

Open Records Request



Date: _____

Person Requesting Records:

Name: _____ Phone: _____

Address: _____

City _____ State _____ Zip _____

Records Requested:

Signature: _____

Request Reviewed By: _____ Approved Disapproved

Reason for Disapproval: _____

Approximate Cost: \$_____.

Released By: _____ Date: _____

The Whitesboro Economic Development Corporation has ten days to reply to this request for the listed records request. If the cost will exceed \$40, the requestor will be presented an estimate prior to the fulfillment of the request. Questions need to be directed to the Economic Development Director at 903.564.4000.