

CITY OF WHITESBORO APPLICATION FOR EMPLOYMENT

Date _____

Name _____

Address _____ Texas DL No _____

Telephone No _____

EDUCATIONAL HISTORY

High School

Name _____ Location _____

Date of Graduation _____

College/University

Name _____ Location _____

Degree Conferred _____ Dates of Attendance _____

Specialized/Vocational Training Program/or Military

Name _____ Location _____

Certificate Awarded _____ Dates of Attendance _____

EMPLOYMENT HISTORY (Give information on last three jobs held)

Name of Company _____

Dates of Employment _____ Position _____

Supervisor _____ Reason for Leaving _____

Name of Company _____

Dates of Employment _____ Position _____

Supervisor _____ Reason for Leaving _____

Name of Company _____

Dates of Employment _____ Position _____

Supervisor _____ Reason for Leaving _____

REFERENCES

Give names and telephone numbers of three professional references (supervisors or colleagues):

SKILLS/EXPERIENCE (List any special skills or experience that may be considered)

I understand that providing false or incorrect information in this application may result in my termination from employment.

I understand that the City of Whitesboro is an at-will employer, and that neither this application, nor any city policy, gives any employee a property interest in a job. I understand that no employee or official of the city is authorized to change this policy, or to offer permanent employment.

I understand that if I am hired it will be my responsibility to read and understand the City's Personnel Policy Manual and any updates or changes which are approved.

Date

Signature