase, sentence, section, or paragraph.

**Section 10.** That this ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provide.

**Passed and Approved** this 5th day of March, 2024.

\_\_\_\_\_  
David Blaylock, Mayor

ATTEST:

\_\_\_\_\_  
Teresa Niño, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
David Berman, City Attorney



## Agenda Background

Agenda Item: Board of Adjustment

Date: March 19, 2024

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Suzanne Greear and Susan Vardell's terms are up and would like to continue to serve on this board. We have received an application from Michael Vaughn.

P.O. Box 340  
Whitesboro, Texas 76273  
903-564-3311



# WHITESBORO TEXAS

## Board Member Application

The City of Whitesboro Texas understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Whitesboro. Following is a list of the Boards/Commissions where volunteers are needed. Please complete the following and return to City Hall.

See next page for a list of Whitesboro Advisory Boards or Commissions, term of appointment and meeting schedule. Please contact City Hall with questions 903.564.3311.

Name: Michael Vaughn  
Address: Box 126 Whitesboro TX  
Telephone: 903 815 0670 (daytime) \_\_\_\_\_ (evening)  
Email: michaeldvaughn@gmail.com  
Occupation: self

Please check any area of interest.

- ☐ Industrial Development Corporation Board Type A
- ☐ Economic Development Corporation Board Type B
- ☐ Parks & Recreation Board
- ☐ Library Board

- ☒ Board of Adjustment
- ☐ Planning & Zoning
- ☐ Housing Authority
- ☐ Preservation Board

Reason(s) you wish to serve:

To serve the community

Relevant Experience and/or Employment (may attach resume):

SBO & development

Other Community or Civic service activities:

Signature

Michael Vaughn

Date

3-12-24





# WHITESBORO TEXAS

## Board Member Application

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Name: Suzanne Greear  
Address: 123 S Union  
Telephone: 903 564 5612 (daytime) \_\_\_\_\_ (evening)  
Email: txsam42@msn.com  
Occupation: self-employed

Please check any area of interest.

- ☐ Industrial Development Corporation Board Type A
- ☐ Economic Development Corporation Board Type B
- ☐ Parks & Recreation Board
- ☐ Library Board

- ☒ Board of Adjustment
- ☐ Planning & Zoning
- ☐ Housing Authority
- ☐ Preservation Board
- ☐ Keep Whitesboro Beautiful

Reason(s) you wish to serve:

city interest

Relevant Experience and/or Employment (may attach resume):

resident

Other Community or Civic service activities:

Signature

Suzanne Greear

Date

11 Mar 2024



# WHITESBORO TEXAS

## Board Member Application

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Name: Susan Vardeell  
Address: 435 E. Fox Creek Whitesboro, Tx 76273  
Telephone: 903.814.1948 (daytime) \_\_\_\_\_ (evening)  
Email: Susan V225@gmail.com  
Occupation: Retired

Please check any area of interest.

- |  |   |
|--|---|
| <input type="checkbox"/> Industrial Development Corporation Board Type A | <input checked="" type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Economic Development Corporation Board Type B   | <input type="checkbox"/> Planning & Zoning              |
| <input type="checkbox"/> Parks & Recreation Board                        | <input type="checkbox"/> Housing Authority              |
| <input type="checkbox"/> Library Board                                   | <input type="checkbox"/> Preservation Board             |
|  | <input type="checkbox"/> Keep Whitesboro Beautiful      |

Reason(s) you wish to serve: I want to continue to serve my community making it a great place to live

Relevant Experience and/or Employment (may attach resume): 35 years of management experience in the non profit realm

Other Community or Civic service activities: Type A Board and current Board of Adjustment member, Church Board + SPRC, Community Choir, Consumer Council of AVID  
advisory

Signature: Susan Vardeell Date: 3/8/24



## Agenda Background

Agenda Item: Planning and Zoning Board

Date: March 19, 2024

---

David Bertino and Russ Wilson's term is up and would like to continue to serve on this board. We have received an application from Mark Pike.

I have received an application from Danny Sluder had would like to serve on any board.

P.O. Box 340  
Whitesboro, Texas 76273  
903-564-3311





## Board Member Application

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See next page for a list of Whitesboro Advisory Boards or Commissions, term of appointment and meeting schedule. Please contact City Hall with questions 903.564.3311.

Name: Dr. DAVID BERTINO  
Address: 101 Brookshear Dr.  
Telephone: 903-824-3100 (daytime) 903-564-5175 (evening)  
Email: david.bertino@verizon.net  
Occupation: Retired Dentist

Please check any area of interest.

- |  |   |
|--|---|
| <input type="checkbox"/> Industrial Development Corporation Board Type A | <input type="checkbox"/> Board of Adjustment          |
| <input type="checkbox"/> Economic Development Corporation Board Type B   | <input checked="" type="checkbox"/> Planning & Zoning |
| <input type="checkbox"/> Parks & Recreation Board                        | <input type="checkbox"/> Housing Authority            |
| <input type="checkbox"/> Library Board                                   | <input type="checkbox"/> Preservation Board           |
|  | <input type="checkbox"/> Keep Whitesboro Beautiful    |

Reason(s) you wish to serve:

Believe in Community Service

Relevant Experience and/or Employment (may attach resume):

Chairman of P&Z Board

Other Community or Civic service activities:

FBL Occasion + Brotherhood Chain  
Kiwanis  
Preservation Board

Signature David Bertino Date 3-7-24



# WHITESBORO TEXAS

## Board Member Application

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See next page for a list of Whitesboro Advisory Boards or Commissions, term of appointment and meeting schedule. Please contact City Hall with questions 903.564.3311.

Name: Russ Wilson  
Address: 894 Brumelow Rd Whitesboro  
Telephone: 903-815-4952 (daytime) \_\_\_\_\_ (evening)  
Email: RussWilson4@yahoo.com  
Occupation: Home Builder

Please check any area of interest:

- ☐ Industrial Development Corporation Board Type A
- ☐ Economic Development Corporation Board Type B
- ☐ Parks & Recreation Board
- ☐ Library Board

- ☐ Board of Adjustment
- ☒ Planning & Zoning
- ☐ Housing Authority
- ☐ Preservation Board
- ☐ Keep Whitesboro Beautiful

Reason(s) you wish to serve:

To help the city manage growth

Relevant Experience and/or Employment (may attach resume):

Life long Resident. Home Builder for over 40 years

Other Community or Civic service activities:

Signature Russ Wilson Date 3-7-24





# WHITESBORO TEXAS

## Board Member Application

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See next page for a list of Whitesboro Advisory Boards or Commissions, term of appointment and meeting schedule. Please contact City Hall with questions 903.564.3311.

Name: Mark Pike  
Address: 275 Brion Creek Road  
Telephone: 903-267-1127 (daytime) \_\_\_\_\_ (evening)  
Email: mpike18492@msn.com  
Occupation: Retired

Please check any area of interest.

- |  |   |
|--|---|
| <input type="checkbox"/> Industrial Development Corporation Board Type A | <input type="checkbox"/> Board of Adjustment          |
| <input type="checkbox"/> Economic Development Corporation Board Type B   | <input checked="" type="checkbox"/> Planning & Zoning |
| <input type="checkbox"/> Parks & Recreation Board                        | <input type="checkbox"/> Housing Authority            |
| <input type="checkbox"/> Library Board                                   | <input type="checkbox"/> Preservation Board           |
|  | <input type="checkbox"/> Keep Whitesboro Beautiful    |

Reason(s) you wish to serve:

Serve Community

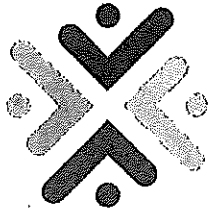
Relevant Experience and/or Employment (may attach resume):

10 years 4A - 4B  
14 years City Council

Other Community or Civic service activities:

6 years Parks & Rec Board

Signature Mark Pike Date March 13, 2014



# WHITESBORO TEXAS

## Board Member Application

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See next page for a list of Whitesboro Advisory Boards or Commissions, term of appointment and meeting schedule. Please contact City Hall with questions 903.564.3311.

Name: Danny Sluder  
Address: 303 Reast Rd.  
Telephone: 903-651-8075 (daytime) ☒ (evening) ☒  
Email: sd128eleven@gmail.com  
Occupation: retired

Please check any area of interest.

- ☒ Industrial Development Corporation Board Type A
- ☒ Economic Development Corporation Board Type B
- ☒ Parks & Recreation Board
- ☐ Library Board

- ☒ Board of Adjustment
- ☒ Planning & Zoning
- ☒ Housing Authority
- ☒ Preservation Board
- ☒ Keep Whitesboro Beautiful

Reason(s) you wish to serve: civic duty

Relevant Experience and/or Employment (may attach resume):

45 years in education - teacher coach, principal, superintendent, business mgr.

Other Community or Civic service activities:

First Baptist Church, Whitesboro Kiwanis Club.  
School Board

Signature Danny Sluder Date 2-20-24



## Agenda Background

Agenda Item: Library Broad

Date: March 19, 2024

---

Joleen "Jo" Stow and Karen Brannan would like to be reappointed to the Library Board, these would be a one year term to get the board members schedule back with two year terms alternating.

You reappointed Janet Mestemacher, Karen Butts and Linda Powers last meeting for a two year term, their applications are included.

P.O. Box 340  
Whitesboro, Texas 76273  
903-564-3311





# WHITESBORO TEXAS

## Board Member Application

The City of Whitesboro Texas understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Whitesboro. Following is a list of the Boards/Commissions where volunteers are needed. Please complete the following and return to City Hall.

See next page for a list of Whitesboro Advisory Boards or Commissions, term of appointment and meeting schedule. Please contact City Hall with questions 903.564.3311.

Name: JOLEEN M. STOW  
Address: 262 BRIAR CREEK ROAD  
Telephone: 903-564-6252 (daytime) 903-564-6252 (evening)  
Email: JOLEENSTOW@gmail.com  
Occupation: Retired

Please check any area of interest.

- |  |  |
|--|--|
| <input type="checkbox"/> Industrial Development Corporation Board Type A | <input type="checkbox"/> Board of Adjustment       |
| <input type="checkbox"/> Economic Development Corporation Board Type B   | <input type="checkbox"/> Planning & Zoning         |
| <input type="checkbox"/> Parks & Recreation Board                        | <input type="checkbox"/> Housing Authority         |
| <input checked="" type="checkbox"/> Library Board                        | <input type="checkbox"/> Preservation Board        |
|  | <input type="checkbox"/> Keep Whitesboro Beautiful |

Reason(s) you wish to serve:

*I enjoy using the Whitesboro Library and believe it is an important asset for our city.*

Relevant Experience and/or Employment (may attach resume):

*Have been on the Library Board.  
Have my MBA & was a CPA.*

Other Community or Civic service activities:

*Help with the Library Summer Reading Program and the annual Library Book Sale, Work for County Elections Office in Whitesboro for elections. Make quilts for Seary Foundation.*

Signature

*Joleen M. Stow*

Date

*03/11/2024*



# WHITESBORO TEXAS

## Board Member Application

The City of Whitesboro Texas understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Whitesboro. Following is a list of the Boards/Commissions where volunteers are needed. Please complete the following and return to City Hall.

See next page for a list of Whitesboro Advisory Boards or Commissions, term of appointment and meeting schedule. Please contact City Hall with questions 903.564.3311.

Name: Karen Lee Brannan  
Address: 697 Ferguson Rd  
Telephone: 903-436-5416 (daytime) \_\_\_\_\_ (evening)  
Email: +kkkag@hotmail.com  
Occupation: Retired

Please check any area of interest.

- |  |  |
|--|--|
| <input type="checkbox"/> Industrial Development Corporation Board Type A | <input type="checkbox"/> Board of Adjustment       |
| <input type="checkbox"/> Economic Development Corporation Board Type B   | <input type="checkbox"/> Planning & Zoning         |
| <input type="checkbox"/> Parks & Recreation Board                        | <input type="checkbox"/> Housing Authority         |
| <input checked="" type="checkbox"/> Library Board                        | <input type="checkbox"/> Preservation Board        |
|  | <input type="checkbox"/> Keep Whitesboro Beautiful |

Reason(s) you wish to serve:

I love books, love being around people who love books. Love all the programs our library provides for the community

Relevant Experience and/or Employment (may attach resume):

Worked for the City of Whitesboro almost 25 years.  
Have done lots of volunteer work for the library

Other Community or Civic service activities:

Annual Book Sale at library  
Involved with the schools and their programs  
Very involved with First Baptist Church and all their activities

Signature Karen Brannan Date 3-11-24





# WHITESBORO TEXAS

## Board Member Application

The City of Whitesboro Texas understands you are interested in becoming a member on one of the City Advisory Boards/Commissions. We appreciate your interest and future dedication to Whitesboro. Following is a list of the Boards/Commissions where volunteers are needed. Please complete the following and return to City Hall.

See next page for a list of Whitesboro Advisory Boards or Commissions, term of appointment and meeting schedule. Please contact City Hall with questions 903.564.3311.

Name: Janet Winthrop Mestemacher  
Address: 308 County Rd. 153 Whitesboro 76273  
Telephone: cell (daytime) 903-651-9695 (evening)  
Email: janetwinmesty@hotmail.com  
Occupation: Retired

Please check any area of interest.

- |  |  |
|--|--|
| <input type="checkbox"/> Industrial Development Corporation Board Type A | <input type="checkbox"/> Board of Adjustment       |
| <input type="checkbox"/> Economic Development Corporation Board Type B   | <input type="checkbox"/> Planning & Zoning         |
| <input type="checkbox"/> Parks & Recreation Board                        | <input type="checkbox"/> Housing Authority         |
| <input checked="" type="checkbox"/> Library Board                        | <input type="checkbox"/> Preservation Board        |
|  | <input type="checkbox"/> Keep Whitesboro Beautiful |

Reason(s) you wish to serve: I was invited to serve on the board about five years ago. Before then I had volunteered for the annual book sale for several years

Relevant Experience and/or Employment (may attach resume)

I have owned two businesses. Am organized and have the time, health and love of our library to support it any way I can.

Other Community or Civic service activities:

Your Neighbors House Food Pantry & Thrift Store. Volunteer, and board member.

Signature J Mestemacher Date 3/10/24



# WHITESBORO TEXAS

## Board Member Application

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Name:

Address:

Telephone:

Email:

Occupation:

Please check any area of interest.

☐

Industrial Development Corporation Board Type A

☐

Economic Development Corporation Board Type B

☒

Parks & Recreation Board

☒

Library Board ★

☐

Board of Adjustment

☐

Planning & Zoning

☐

Housing Authority

☐

Preservation Board

☒

Keep Whitesboro Beautiful

Reason(s) you wish to serve:

*I love the Library  
and helped it many hrs.*

Relevant Experience and/or Employment (may attach resume):

Other Community or Civic service activities:

Signature

Date





# WHITESBORO TEXAS

## Board Member Application

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See next page for a list of Whitesboro Advisory Boards or Commissions, term of appointment and meeting schedule. Please contact City Hall with questions 903.564.3311.

Name: Linda L Powers  
Address: 188 Briar Creek Rd. Whitesboro, TX 76273  
Telephone: 903-564-5675 (daytime) SAM (evening)  
Email: LLPowers76 @ yahoo.com  
Occupation: Retired Program Manager

Please check any area of interest.

- |  |  |
|--|--|
| <input type="checkbox"/> Industrial Development Corporation Board Type A | <input type="checkbox"/> Board of Adjustment       |
| <input type="checkbox"/> Economic Development Corporation Board Type B   | <input type="checkbox"/> Planning & Zoning         |
| <input type="checkbox"/> Parks & Recreation Board                        | <input type="checkbox"/> Housing Authority         |
| <input checked="" type="checkbox"/> Library Board                        | <input type="checkbox"/> Preservation Board        |
|  | <input type="checkbox"/> Keep Whitesboro Beautiful |

Reason(s) you wish to serve: GIVE BACK TO THE COMMUNITY. I WANT TO SEE OUR LIBRARY SUCCEED AND FLOURISH. BE AN ADVOCATE FOR THE LIBRARY AND ITS MISSIONS. TO ASSIST THE STAFF IN ALL WAYS POSSIBLE.

Relevant Experience and/or Employment (may attach resume): ASSISTED WITH SUMMER READING PROGRAM, CHRISTMAS PROGRAM, AND ANNUAL BOOK SALE TO SUPPORT LOCAL SCHOLARSHIPS FOR THE LAST 13-14 YEARS. MANAGED A SUPPLIER PROGRAM WITH A MILLION+ DOLLAR BUDGET.

Other Community or Civic service activities: WORK NATIONAL, STATE, AND LOCAL ELECTION FOR THE LAST 13 YEARS. INVOLVED IN SUMMER LUNCH PROGRAM AT CHURCH MEMBER OF SEVERAL PRAYER GROUPS. ASSIST SCHOOLS WITH BACK TO SCHOOL BACKPACK AND SURPLUS SUPPLIES AND TREATS.

Signature Linda L Powers Date 3-12-24



## **Agenda Background**

**Agenda Item:** Discuss, consider and possible action on the Texoma Drive Rehabilitation Project and Engineered Plans.

**Date:** March 19, 2024

---

The meeting on Thursday with the residents from Texoma Dr and Red River Dr went well. The residents were given an opportunity to provide input to the project. All of the input has been taken into consideration and the plans are 100% complete. They are ready for council consideration and approval. Once approved the Engineer will advertise the Request for Bids and we can move forward on the project.

**Recommendation:** Staff recommends the approval of the plans as presented.

# CITY OF WHITESBORO, TEXAS

## CONSTRUCTION PLANS FOR TEXOMA DR PAVING & WATER LINE IMPROVEMENTS

### COUNCIL MEMBERS

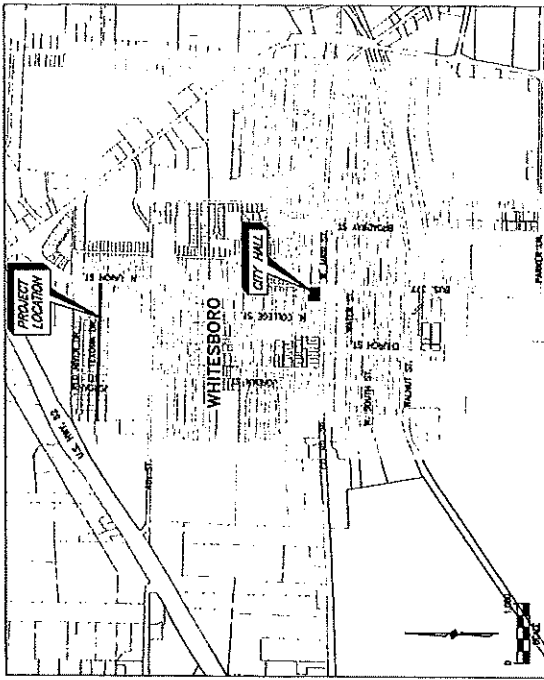
DAVID BLAYLOCK, MAYOR  
BEN EDWARDS, MAYOR PRO-TEM  
CARLA WOOLSEY  
JOHN MOORE  
COLBY MEALS  
STACEY MILES

### CITY ADMINISTRATOR

JULIE ARRINGTON



# WHITESBORO TEXAS



### PROJECT LOCATION

SHEET NO.	SHEET INDEX	SHEET DESCRIPTION
1		COVER SHEET
2		GENERAL PROJECT NOTES
3-8		PAVING PLAN & PROFILE
9		INTERSECTION PLAN DETAILS
10		PAVING DETAILS
11-12		TRADOT PED-18
12-15		CROSS SECTIONS
16-17		DRIVEWAY PROFILES
18-21		WATERLINE PLANS & DETAILS



**BIRKHOFF, HENDRICKS & CARTER, L.L.P.**  
PROFESSIONAL ENGINEERS  
TBPE Firm No. 526 TBPLS Firm No. 10031800  
11910 Greenville Ave., Suite 600  
Dallas, Texas 75243 (214) 361-7900

FEBRUARY 2024

These plans and specifications were prepared by the undersigned on the date indicated on the title block. The undersigned is a duly licensed Professional Engineer in the State of Texas, License No. 11910, and is not providing these plans and specifications as a contractor, consultant, or engineer for the project shown on the plans.



1. CONCRETE FOR ALL CURBS AND GUTTERS, DRAINWAYS, AND BRICK PAVEMENT BORDERS AND BASES SHALL BE IN CONFORMANCE WITH NTCGCO ITEM 303.3.4.2(a). CLASS "C" CONCRETE (3500 P.S.I.) THE CONTRACTOR SHALL UTILIZE ONE CONCRETE MIX DESIGN THROUGHOUT THE PROJECT. CONCRETE MIX DESIGN SHALL BE SUBMITTED FOR REVIEW. FLY ASH WILL NOT BE ALLOWED.
2. REINFORCING STEEL SHALL BE IN ACCORDANCE WITH ASTM 615, 616 AND 617.

## WATER NOTES

1. THE CONTRACTOR SHALL LIMIT WORK TO THE E.O.M., PERMANENT EXISTENTS, TEMPORARY CONSTRUCTION EXISTENTS OR CITY PROPERTY. ALL TEMPORARY/PERMANENT AREAS OUTSIDE THE CONSTRUCTION LIMITS SHALL BE REMOVED AND/OR REPLACED AT THE CONTRACTORS EXPENSE.
2. CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL UTILITIES EXPOSED OR CROSSED BY CONSTRUCTION, WHERE EXISTING LINES ARE CUT, BROKEN OR DAMAGED BY CONSTRUCTION, THE CONTRACTOR SHALL IMMEDIATELY REPAIR AND/OR REPLACE WITH THE SAME TYPE OF ORIGINAL CONSTRUCTION, OR BETTER, AT THE CONTRACTORS EXPENSE.
3. CONTRACTOR SHALL ADVANCE AND PAY FOR UTILITY COMPANIES TO SUPPORT ALL UTILITY POLES OR LIGHT STANDARDS AND RE-SET ANY MISC. NEAR CONVICTION. (NO SEPARATE PAY ITEM)
4. DURING NON-WORKING HOURS, THE CONTRACTOR SHALL NOT LEAVE OPEN PROPOSED WATER AND SANITARY SEWER LINE TRENCHES. AT THE END OF EACH DAY THE CONTRACTOR SHALL BACKFILL ALL OPEN TRENCHES NOT UNDER PAYMENT. UNLESS PAYMENT TRENCHES SHALL BE BACKFILLED AND COVERED WITH TEMPORARY JALAPA PAVEMENT OR COVERED WITH TRAFFIC RATED STEEL PLATES TO PROTECT THE CURB FOR THE DURING THE CONSTRUCTION DURING NON-WORKING HOURS SHALL BE SUFFICIENT TO OTHER TYPES OF ARIAL.
5. PROPOSED WATER LINES SHALL BE MECHANICALLY RESTRAINED AT ALL HORIZONTAL AND VERTICAL BENDS AND TIES TO EXISTING HORIZONTAL TRENCHES IN THE EXISTING TRENCHES. THE CONTRACTOR SHALL PROVIDE A SCHEDULED JOINT RESTRAINT PAVEMENT FROM THE CURB RESTRAINT MANUFACTURER FOR REVIEW AND APPROVAL BY THE OWNER, NO CONCRETE BLOCKING. (NO SEPARATE PAY ITEM). WATER AND SANITARY SEWER LINES MUST EXCEED THE PIPE SHALL BE RESTRAINED.
6. THERE SHALL BE NO SEPARATE PAY ITEM FOR TEST PULSES, OR BLOW OTTS FOR PROPOSED WATER AND SANITARY SEWER LINES. THE CONTRACTOR SHALL SHOW THE LOCATIONS OF PROPOSED TIES OR BLOW OTTS IN THE P&S SHOP DRAWINGS FOR REVIEW, ONCE TESTING AND CONNECTION IS COMPLETE, THE CONTRACTOR SHALL REMOVE BLOW OTTS DOWN TO THE COMPARISON DETAILS AND AT VALUES (NOTH EXISTING AND PROPOSED).
7. CONTRACTOR SHALL FURNISH AND INSTALL INSULATION GASKET BETWEEN ALL DISCREPANCY DETAILS AND AT VALUES (NOTH EXISTING AND PROPOSED).
8. UNLESS OTHERWISE SHOWN IN THE PLANS, ALL UTILITY OR WATER LINES SHALL BE FURNISH & PAVED. ALL VALUES CONSIDERED TO QUALIFY SHALL BE SUFFICIENT TO OTHER TYPES OF CONSTRUCTION. THE CONTRACTOR SHALL PROVIDE ALL UTILITY (12-INCHES), COST OF THE POLYMER SHALL BE SUFFICIENT TO OTHER TYPES OF CONSTRUCTION.
9. CONTRACTORS SHALL SUPPORT UTILITIES WHERE CROSSING WITH PROPOSED WATER AND SANITARY SEWER LINE, METHOD OF SUPPORT SHALL BE PROVIDED TO THE CITY PRIOR TO THE START OF CONSTRUCTION. SUPPORT OF EXISTING UTILITIES SHALL BE SUFFICIENT TO OTHER TYPES OF WORK.
10. THE MINIMUM PRESSURE FOR WATER PIPE DESIGN SHALL BE 150-PSI. THE CONTRACTORS SHALL TEST AND FURNISH ALL WATER LINES PRIOR TO CONNECTION TO CITY DISTRIBUTION SYSTEM. TEST AND IN ACCORDANCE WITH THE RESULTS SHALL BE PROVIDED TO THE CITY PRIOR TO FINAL CONNECTIONS TO THE CITY'S DISTRIBUTION SYSTEM. TEST PRESSURES SHALL BE IN ACCORDANCE WITH NITROGEN TEST 5885. MINIMUM TEST PRESSURE SHALL BE 150-PSI.
11. ALL BRICKS USED AT FLANGED CONNECTIONS SHALL BE ENAMELED STEEL AND COATED WITH ANTI-SCALE COATING.
12. THE CONTRACTOR SHALL INCLUDE IN THE BID ALL COSTS TO REMOVE AND DEPOSIT OF EXCESS SPILLS FROM THE SITE. REMOVAL LOCATIONS SHALL BE DOCUMENTED AND PROVIDED TO THE CITY. COSTS SHALL BE SUFFICIENT TO OTHER TYPES OF WORK.
13. DUCKLE RING FITTINGS SHALL BE IN ACCORDANCE WITH ANWA C-110 OR ANWA C-153 WITH GASKET MONITOR LAMING AND ISO 8179-PART 2 ZONE COATING. IMPROVED FITTINGS ARE PROHIBITED BY THE CITY.
14. 12-INCH-SMALLER 6-INCH WATER LINES SHALL BE ANWA C-800 (OR 18) 10" PVC.
15. CITY VALUES SHALL BE: RESIDENT SEWER ANWA C-500 (OR 18) 12-INCH AND SMALLER WATER LINES.

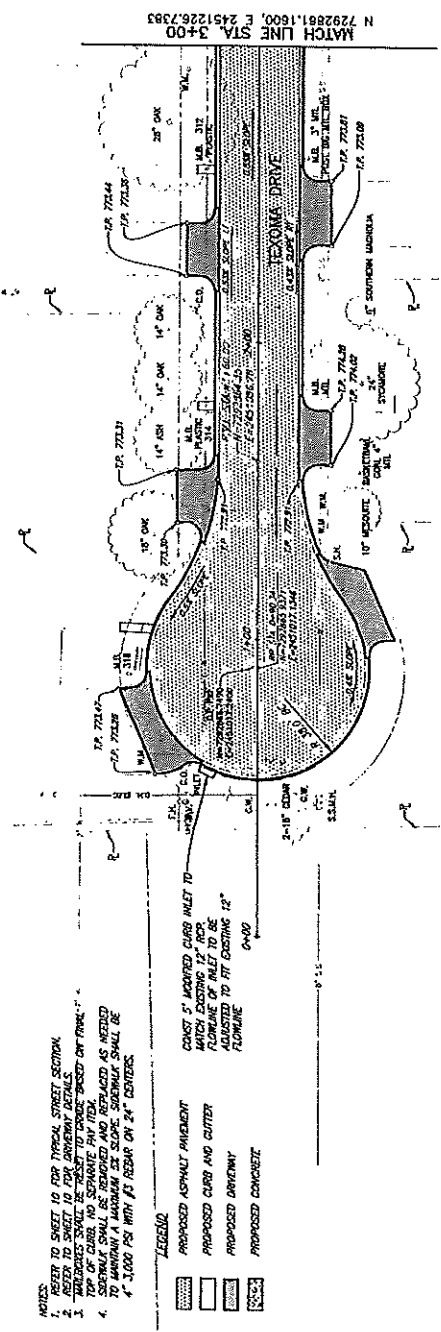
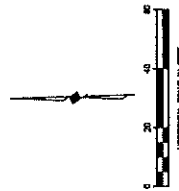
1. ALL BOLTS USED AT FLANGED CONNECTIONS SHALL BE STAINLESS STEEL AND COATED WITH ANTI-SEIZE COMPOUND.

13. DOCUMENTED NON FITTINGS SHALL BE IN ACCORDANCE WITH AWWA C-110 OR AWWA C-153 WITH EXCEPT HOTSPOT LINING AND ISO 8179-PART 2 ZINC COATING. WASTED FITTINGS ARE PROHIBITED BY THE CITY.

[illegible]

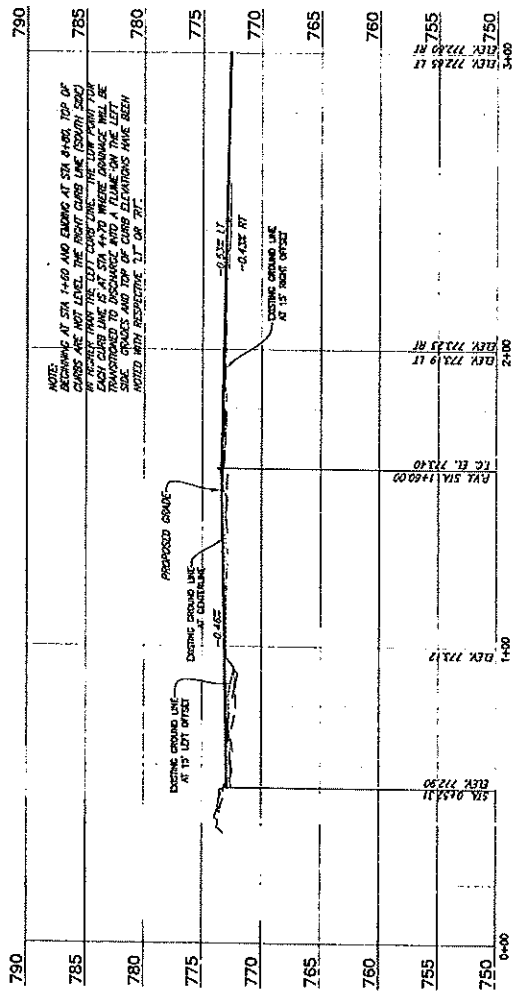


**BENCHMARKS**  
TBM 1  
N=7292731.2420  
E=4552854.8330  
ELEV=772.57  
X CUT IN CONCRETE  
TBM 2  
N=7292731.2420  
E=4552854.8330  
ELEV=772.57  
X CUT IN CONCRETE  
TBM 3  
N=7292731.2420  
E=4552854.8330  
ELEV=772.57  
X CUT IN CONCRETE  
TBM 4  
N=7292731.2420  
E=4552854.8330  
ELEV=772.57  
X CUT IN CONCRETE



- NOTES:**  
1. REFER TO SHEET 10 FOR TYPICAL STREET SECTION.  
2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE TEXAS STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION.  
3. ALL ELEVATIONS SHALL BE BASED ON THE 1985 MEAN SEA LEVEL DATUM.  
4. ALL DISTANCES SHALL BE IN FEET AND DECIMALS THEREOF.  
5. ALL CORNERS SHALL BE ROUNDED TO THE NEAREST 1/4" OR 1/2" AS SHOWN ON THE PLAN.

- LEGEND**  
[Symbol] PROPOSED ASPHALT PAVEMENT  
[Symbol] PROPOSED CURB AND GUTTER  
[Symbol] EXISTING ASPHALT PAVEMENT  
[Symbol] EXISTING CURB AND GUTTER  
[Symbol] EXISTING DRAINAGE  
[Symbol] EXISTING CONCRETE



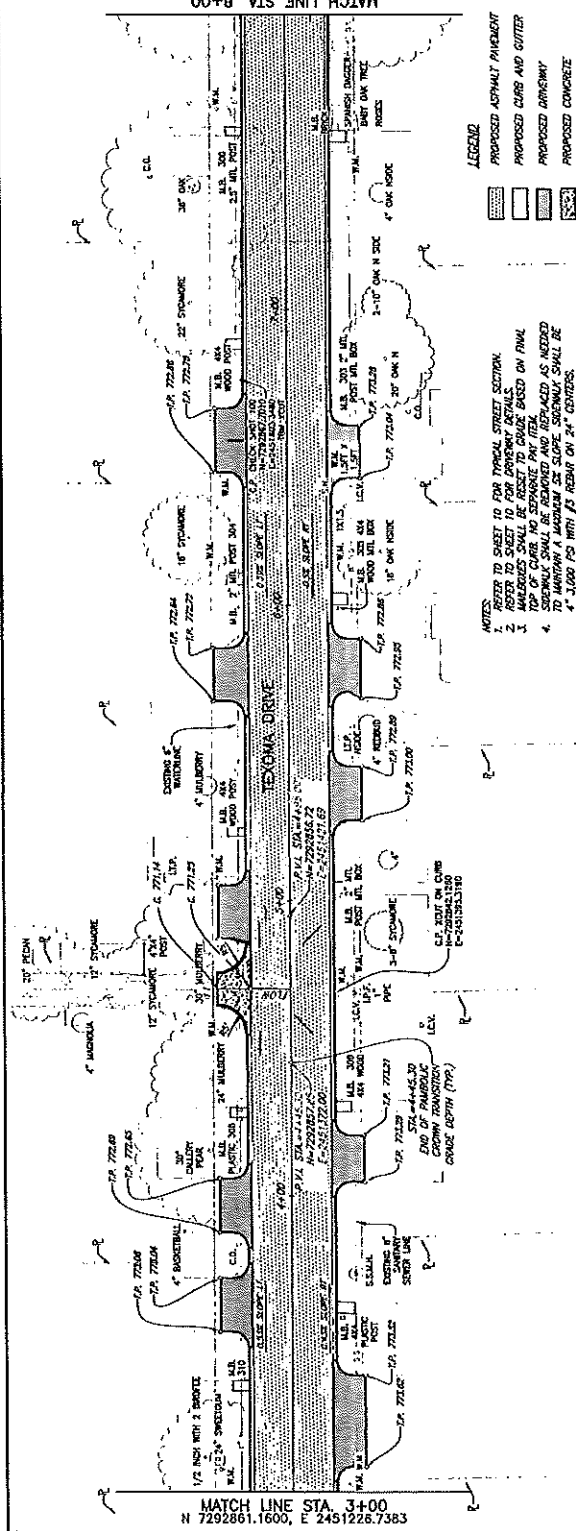
**NOTES:**  
1. BEGINNING AT STA 1+00 AND ENDING AT STA 3+00, TOP OF CURBS ARE NOT LEVEL. THE RIGHT CURB LINE (COUNTY SIDE) SHALL BE ADJUSTED TO A 15' OFFSET FROM THE PROPOSED GRADE LINE. THE LEFT CURB LINE IS AT STA 1+00 WHILE THE RIGHT CURB LINE IS AT STA 3+00. THE CURB LINE WILL BE TRANSMOVED TO DISCHARGE INTO A FLUME ON THE LEFT SIDE. GRADES AND TOP OF CURB ELEVATIONS HAVE BEEN NOTED WITH RESPECTIVE STATIONING.

<b>CITY OF WHITESBORO, TEXAS</b> TEXOMA DR. PAVING & WATER LINE IMPROVEMENTS PLAN & PROFILE STA. 0+00 TO STA. 3+00	
<b>BIRKHOFF, HENDRICKS &amp; CARTER, L.L.P.</b> PROFESSIONAL ENGINEERS 1810 Greenville Ave., Suite 600 Dallas, Texas 75243 (214) 351-7900	<b>PROJECT NO.</b> 2022-111 <b>SHEET NO.</b> 3



BRICKMARKS  
TBM 1  
N=7222857.7010  
E=2451603.3480  
ELEV=777.00  
1" CUT IN CONCRETE  
TBM 2  
N=7222857.7010  
E=2451603.3480  
ELEV=777.00  
1" CUT IN CONCRETE  
TBM 3  
N=7222857.7010  
E=2451603.3480  
ELEV=777.00  
1" CUT IN CONCRETE  
TBM 4  
N=7222857.7010  
E=2451603.3480  
ELEV=777.00  
1" CUT IN CONCRETE

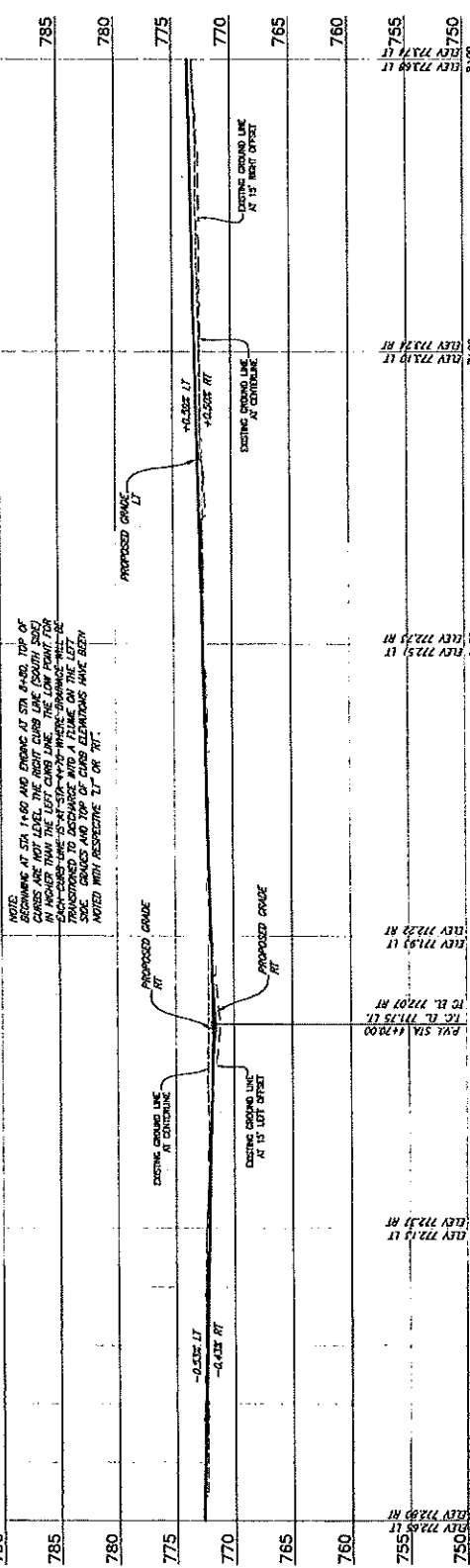
MATCH LINE STA. 3+00  
N 7292861.1600, E 2451226.7383



LEGEND  
PROPOSED ASPHALT PAVEMENT  
PROPOSED CURB AND GUTTER  
PROPOSED DRIVEWAY  
PROPOSED CONCRETE

NOTES  
1. REFER TO SHEET 10 FOR TYPICAL STREET SECTION.  
2. REFER TO SHEET 10 FOR DRIVEWAY DETAILS.  
3. ALL ELEVATIONS SHALL BE RESET TO GRADE BASED ON FINAL TOP OF CURB. NO SEPARATE PAY ITEM IS REQUIRED AS ACCORD TO THE STANDARD SPECIFICATIONS FOR CONSTRUCTION OF TEXAS TO MAINTAIN A MINIMUM 2% SLOPE. SIDEWALK SHALL BE 4" 100% F20 WITH #5 REBAR ON 24" CENTERS.

790  
785  
780  
775  
770  
765  
760  
755  
750

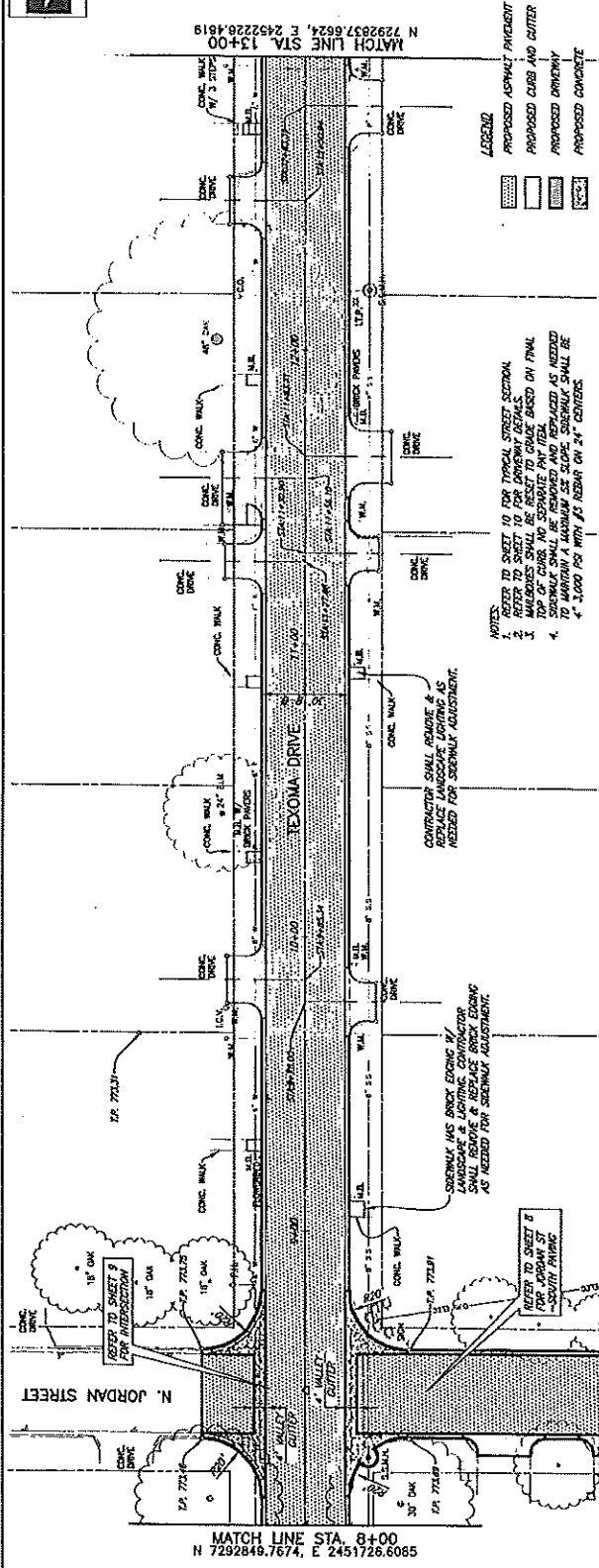
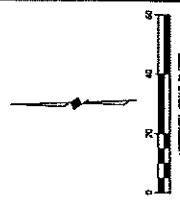


790  
785  
780  
775  
770  
765  
760  
755  
750

CITY OF WHITESBORO, TEXAS TEXOMA DR. PAVING & WATER LINE IMPROVEMENTS PLAN & PROFILE STA. 3+00 TO STA. 8+00		BHC PROJECT NO. 2023-111 January 2024	SHEET NO. 4
BIRKHOFF, HENDRICKS & CARTER, L.L.P. PROFESSIONAL ENGINEERS THREE EIGHT ZERO TEXAS HIGHWAY 100 SUITE 600 DALLAS, TEXAS 75243 (214) 361-7900		PLUTED BY: TONY WOODARD ON 1/25/2024	

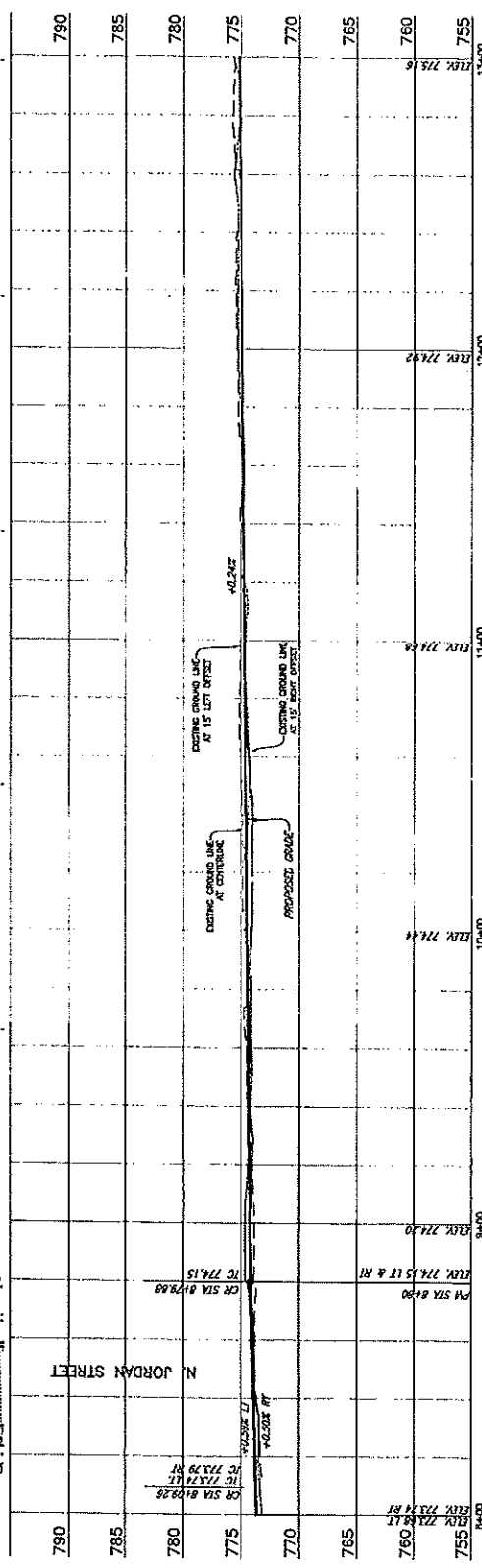


- REMARKS**
- TEAM 1  
N=7292857.7010  
E=2451726.6065  
X= CUT IN CONCRETE
- TEAM 2  
N=7292857.7010  
E=2451726.6065  
X= CUT IN CONCRETE
- TEAM 3  
N=7292857.7010  
E=2451726.6065  
X= CUT IN CONCRETE
- TEAM 4  
N=7292857.7010  
E=2451726.6065  
X= CUT IN CONCRETE



- LEGEND**
- PROPOSED ASPHALT PAVEMENT
  - PROPOSED CURB AND GUTTER
  - PROPOSED DRIVEWAY
  - PROPOSED CONCRETE

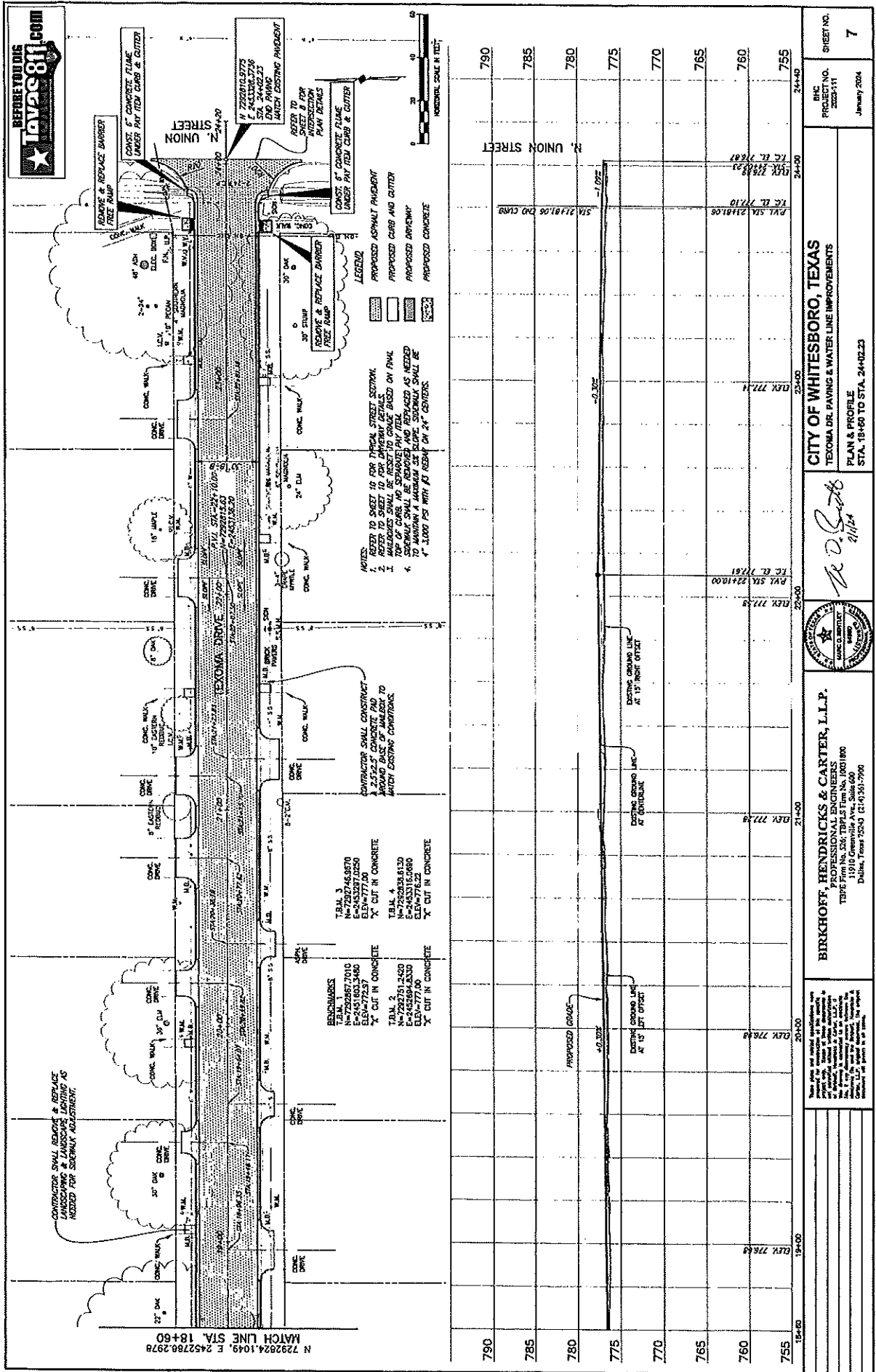
- NOTES**
1. REFER TO SHEET 10 FOR TYPICAL STREET SECTION.
  2. REFER TO SHEET 10 FOR DRIVEWAY DETAILS.
  3. REFER TO SHEET 10 FOR CURB AND GUTTER DETAILS.
  4. SIDEWALK SHALL BE REMOVED AND REPLACED AS NEEDED TO MAINTAIN A MINIMUM 3% SLOPE SIDEWALK SHALL BE 4' WIDE FOR WITH 3% SLOPE ON 24" CENTERS.

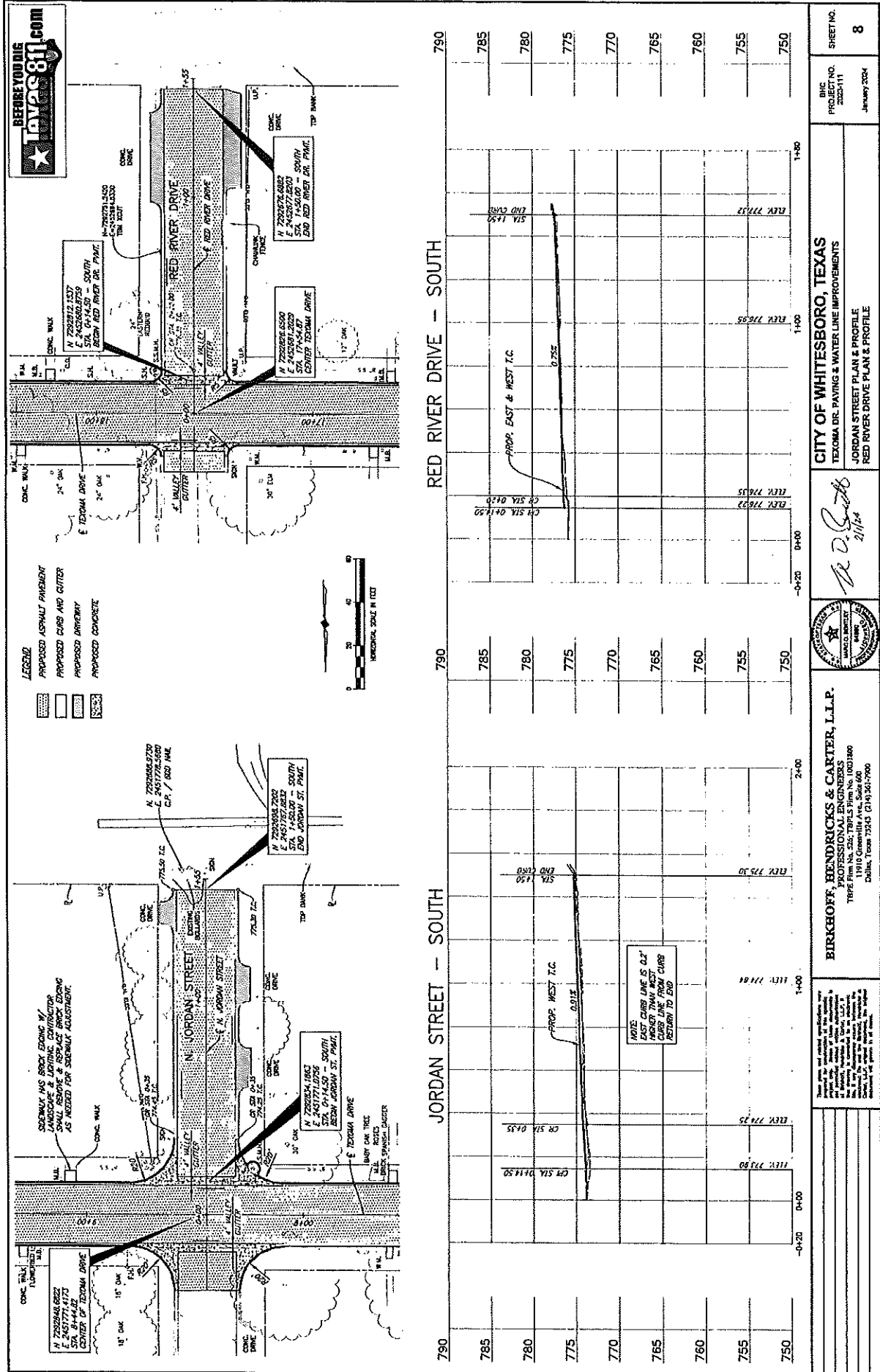


<b>CITY OF WHITESBORO, TEXAS</b> TEXOMA DR. PAVING & WATER LINE IMPROVEMENTS PLAN & PROFILE STA. 8+00 TO STA. 13+00		BAC PROJECT NO. 2023-111 SHEET NO. 5 January 2024
 <b>BIRKHOFF, HENDRICKS &amp; CARTER, L.L.P.</b> 11910 Greenville Ave., Suite 600 Dallas, Texas 75243 (214) 351-7900		PLAT STUD: 1/15/24 PLAT BOOK: 12
REVISED: 1/25/24 - 11000002 - 111 (Shawn) 2023-111 P&C/PLG		

















1. Install a curb ramp or blended transition at each pedestrian street crossing.
2. All slopes shown are maximum allowable. Cross slopes of 1.5% and lesser running cross slopes may be used. Adjust curb ramp length or grade of approach sidewalks as directed.
3. Maximum allowable cross slope on sidewalk and curb ramp surfaces is 2%.
4. The minimum sidewalk width is 5'. Where the sidewalk is adjacent to the back of curb, a 6' minimum width is desirable. Where a 5' sidewalk cannot be provided due to site constraints, sidewalk width may be reduced to 4' for short distances.
5. 5' passing areas or intervals not to exceed 200' are required.
6. Turning spaces shall be 5'-x-5' minimum. Cross slope shall be minimum 2%.
7. Clear space at the bottom of curb ramps shall be a minimum of 4' x 4' wholly contained within the crosswalk and wholly outside the parallel vehicular travel path.
8. Provide flared slides where the pedestrian circulation path crosses the curb ramp. Flared slides shall be sloped at 1:12 maximum, measured parallel to the curb. Returned curbs shall be sloped at 1:12 maximum. The flared slide shall be protected by bollards or other means so that the adjacent surface is planted, substantially obscured, or otherwise protected.
9. Additional information on curb ramp location, design, light reflective value and materials may be found in the latest draft of the Proposed Guidelines for Pedestrian Facilities in the Public Right-of-Way (PROWAG) as published by the U.S. Architectural and Transportation Barriers Compliance Board Access Board.
10. To serve as a pedestrian refuge area, the median should be a minimum of 6' wide, measured from back of curbs. Medians should be designed to provide accessible passage over or through them.
11. Small channelization islands, which do not provide a minimum 5' x 5' landing at the top of curb ramps, shall be cut through level with the surface of the street.
12. Curb ramps shall have crosswalk markings and stop bar locations shall be as shown in the plans. In the absence of such markings and stop bars, stop bars shall be installed on the plan. Stop bars shall intersect the curb ramp at right angles. Curb ramps shall align with theoretical crosswalks unless otherwise directed.
13. Provide curb ramps to connect the pedestrian access route at each pedestrian street crossing. Handrails are not required on curb ramps.
14. Curb ramps and landings shall be constructed and built for in accordance with Item 531 "Sidewalks".
15. Place concrete of a minimum depth of 5" for ramps, floors and landings, unless otherwise directed.
16. Furnish and install No. 3 reinforcing steel bars at 18" o.c. both ways, unless otherwise directed.
17. Provide a smooth transition where the curb ramps connect to the street.
18. Curb ramp on sheet 1 within the limits of payment are considered part of the curb ramp system, whether it is concrete curb, gutter, or combined curb and gutter.
19. Existing features that comply with applicable standards may remain in place unless otherwise shown on the plans.

**DETECTABLE WARNING MATERIAL**

20. Curb ramps must contain a detectable warning surface that consists of raised pavement tiles complying with PROWAG. The surface must contrast visually with adjoining surfaces, including side floors. Furnish and install on approved coat-in-place dark brown or dark red detectable warning surface material adjacent to unclad concrete, unless specified elsewhere in the plans.
21. Detectable Warning Materials must meet TxDOT Departmental Material Specification DMS 4350 and be listed on the Material Product List. Install products in accordance with manufacturer's specifications.
22. Detectable warning surfaces must be firm, stable and slip resistant.
23. Detectable warning surfaces shall be a minimum of 24 inches in depth in the direction of pedestrian travel and extend the full width of the curb ramp or landing where the pedestrian access route enters the street.
24. Detectable warning surfaces shall be located so that the edge nearest the curb line is at the back of curb and neither end of that edge is greater than 5 feet from the back of curb. Detectable warning surfaces may be curved along the corner radius.
25. Stopping areas on sheet 1 of 4 indicate the approximate location for the detectable warning surface for each curb ramp type.

25. Furnish detectable warning power units meeting all requirements of ASTM C-936, C-33. Lay in a two by two unit basket weave pattern or as directed.

26. Lay full-size units first followed by closure units consisting of at least 25 percent (25%) of a full unit. Cut detectable warning power units using a power saw.

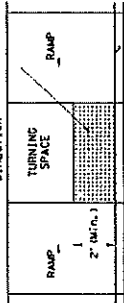
27. Provide clear ground space at controller ports, including pedestrian push buttons. Operable ports shall be placed within unobstructed reach range specified in PROMAC section R406.
28. Place traffic signal or illumination poles, ground boxes, controller boxes, signs, drainage facilities and other items as called for to obstruct the pedestrian access route.

30. Changes in level greater than 1/4 inch are not permitted.

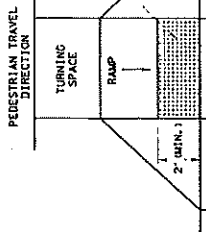
31. The least possible grade should be used to maximize accessibility. The running slope of sidewalks and crosswalks within the public right of way may follow the grade of the parallel roadway, where a continuous grade greater than five percent (5%) must be provided, handrails may be desirable to improve accessibility. Handrails may also be needed to protect pedestrians from potentially hazardous conditions. If provided, handrails shall comply with PROWAG R409.

33. Driveways and turnouts shall be constructed and paid for in accordance with Item "Intersections, Driveways and Turnouts". Sidewalks shall be constructed and paid for in accordance with Item, "Sidewalks".

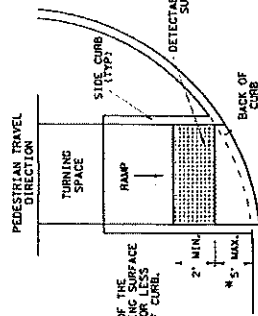
PEDESTRIAN TRAVEL  
PROTECTION



PARALLEL CURB RAMP

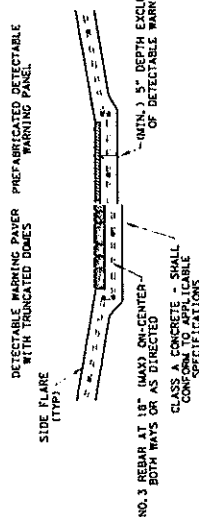


PERPENDICULAR CURB RAMP  
TYPICAL PLACEMENT OF DETECTABLE  
WARNING SURFACE ON SLOPING RAMP TRAIL



**DIRECTIONAL CURB RAMP**  
TYPICAL PLACEMENT OF DETECTOR  
WARNING SURFACE ON SLOPING RAMP

SECTION VIEW DETAIL  
CURB RAMP AT DETECTIBLE WARNINGS



NO. 3 REBAR AT 18" (MAX) ON-CENTER  
BOTH WAYS OR AS DIRECTED

19. Curb ramps must contain a detectable warning surface that consists of raised truncated domes complying with PROWAG. The surface must contrast visually with adjoining surfaces, including sloe flares. Furnish and install an approved cast-in-place dark brown or dark red detectable warning surface material color-matched to unpolished concrete. Reflects specified elsewhere in the plans.

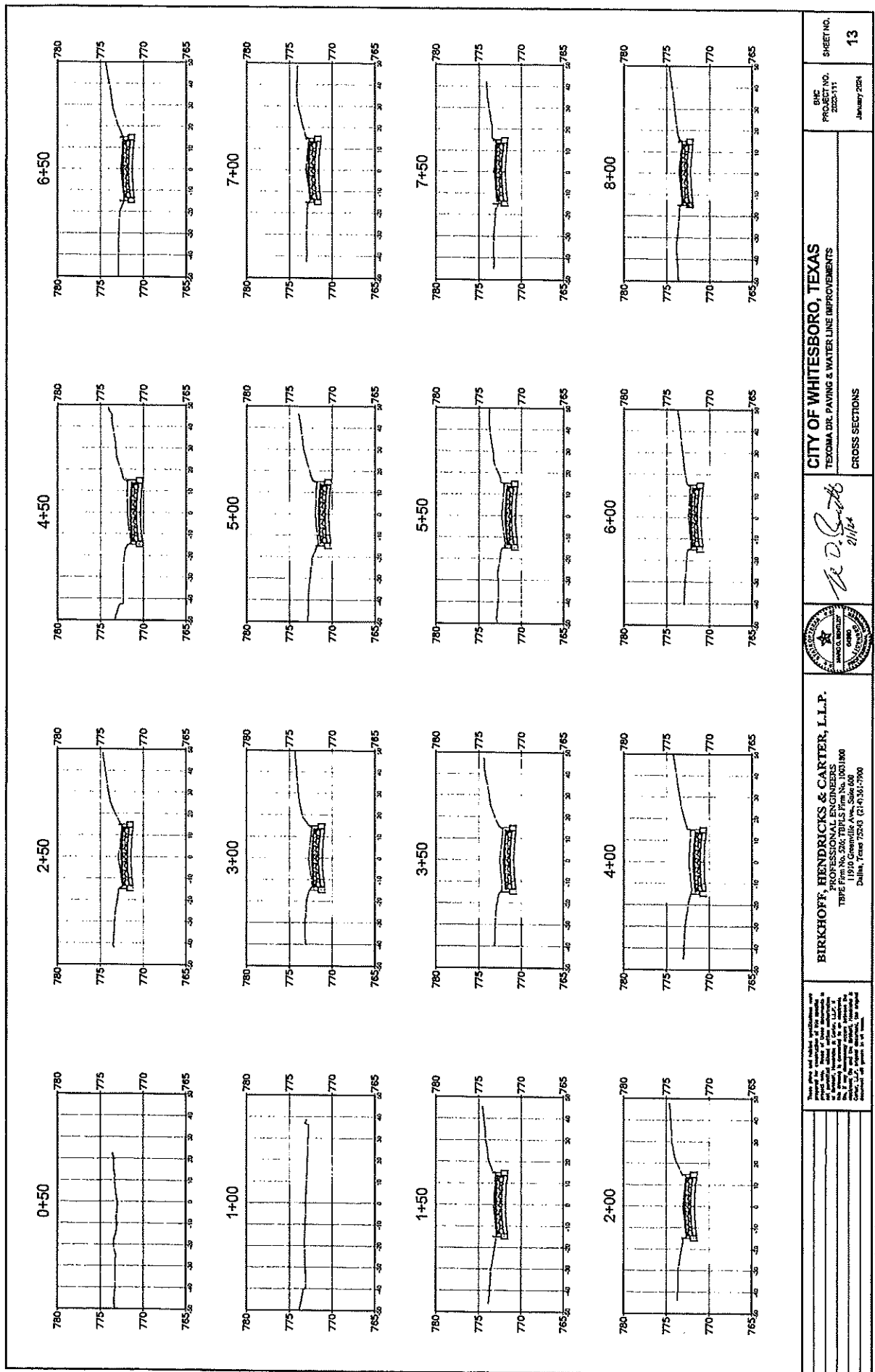
21. Detectable warning surfaces must be firm, stable and slip resistant.

23. Detectable warning surfaces shall be located so that the edge nearest the curb is or the back of curb and neither end of that edge is greater than 5 feet from the back of curb. Detectable warning surfaces may be curved along the corner radius of curb.

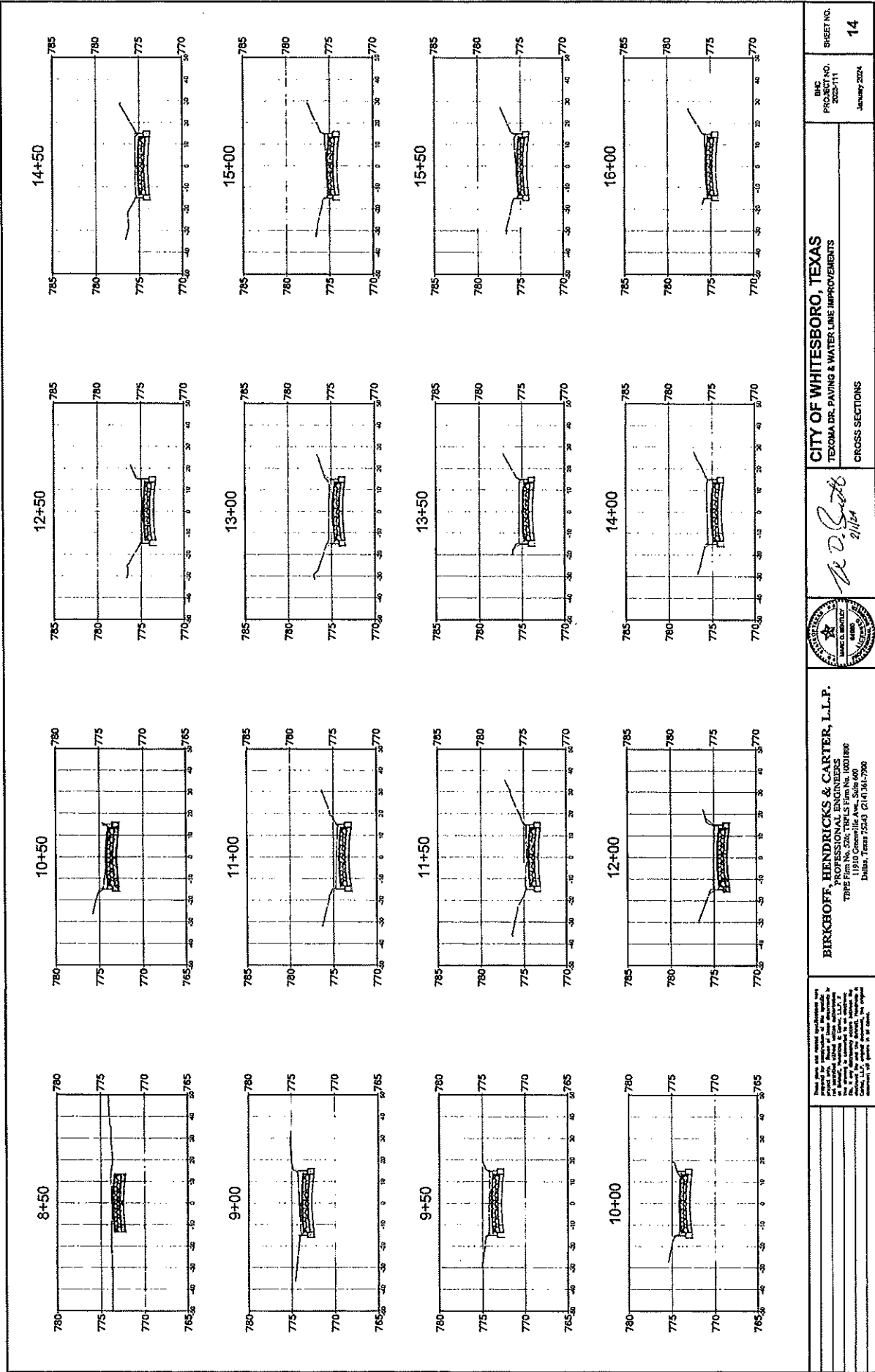
24. Shaded areas on Sheet 1 of 4 indicate the approximate location for the detectable warning surface for each curb ramp type.

PEDESTRIAN FACILITIES  
CURB RAMPS

PEP-18



CITY OF WHITEBORO, TEXAS TEXOMA DISTRICT PAVING & WATER LINE IMPROVEMENTS CROSS SECTIONS		BHC PROJECT NO. 2023-111 January 2024	SHEET NO. 13
BIRKHOFF, HENDRICKS & CARTER, L.L.P. 18755 Elm St. Suite 200, Fort Worth, TX 76131-1800 11910 Greenville Ave., Suite 600 Dallas, Texas 75243 (214) 361-7900		R.D. Smith 2/1/24	
This plan and all related specifications are prepared by the Engineer and are subject to the provisions of the Texas Engineering Board Act, Chapter 1351, Texas Government Code, and the rules and regulations of the Texas Engineering Board. The Engineer is not responsible for the accuracy of the data furnished by the client or for the results of the use of the plan and specifications. The Engineer is not responsible for the construction of the project or for the maintenance of the project after completion.		PLAT SCALE: 1" = 40' (VERTICAL) PLAN SCALE: 1" = 40' (HORIZONTAL)	



**BIRKHOFF, HENDRICKS & CARTER, L.L.P.**  
 PROFESSIONAL ENGINEERS  
 TYPE Firm No. 524, T&E Firm No. 100186  
 Dallas, Texas 75243 (214) 361-7290

**CITY OF WHITESBORO, TEXAS**  
 TEXOMA DIST. PAVING & WATER LINE IMPROVEMENTS  
 CROSS SECTIONS

PLotted by: *R. D. Smith*  
 2/1/24

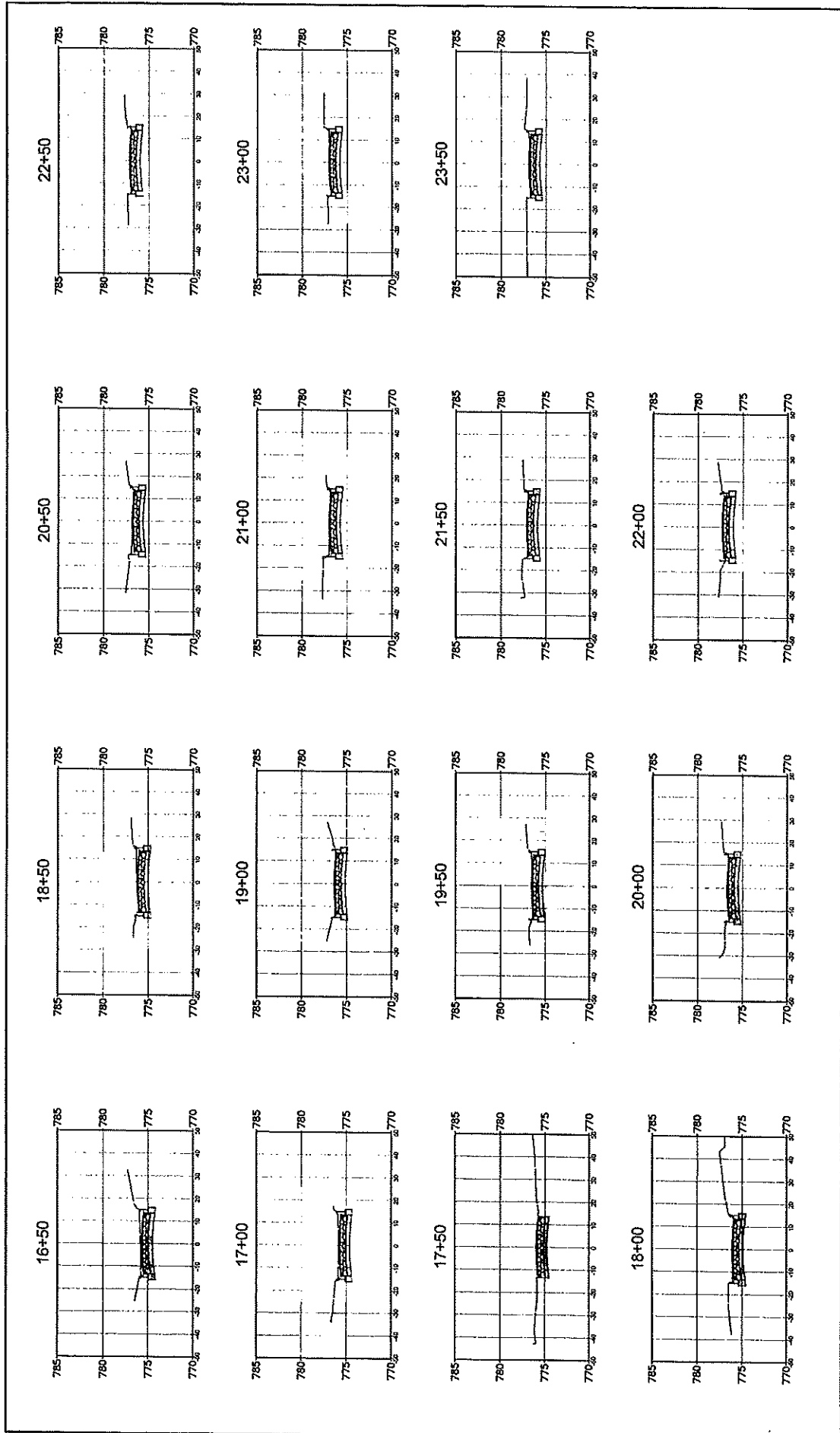
**PROJECT NO.**  
 2023-111  
**SHEET NO.**  
 14

PLotted by: *R. D. Smith*  
 2/1/24

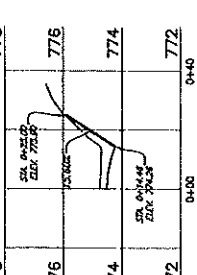
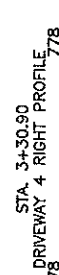
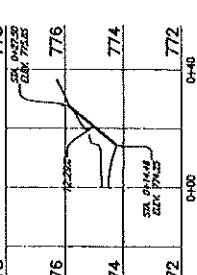
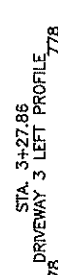
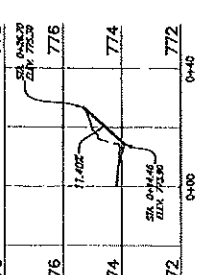
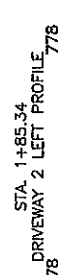
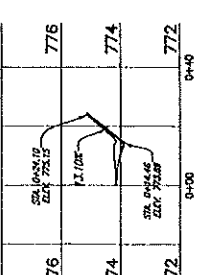
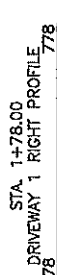
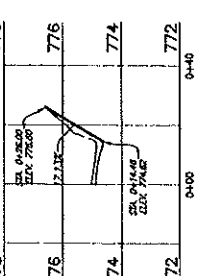
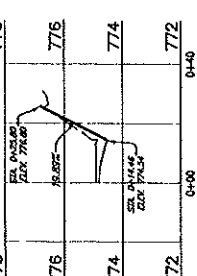
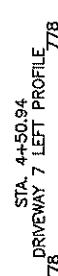
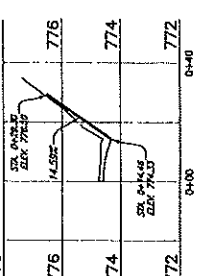
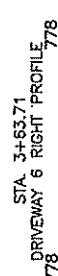
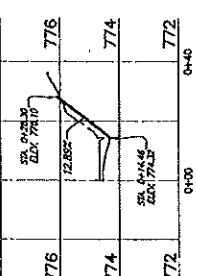
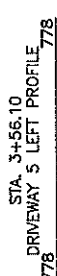
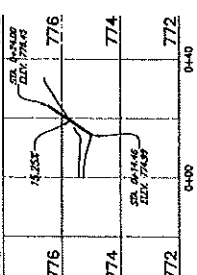
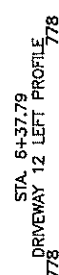
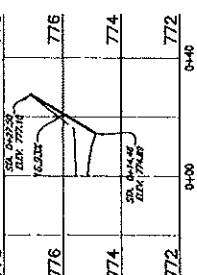
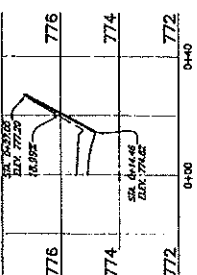
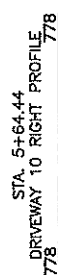
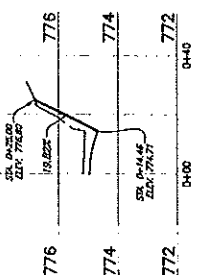
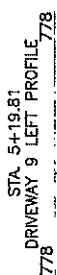
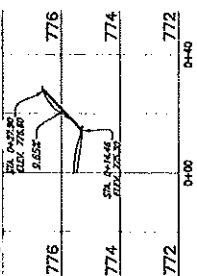
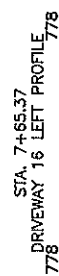
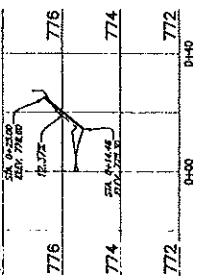
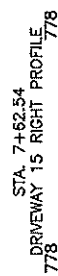
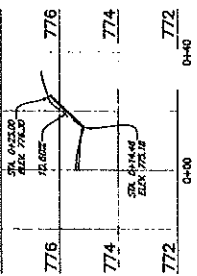
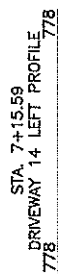
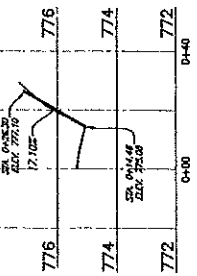
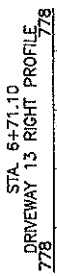
**PROJECT NO.**  
 2023-111  
**SHEET NO.**  
 14

PLotted by: *R. D. Smith*  
 2/1/24

**PROJECT NO.**  
 2023-111  
**SHEET NO.**  
 14



BIRKHOFF, HENDRICKS & CARTER, L.L.P. PROFESSIONAL ENGINEERS TYPE F, 3045 TEXAS HIGHWAY 100, SUITE 100 DALLAS, TEXAS 75243 (214) 361-7900		CITY OF WHITESBORO, TEXAS TEXOMA DR. PAVING & WATER LINE IMPROVEMENTS CROSS SECTIONS	BUC PROJECT NO. 2023-111 January 2024	SHEET NO. 15
REVISION: 1/25/24 - 1400022 K:\Project\Whitesboro\2023-111 Texoma Dr. Paving & Water Line Improvements\Drawings\Design\Drawings		PLAT SCALE 1"=20' PLAT SCALE 1"=20' PLAT SCALE 1"=20'		



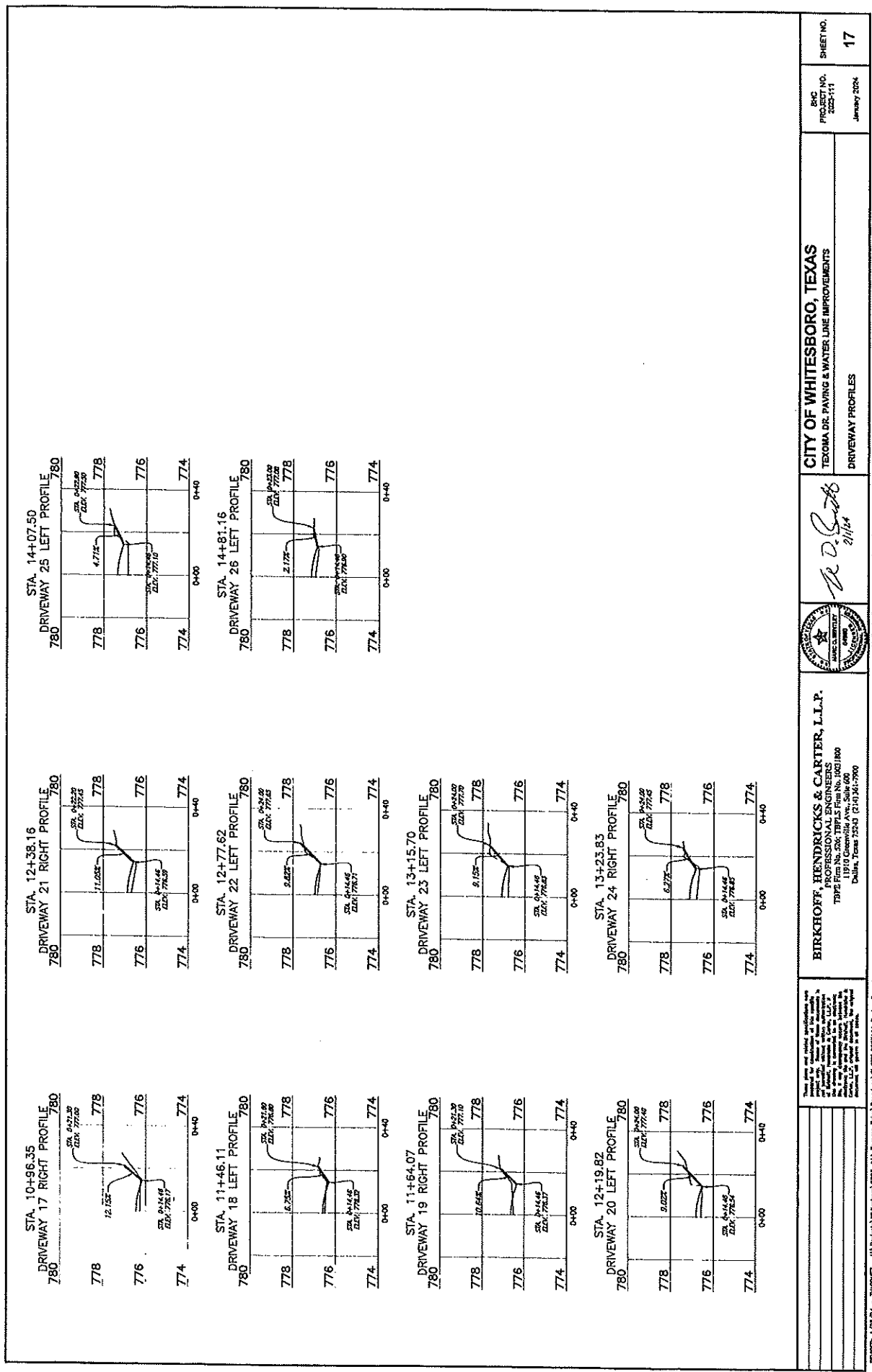
**BIRKHOFF, HENDRICKS & CARTER, L.L.P.**  
PROFESSIONAL ENGINEERS  
TYPE Firm No. 524; TPLS Firm No. 10011800  
11910 Greenview Ave., Suite 600  
Dallas, Texas 75243 (214) 261-7900

RE D. Smith  
2/1/24

BHC PROJECT NO. 2023-111	SHEET NO. 16
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REVISED: 1/25/24 - 7603002 I:\Projects\Wilmington\2023-111 Tanning Drive\Drawings\DWG03\20231111 Design Bidding  
PLOT SCALE: 1/8"=1'-0"  
PLOT BY: PLOT WSD002 ON 1/25/2024



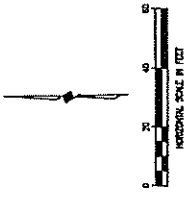
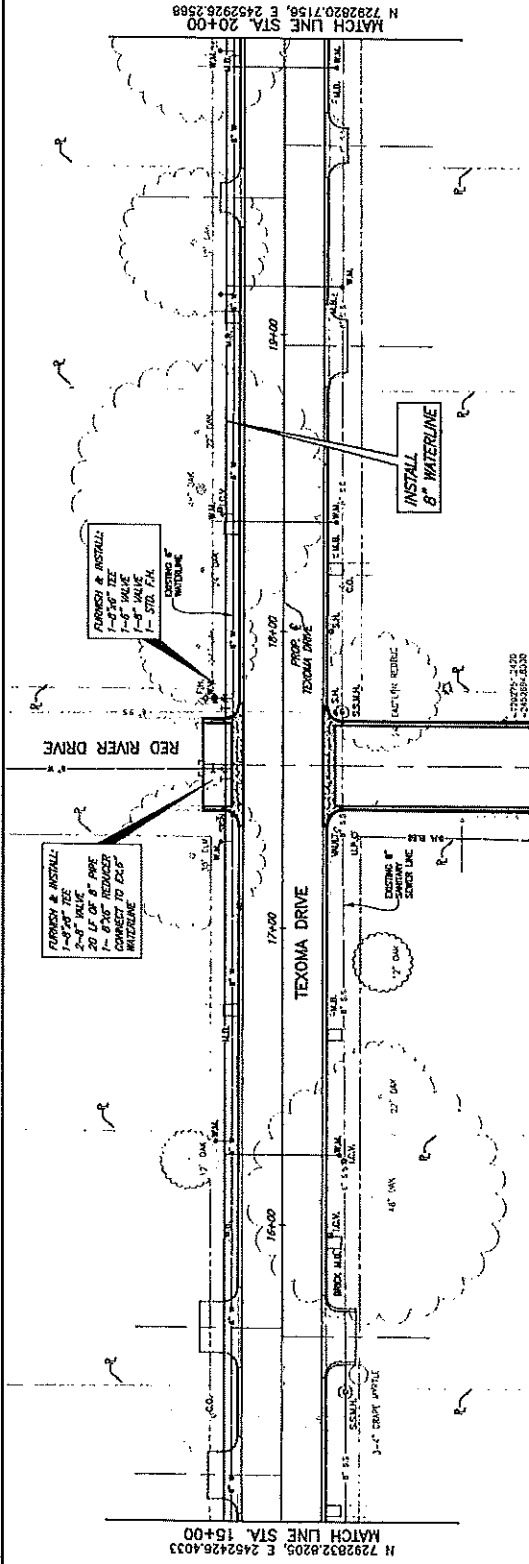
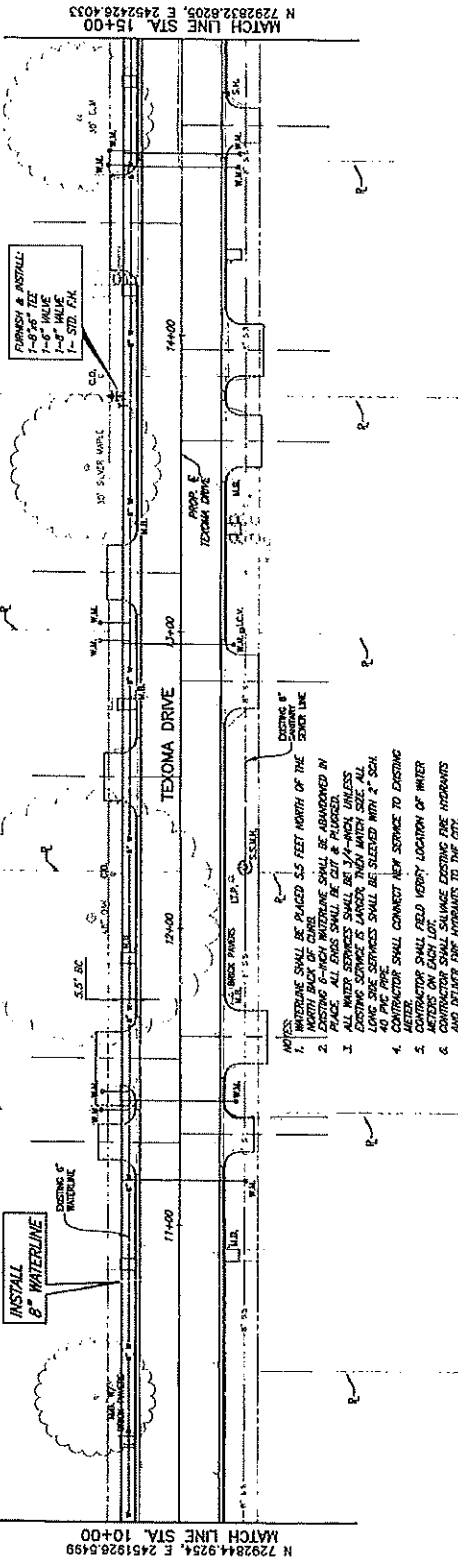


**BIRKHOFF, HENDRICKS & CARTER, L.L.P.**  
 7925 Elm No. 200, 19th & Elm No. 1001100  
 11910 Greenville Ave., Suite 600  
 Dallas, Texas 75243 (214) 361-7900

These plans and related specifications were prepared by the undersigned as a professional engineer for the project described herein. The undersigned is not responsible for any errors or omissions in these plans or specifications.

PROJECT NO. 2022-111  
 SHEET NO. 17  
 CITY OF WHITESBORO, TEXAS  
 TOLSON DR. PAVING & WATER LINE IMPROVEMENTS  
 DRIVEWAY PROFILES  
 PRINTED BY: TONY WOODS ON 1/23/2024

PROPERTY: 1200 W. - TOWNSEND	ADDRESS: 1200 W. - TOWNSEND	PLAT SCALE: 12	PLAT DATE: 11/17/20	PLATTED BY: RAY VOGELZ ON 1/23/2024
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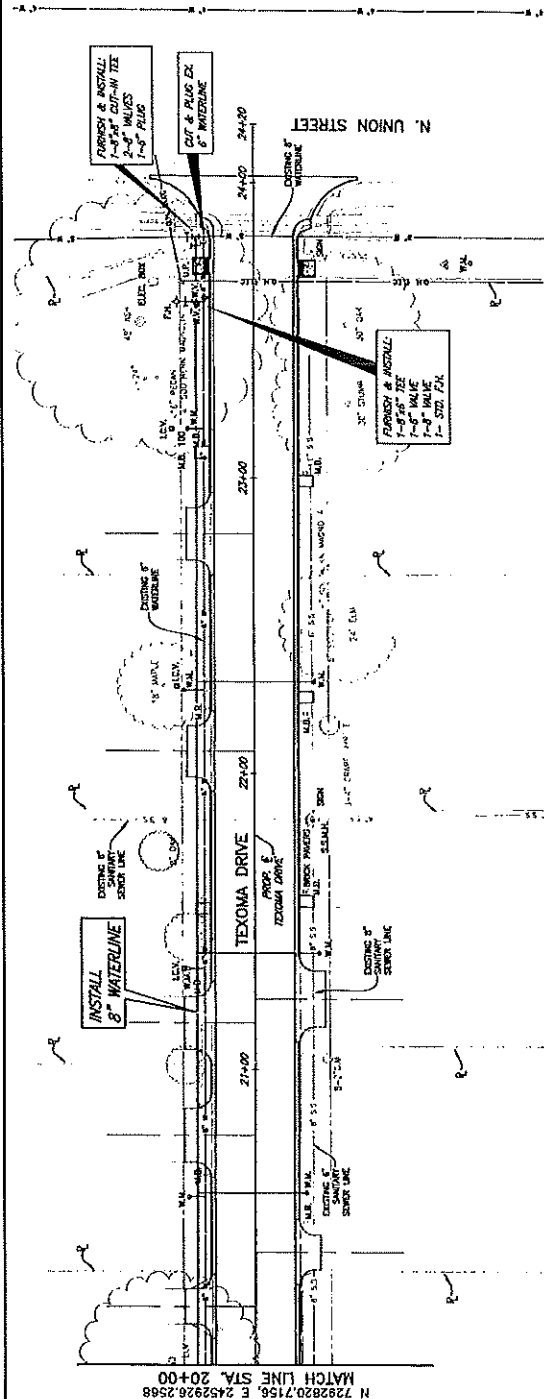
REVISIONS		BIRKHOFF HENDRICKS & CARTER, L.L.P. PROFESSIONAL ENGINEER TYPE Firm No. 324, TPELS Firm No. 10011800 11910 Greenville Ave., Suite 600 Dallas, Texas 75243 (214) 361-7900		CITY OF WHITESBORO, TEXAS TEXOMA DR. PAVING & WATER LINE IMPROVEMENTS WATERLINE IMPROVEMENTS STA. 10+00 TO STA. 20+00	BHC PROJECT NO. 2023-111 JANUARY 2024	SHEET NO. 19

DESIGNED BY: 1/25/24 - TAVAC 811 (Project) (Whitesboro) 2023-111 Texoma Drive (Sheet) 2023-111 W. PPE/2404


PLANT DATE: 1/25/24

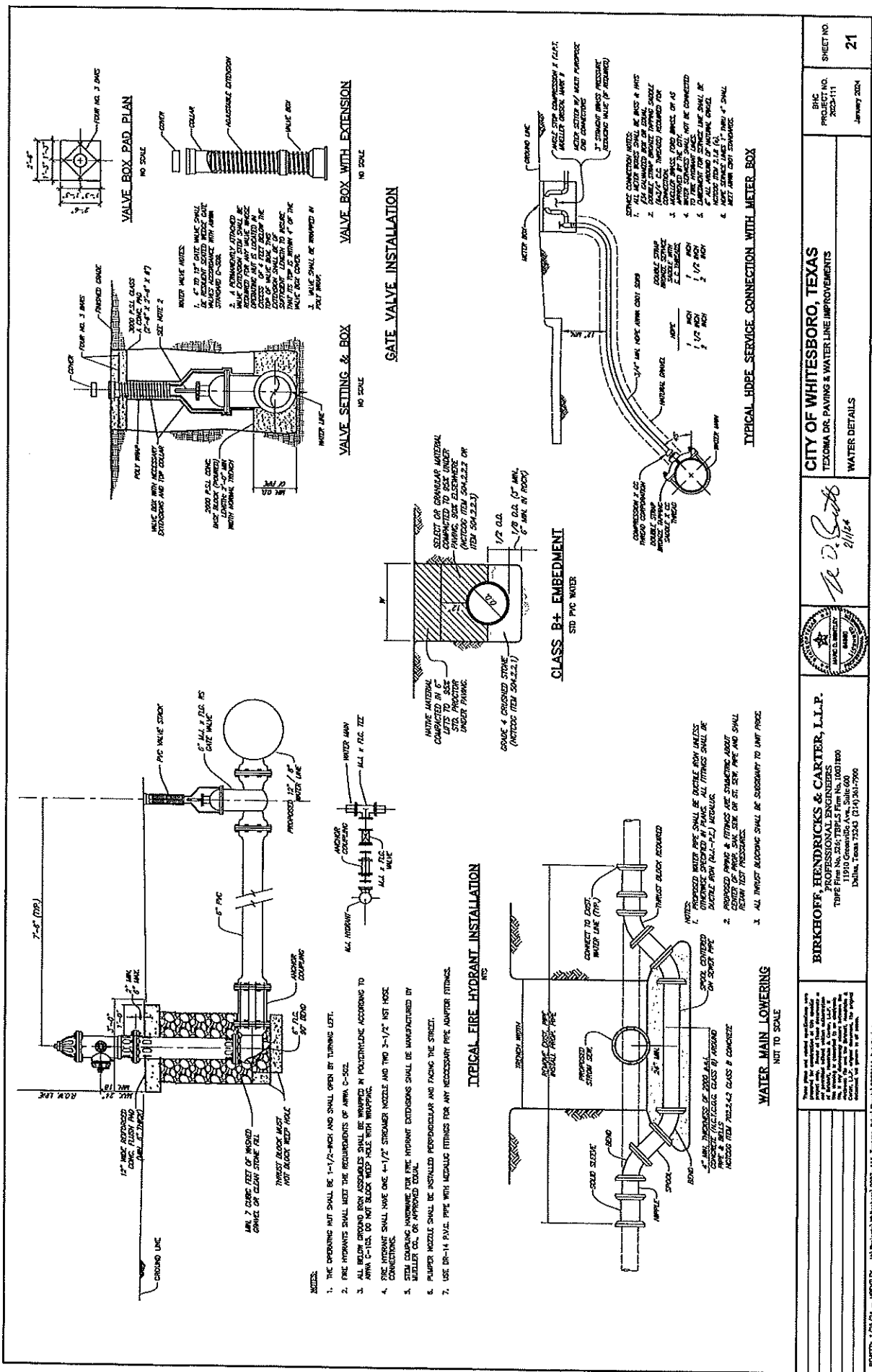
DATE: 2/1/24

DATE: 1/25/24



1. WATERLINE SHALL BE PLACED 5.5 FEET NORTH OF THE NORTH END OF CURB.
2. EXISTING WATER MAIN SHALL BE ABANDONED IN PLACE. ALL EXISTING WATER BE CUT & PLACED EAST OF THE CURB.
3. ALL WATER SERVICES SHALL BE 1/4" MIN. UNLESS EXISTING SERVICE IS LARGER, THEN MATCH SIZE. ALL NEW WATER SERVICES SHALL BE SCHEDULE 40 STEEL PIPE.
4. LONG SIDE SERVICES SHALL BE SCHEDULED WITH 2" SCH. 40 PIPE PER 100'.
5. CONTRACTOR SHALL CONNECT NEW SERVICE TO EXISTING WATER MAIN.
6. CONTRACTOR SHALL FIELD VERIFY LOCATION OF WATER MAINS ON EACH LOT.
7. ALL EXISTING FIRE HYDRANTS TO REMAIN.
8. ALL EXISTING FIRE HYDRANTS TO BE REPAIRED.
9. ALL EXISTING FIRE HYDRANTS TO BE COATED.

<p><b>BIRKHOFF, HENDRICKS &amp; CARTER, L.L.P.</b>  <b>PROFESSIONAL ENGINEERS</b>          THESE Firm No. 526, TEXAS Firm No. 0001800          1910 Greenville Ave., Suite 400          Dallas, Texas 75243 (214) 381-7500</p>		<p><i>R.D. Smith</i>  <i>2/11/24</i></p>	<p><b>CITY OF WHITESBORO, TEXAS</b>          TEXOMA DR. PAVING &amp; WATER LINE IMPROVEMENTS          WATERLINE IMPROVEMENTS          STA. 20+00 TO STA. 24+20</p>	<p>INC.          PROJECT NO.          2023-111          20          January 2024</p>
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## **Agenda Background**

**Agenda Item:** Discuss and consider updates on the on-going capital improvement projects.

**Date:** March 5, 2024

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Texoma Street Project – The meeting with the residents went well on Thursday.

Center Street Park Project – A meeting with CEC Engineering was held to discuss preliminary facts regarding the park; such as drainage assessments, deeds, etc. They have begun the process.

4<sup>th</sup> Street Expansion Project – This project will coincide with the park; however, CEC Engineering was secured by EDC for the Park project. At the meeting we also asked them to work on the road extension for the city so that one engineer would perform the entire project.



## Agenda Background

**Agenda Item:** Discussion and direction on the Elevated Water Tower project.

**Date:** March 19, 2024

---

Water Tower Project – Brad has received preliminary plan to review and comment on for the engineer. The purpose for the waterline easement 10 feet outside of the right of way is to allow for TXDOT to expand without causing an expense to the city in the future to move the line. If Council agrees on this course of action, I would suggest hiring a consultant to work on the easement purchases. This cost would be approximately \$2,900 per property owner. This would involve surveying, deed research and negotiations with the property owner



## Agenda Background

**Agenda Item:** Expenditures Exceeding the City Administrators Authority

**Date:** March 19, 2024

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The following Requisitions/Purchase Orders totaling \$38,576.73 are enclosed:

Company Name	Department	Item	Cost
Nichols Dillard Jackson	Admin	City Attorney	\$5,219.97
Nichols Dillard Jackson	Court	Prosecutor	\$184.96
Birkhoff, Hendricks & Carter	Water	Engineer Elev. Water Tank	\$22,520.00
Birkhoff, Hendricks & Carter	Streets	Engineer Texoma Dr Rehab	\$10,651.80

**Invoice**

Birkhoff, Hendricks & Carter, LLP  
Professional Engineers  
11910 Greenville Ave., Suite 600  
Dallas, Texas 75243  
TXBPE Firm F526 TXBPLS Firm 100318-00  
Phone: (214)-361-7900

August 3, 2023

Mr. Mike Marter  
City of Whitesboro  
P.O. Box 340  
Whitesboro, TX 76273

Project No: 2023111  
Invoice No: 19433

Project 2023111 Whitesboro-Texoma Dr. Rehab  
Professional services in connection with Texoma Drive Rehabilitation  
Professional Services from June 26, 2023 to July 30, 2023

Phase 201 Design \$35,506

**Fee**

Total Fee 35,506.00

Percent Complete

90.00

Total Earned

31,955.40

Previous Fee Billing

21,303.60

Current Fee Billing

10,651.80

Total Fee

**10,651.80****Billing Limits****Current****Prior****To-Date**

Total Billings

10,651.80

21,303.00

31,954.80

Limit

35,506.00

Remaining

3,551.20

**Total this Phase****\$10,651.80****Billings to Date****Current****Prior****Total**

Fee

10,651.80

21,303.00

31,954.80

Totals

10,651.80

21,303.00

31,954.80

**Total this Invoice****\$10,651.80****Billings to Date****Current****Prior****Total**

Fee

10,651.80

21,303.00

31,954.80

Labor

0.00

2,590.00

2,590.00

Unit

0.00

126.42

126.42

Totals

**10,651.80**

24,019.42

34,671.22

**Invoice**

Birkhoff, Hendricks & Carter, LLP  
Professional Engineers  
11910 Greenville Ave., Suite 600  
Dallas, Texas 75243  
TXBPE Firm F526 TXBPLS Firm 100318-00  
Phone: (214)-361-7900

Ms. Julie Arrington  
jarrington@whitesborotexas.com  
City of Whitesboro

December 11, 2023  
Project No: 2023139  
Invoice No: 19827

Project 2023139 Whitesboro-.50MG EST  
Professional services in connection with design of 500,000 gallon EST, with alternate bid of 750,000 gallon EST  
Professional Services from October 30, 2023 to November 26, 2023

Phase 201 Design \$225,200  
Fee

Total Fee	225,200.00			
Percent Complete	15.00	Total Earned	33,780.00	
		Previous Fee Billing	11,260.00	
		Current Fee Billing	22,520.00	
		Total Fee		22,520.00

Billing Limits	Current	Prior	To-Date
Total Billings	22,520.00	11,260.00	33,780.00
Limit			225,200.00
Remaining			191,420.00

Total this Phase \$22,520.00

**Billings to Date**

	Current	Prior	Total
Fee	22,520.00	11,260.00	33,780.00
Totals	22,520.00	11,260.00	33,780.00

Total this Invoice \$22,520.00

**Billings to Date**

	Current	Prior	Total
Fee	22,520.00	11,739.15	34,259.15
Labor	0.00	2,590.00	2,590.00
Totals	22,520.00	14,329.15	36,849.15



Nichols, Jackson, Dillard, Hager & Smith L.L.P.  
500 N Akard St.  
Suite 1800  
Dallas, TX 75201 USA  
214-965-9900 Tax ID: 75-0861592

CITY OF WHITESBORO  
PO BOX 340  
WHITESBORO, TX 76273 USA

Date: 02/29/2024  
Ref.: 3093.0000  
Bill #: 51102

RE: General Legal Services

Attention: TERESA NINO

Date	Init	Description of Service	Hours	Amount
01/16/2024	CM	Attend pretrial docket, meet with staff re: substandard structures	4.50	877.50
02/01/2024	CM	Receive and review email from court re: M Thomas discovery documents	0.25	48.75
02/02/2024	DMB	Review of materials, email to J Arrington re American Tower site.	0.25	48.75
	AK	Process Attorney General ruling for C. Huffaker,	0.50	97.50
02/04/2024	CM	Draft substandard structure ordinance	3.75	731.25
02/08/2024	DMB	Telephone call with building official; telephone call with J Arrington.	1.00	195.00
02/09/2024	DMB	Email opinion to J Arrington re comp plan; review of IT service contracts, email opinion to J Arrington;	1.25	243.75
02/13/2024	DMB	Review/revision of Blue Layer agreement	0.25	48.75
	AK	Respond to C. Huffaker's letter regarding open records request.	0.50	97.50
02/15/2024	DMB	Review of materials, preparation and transmittal of Notice of Termination, OpenGate	0.25	48.75
02/16/2024	AK	Respond to C. Huffaker regarding open records request.	0.25	48.75
02/19/2024	DMB	Tc/M Strong, Blue Layer; revision and transmittal of purchasing rider.	0.75	146.25
02/20/2024	DMB	Preparation and transmittal of notice of termination of contract. Infonality	0.50	97.50
	CM	Prepare for and attend city council meeting	8.00	1,560.00

02/26/2024	DMB	Preparation and transmittal of ordinance amending Code provisions re Preservation Board.	2.75	536.25
02/27/2024	DMB	Email to J Arrington re Preservation Board.	0.25	48.75
02/29/2024	CM	Teleconf w/ D Fallow re; minimum building standards ordinance, revise same and email to D Fallow	1.00	195.00
		Our Fee	26.00	5,070.00

**Time Summary**

Lawyer Initials	Rate	Hrs	Amount
DMB	195.00	7.25	1,413.75
AK	195.00	1.25	243.75
CM	195.00	17.50	3,412.50

**Disbursements**

Postage Expense	5.04
Photocopies @ \$.25	45.75
Travel Expenses	6.72
Mileage - Courtney Goodman-Morris	92.46
<b>Total Disbursements</b>	<b>149.97</b>
<b>Total Fees and Disbursements</b>	<b>5,219.97</b>
<b>TOTAL</b>	<b>5,219.97</b>
<b>Net Amount Owing on This Bill</b>	<b>5,219.97</b>

**Statement of Account**

Prior Balance	8,452.25
Current Fees	5,070.00
Current Disbursements	\$149.97
<b>Amount Due and Owing to Date</b>	<b>\$13,672.22</b>

Nichols, Jackson, Dillard, Hager & Smith L.L.P.  
500 N Akard St.  
Suite 1800  
Dallas, TX 75201 USA  
214-965-9900 Tax ID: 75-0861592

CITY OF WHITESBORO  
PO BOX 340  
WHITESBORO, TX 76273 USA

Date: 02/29/2024  
Ref.: 3093.0001  
Bill #: 51103

RE: Municipal Court

Attention: TERESA NINO

Date	Init	Description of Service	Hours	Amount
02/04/2024	CM	Receive and review email from LL Law re: M Thomas offer, email court re: fine amount	0.25	46.25
		Our Fee	0.25	46.25
Time Summary				
Lawyer Initials		Rate	Hrs	Amount
CM		185.00	0.25	46.25

Disbursements

Mileage - Courtney Goodman-Morris	92.46
Total Disbursements	92.46
Total Fees and Disbursements	138.71
TOTAL	138.71
Net Amount Owing on This Bill	138.71

Statement of Account

Prior Balance	46.25
Current Fees	46.25
Current Disbursements	\$92.46
Amount Due and Owing to Date	\$184.96

Nichols, Jackson, Dillard, Hager & Smith L.L.P.  
Attorneys & Counselors at Law  
500 N Akard St.  
Suite 1800  
Dallas, TX 75201 USA  
214-965-9900  
Fax (214) 965-0010  
E-mail NJDHS@NJDHS.com

Feb 29, 2024

Client: 3093

CITY OF WHITESBORO  
PO BOX 340  
WHITESBORO, TX 76273 USA

MATTER STATUS

	Prior Balance	Payments Adjustments	Current Charges	Total
3093.0000 General Legal Services	8,452.25	-0.00	5,219.97	13,672.22
3093.0001 Municipal Court	46.25	-0.00	138.71	184.96
Total	8,498.50	-0.00	5,358.68	13,857.18